

**BOROUGH OF EMERSON
COUNTY OF BERGEN
NOTICE OF ADOPTION**

ORDINANCE NO. 1526-16

Introduced: June 14, 2016

Adopted: June 28, 2016

NOTICE IS HEREBY GIVEN that the following proposed Ordinance was introduced and passed on first reading at the Regular meeting of the Borough Council of the Borough of Emerson on the 14th day of June, and that said proposed Ordinance will be further considered for final passage at the meeting of said Borough Council to be held on the 28th day of June, 2016 at 7:30 p.m., or as soon thereafter as said matter can be heard at the Municipal Building, Linwood Avenue, Emerson, New Jersey, at which time and place all persons who may be interested therein shall be given an opportunity to be heard concerning same.

**AN ORDINANCE TO FIX THE SALARIES, WAGES, COMPENSATION AND
OTHER TERMS OF EMPLOYMENT OF CERTAIN EMPLOYEES OF THE
BOROUGH OF EMERSON FOR THE CALENDAR YEAR 2016**

BE IT ORDAINED by the Mayor and Council of the Borough of Emerson, County of Bergen, State of New Jersey, as follows:

Section I. Salaries, wages and compensation for the following employees for the calendar year 2016 are hereby fixed and the same shall be as follows per annum, except where otherwise stated:

TITLE/POSITION	COMPENSATION
Mayor	\$3,600.00
Council Member	\$3,000.00
ADMINISTRATION	
Administrator	\$80,000.00-\$155,000.00
Borough Clerk	\$50,000.00 - \$90,000.00
Borough Clerk Extra/Special Meetings over 24 per year	\$150.00 per meeting
Deputy Clerk	\$0.00
Administrative Assistant/Floater – Administration	\$20,400.00 - \$40,000
Administrative Assistant/Floater – Clerk’s Office	\$20,400.00 - \$40,000
Borough Treasurer/Chief Financial Officer/Tax Collector	\$90,000.00
Qualified Purchasing Agent	\$2,600.00 - \$15,000.00
Finance Assistant	\$22,000.00 – \$50,000.00
Assistant Tax Collector	\$22,000.00 – \$50,000.00
Deputy Tax Collector	\$2,500.00 - \$5,000.00
Part-Time Tax Assistant	\$18.82/hr - \$25.50/hr
Tax Search Officers	100% search fees as allowed by law
Tax Assessor	\$22,103.00

200 foot List Processor	100% fees as allowed by law
Secretary/Clerk, Land Use Board	\$3,600.00 - \$4,500.00
Substitute Clerk/Secretary for Mayor & Council, Land Use, Board of Health, Shade Tree	\$150.00 per meeting
Office Floater General Part-Time	\$14.00 - \$25.00/hr
Board of Health Assistant	\$20,000 - \$26,590.00
Board of Health, Registered Nurse	\$16,000.00 - \$17,000.00
Board of Health, Registrar	\$15.00 - \$25.00/hr
Municipal, Court Judge	\$21,113.00 - \$25,000.00
Acting Judge	\$215.00/session
Public Defender	\$2,871.00 - \$5,000.00
Alternate Public Defender	\$145.00 per session
Prosecutor	\$11,257.00 - \$11,485.00
Alternate Prosecutor	\$375.00 per session
Municipal Court Administrator	\$52,000.00-\$55,000.00
Part-Time Deputy Court Clerk/Floater	\$14.00 - \$25.00/hr
Part-Time Clerk's Election Assistant/Floater	\$12.00 - \$25.00/hr
PUBLIC WORKS	
Superintendent of Municipal Services	\$70,000.00-\$115,623.00
Sewer Systems Operator	\$2,600.00 - \$3,000.00
Environmental Commission Clerk	\$2,081.00 - \$2,123.00
Recycling Coordinator	\$4,355.00-\$4,442.00
Shade Tree Commission Secretary, Environmental Commission Secretary	\$150.00 per meeting
Tree Inspector	\$8,000.00 - \$10,000.00
BUILDING DEPARTMENT	
Construction Official/Building Sub-Code	\$42,245.00-\$50,000.00
Zoning Officer/Property Maintenance Officer	\$20,800.00 - \$26,000.00
Assistant Zoning Officer/Property Maintenance Officer	\$15.00 - \$25.00/hr
Technical Assistant	\$20,000.00 - \$42,598.00
Plumbing Sub-code Official	\$12,607.00-\$14,921.00
Electrical Sub-code Official	\$16,830.00-\$17,830.00
Elevator Sub-code Official	Contract
Fire Protection Sub-code Official	\$2,800.00-\$3,216.00
Fire Protection Inspector	\$7,663.00-\$7,815.00
UNIFORM FIRE SAFETY	
Fire Official of Fire Prevention Bureau	\$4,390.00
Three Assistants @	\$3,470.00

FIRE DEPARTMENT	
Fire Chief	\$2,339.00
Deputy Fire Chief	\$1,511.00
Captain (2) @	\$972.00
Lieutenant (2) @	\$779.00
Mechanical Engineers (3) @	\$2139.00
Drivers (17) @	\$197.00
POLICE	
Police Chief	\$185,760.00
School Crossing Guards	\$14.50 - \$19.65/hr.
Civilian Dispatchers	\$12.00 - \$16.65/hr.
Court Security Officer	\$12.50 - \$16.13/hr.
OEM Coordinator	\$1,624.00
Assistant OEM Coordinator	\$812.00
RECREATION	
Recreation Assistant	\$20,058.00 - \$22,896.00
Recreation Director	\$8,000.00 - \$25,000.00
Summer Camp Directors 2 @	\$6,898.00
Assistant Summer Camp Director	\$9.10 - \$15.00/hr.
Summer Camp Counselors	\$8.35 - \$9.10/hr.
Basketball Coach	\$8.50 - \$12.00/hr

Section II. The Borough Engineer and Borough Auditor shall be paid such reasonable compensation, as they may be legally entitled for services rendered based on their approved annual contract.

Section III. Regular School Crossing Guards shall be entitled to ten (10) paid holidays for the calendar year 2016.

Section IV. The Borough of Emerson shall pay the premium for basic hospitalization, major medical (Prescription) and dental coverage carried on behalf of the full time officers and employees of the Borough in accordance with State law.

Section V. Full time employment for the purpose of providing hospitalization, major medical and dental shall apply to those full time employees who work a minimum of 30 per week throughout the year, excepting vacation, holidays and sick time.

Section VI. Hourly rate: that the rate of time employed for part-time or temporary employees shall be no less than that set by United States Department of Labor Fair Standard Act.

Section VII. The salaries, wages and compensation fixed in this ordinance shall be generally retroactive, and effective from January 1, 2016, provided; however, in the event of any officer or employee who was hired after January 1, 2015 then this ordinance shall be effective on the first day of the month following twelve months of continuous employment.

Section VIII. The Borough Clerk shall receive yearly compensation for unused sick time in the amount of one-half per diem rate for up to half of the total amount of accrued sick leave days earned in 2016 per the Borough of Emerson Personnel Policy Sick Leave Schedule.

Section IX. In addition, employees involved in Interlocal Shared Services Agreements will be paid any additional salary as outlined in the agreement.

Section X. All ordinances or parts of ordinances not consistent with the provisions herein are hereby expressly repealed.

Section XI. The Borough Attorney shall be paid an Annual Retainer of \$45,900 per annum. The Land Use Board Attorney shall be paid an Annual Retainer of \$4,000 per annum. Borough Attorney shall be paid \$140.00 per hour for litigation work; Borough Labor Attorney shall be paid \$150.00 per hour; Borough Tax Attorney shall be paid \$125.00 - \$150.00 per hour; Bond Counsel shall be paid a flat rate of \$450.00 for preparation of multi-purpose bonds and \$150.00 per hour for any other work approved by the Borough.

Section XI. The Land Use Secretary will be paid at a rate of \$150 per meeting, guaranteed to receive a minimum of \$300 per month if meetings are cancelled. The minimum payment is in recognition for work that must be completed even if a meeting is cancelled.

Section X. This ordinance shall take effect upon passage and publication according to law.

ATTEST:

Jane Dietsche, RMC, Borough Clerk

Louis Lamatina, Mayor