



MINUTES
BOROUGH OF EMERSON
MAYOR AND COUNCIL

March 19, 2013
7:30 P.M.

Borough Hall-Council Chambers
Emerson, NJ 07630



I. CALL TO ORDER

Mayor Colina called the meeting to order at 7:34 p.m. and identified the emergency exits.

II. ROLL CALL

Mayor Colina asked Ms. Dray to call the roll of the Governing Body.

Present: Mayor Colina, Councilwoman DiPaola, Councilwoman Garis, Councilman Knoller
Councilman Paino, Council President Rivers, Councilman Worthington

Also present were Borough Attorney Scott Mooney, Borough Administrator Joe Scarpa and
CFO Catherine Henderson

III. APPOINTMENTS/RESIGNATIONS

- Appointment of Emerson Police Auxiliary Reserve Members:
 - William Cillo
 - Brian Ciavaglia

☞ **Motion** to appoint William Cillo and Brian Ciavaglia to the Emerson Police Auxiliary Reserves was **moved** by Council President Rivers, **seconded** by Councilman Knoller and carried.
- Shade Tree Commission
 - Mayor Colina shall appoint Diana Merida as the Alternate II for the unexpired term ending December 31, 2014

Mayor Colina announced that he was appointing Diana Merida as the Alternate II member of the Shade Tree Commission for the unexpired term ending December 31, 2014.

IV. CORRESPONDENCE

Mayor Colina announced that copies of the correspondence were available in the office of the Borough Clerk.

- Letter dated February 20, 2012 from J. Colangelo-Bryan & C. Helms; Re: Bergen County Bus Rapid Transit Implementation Study Open House
- Letter dated February 26, 2013 from the Monmouth University Polling Institute; Re: N.J. E-Government Awards: Best Practices for Municipal Websites to www.emersonnj.org
- Letter dated March 7, 2012 from Hackensack Riverkeeper; Re: Mayors Cup Kayak Race Saturday, June 1, 2013
- Letter dated March 2013 from Donna Bott, Community Hospice of Bergen County; Re: Fundraising plans
- Noreen Best, Director, County of Bergen Community Development; Re: 2012-2013 Community Development fund

V. INTRODUCTION OF ORDINANCES

First Reading:

1454-13 CALENDAR YEAR 2013 ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION LIMITS AND TO ESTABLISH A CAP BANK (N.J.S.A. 40A: 4-45.14)

☞ **Motion** to approve Ordinance #1454-13 on first reading was **moved** by Councilman Worthington, **seconded** by Councilman Knoller and carried by roll call vote of 6-0.

RC: Council members:

YES: Knoller, DiPaola, Worthington, Rivers, Garis, Paino

VI. ADOPTION OF ORDINANCES

Second Reading and Public Hearing:

1453-13 BOND ORDINANCE TO AUTHORIZE THE MAKING OF VARIOUS PUBLIC IMPROVEMENTS IN, BY AND FOR THE BOROUGH OF EMERSON, IN THE COUNTY OF BERGEN, STATE OF NEW JERSEY, TO APPROPRIATE THE SUM OF \$400,000 TO PAY THE COST THEREOF, TO MAKE A DOWN PAYMENT, TO AUTHORIZE THE ISSUANCE OF BONDS TO FINANCE SUCH APPROPRIATION AND TO PROVIDE FOR THE ISSUANCE OF BOND ANTICIPATION NOTES IN ANTICIPATION OF THE ISSUANCE OF SUCH BONDS.

☞ **Motion** to open the meeting to comments from the public on Ordinance #1453-13 was **moved** by Councilwoman DiPaola, **seconded** by Council President Rivers and carried by roll call vote of 6-0.

RC: Council members:

YES: Knoller, DiPaola, Worthington, Rivers, Garis, Paino

Seeing no hands, Mayor Colina asked for a motion to close the meeting to comments on Ordinance #1453-13.

☞ **Motion** to close the meeting to comments from the public on Ordinance #1453-13 was **moved** by Councilwoman DiPaola, **seconded** by Council President Rivers and carried by roll call vote of 6-0.

RC: Council members:

YES: Knoller, DiPaola, Worthington, Rivers, Garis, Paino

☞ **Motion** to adopt Ordinance #1453-13 on second reading was **moved** by Councilman Worthington, **seconded** by Councilman Knoller and carried by roll call vote of 6-0.

RC: Council members:

YES: Knoller, DiPaola, Worthington, Rivers, Garis, Paino

VII. FINANCIAL MATTERS

- Resolution #79-13 Municipal Budget Introduction

☞ **Motion** to approve Resolution #79-13 Introduction of the Municipal Budget on first reading was **moved** by Councilman Worthington, **seconded** by Councilman Knoller and carried by roll call vote of 6-0.

RC: Council members:

YES: Knoller, DiPaola, Worthington, Rivers, Garis, Paino

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Mayor Colina announced that the Public Hearing for the 2013 Municipal Budget would take place on April 23rd, 2013 at 7:30 p.m. in the Council Chambers of Borough Hall. Pursuant to N.J.S.A. 40A:4-6 the Budget Summary would be advertised in the March 22, 2013 edition of the Ridgewood News. Pursuant to N.J.S.A. 40A:4-8 copies of the approved 2013 Municipal Budget were available in the Municipal Clerk's office and a copy would be distributed to the Emerson Public Library and posted on the Borough website for public inspection in accordance with best practices.

- Resolution #80-13 Approve Special Items of Revenue

☞ **Motion** to approve Resolution #80-13 Approve Special Items of Revenue was **moved** by Councilman Worthington, **seconded** by Councilman Knoller and carried by roll call vote of 6-0.

RC: Council members:

YES: Knoller, DiPaola, Worthington, Rivers, Garis, Paino

- Resolution #81-13 Self-Examination of Budget

☞ **Motion** to approve Resolution #81-13 Self-Examination of Budget was **moved** by Councilman Worthington, **seconded** by Councilman Knoller and carried by roll call vote of 6-0.

RC: Council members:

YES: Knoller, DiPaola, Worthington, Rivers, Garis, Paino

VIII. UNFINISHED BUSINESS

- 9-11 Committee

☞ **Motion** to formally create a 9-11 Memorial sub-committee with membership consisting of Mr. Scarpa, Council President Rivers, Councilwoman DiPaola, Thomas Sudano and Anne Reneri and heads of emergency services to participate in an advisory capacity was **moved** by Councilwoman DiPaola, **seconded** by Council President Rivers and carried by roll call vote of 6-0.

RC: Council members:

YES: Knoller, DiPaola, Worthington, Rivers, Garis, Paino

IX. NEW BUSINESS

- Resolution No. #78-13 Opposing S2364/A3553

Mayor Colina explained the opposition to the proposed bills related to early voting due to the burden it would impose on municipalities to cover the required resources and associated expenses for the extra days.

☞ **Motion** to approve Resolution #78-13 Opposing S2364/A3553

was **moved** by Council President Rivers, **seconded** by Councilwoman DiPaola and carried by roll call vote of 6-0.

RC: Council members:

YES: Knoller, DiPaola, Worthington, Rivers, Garis, Paino

X. REPORTS

- ~~Borough Administrator Scarpa gave his report on various borough issues including hiring a Court Assistant, he had interviewed for the Finance Assistant position; the roads to be repaired based on bonding were Revere, Ross and Hartland, a historical book on Emerson was in the works and the JIF had awarded the borough a Gold Certificate in~~

APPROVED FOR CONTENT AND RELEASE

~~recognition of attaining the highest standard of safety with a check for \$1,500.00 for use towards safety equipment¹.~~

- Borough Administrator Joe Scarpa reported on the group home in town, the ribbon cutting for the senior kitchen, and a drainage ditch meeting in Emerson Woods for work that should begin in April or May. A notice was sent regarding hiring a Court Assistant and had interviewed for the Finance Assistant. He also reported on the Pascack Valley Administrators' meeting where they had concerns with the large increase from the Bergen County Utilities Authority. They roads to be repaired based on bonding were Revere, Ross and Hartland. He discussed increasing the police outside services fee by ordinance to \$125.00 per hour. He said a publisher was planning to do an historical book on Emerson and that was being worked on. JIF had awarded the Borough with the highest safety award with a \$1500 check for safety equipment and a gold certificate.
- Borough Attorney Scott Mooney reported that the Borough Planner was almost done reviewing proposed ordinance zoning changes. He referenced correspondence from Fiber Tek and AT&T who had requested the use of borough right of ways to install fiber cables. He informed the Council that the companies would pay for incidentals and were entitled to do it under state and federal laws related to updated technology.
- Mayor and Council

Council President Rivers gave the **February Fire Department** report.

Councilman Paino gave the **Building Department** report for February.

Councilwoman Garis had no report.

Councilman Knoller reported that the **Recreation Commission** had worked with the Ambulance Corps to provide CPR training for coaches. They were looking to add another date at no cost to the Recreation Commission. They were looking to supplement funds for the fireworks event and were reaching out for ideas to different sports boards. They were also looking into a summer concert series.

Councilwoman DiPaola discussed the **Historic Preservation Commission's** work on a historic book about the Borough and requested pictures from residents. She reported on the **Shade Tree Commission's** meeting to pick a planting contractor. Arbor Day would be celebrated on April 27th with commemorations for residents who had recently passed away.

Councilman Worthington gave the February **Emerson Volunteer Ambulance Corps** report.

Mayor Colina discussed the work being done on configuring and implementing a lightning detection system for the Borough. The Police Chiefs of local towns were seeking forfeiture funds by asking mayors to write a letter to Bergen County Prosecutor John Molinelli to release some of the funds. A subcommittee meeting had taken place regarding a new municipal complex and they were in were in the process of interviewing architects.

XII. PUBLIC COMMENT

¹ Correction from meeting of 5/28/13

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Mr. Scarpa noted that Ms. Caplan would give notice at her current position and would begin work in Emerson by Monday, April 8th.

Hiring PT Tax Office Assistant

☞ **Motion** to extend a part time employment offer during tax collection season on an hourly basis to be determined to Barbara Longobardo was **moved** by Council President Rivers, **seconded** by Councilman Knoller and carried by roll call vote of 6-0.

RC: Council members:

YES: Knoller, DiPaola, Worthington, Rivers, Garis, Paino

Mr. Scarpa noted the salary would be approximately \$20.00 per hour.

Deputy Clerk

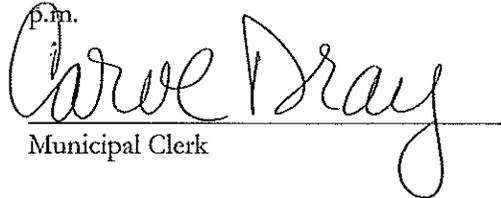
☞ **Motion** to authorize Mr. Scarpa to restructure Ms. Dietsche's position as the full time Deputy Clerk back in the Municipal Clerk's Office and to extend the directive for Ms. Dietsche to attend the Certified Municipal Registrar courses and upon successful completion of coursework and state examination the Council shall consider her appointment as the Local Registrar at a rate to be determined based on investigation and analysis by the Finance Department was **moved** by Councilwoman DiPaola, **seconded** by Council President Rivers and carried by roll call vote of 6-0.

RC: Council members:

YES: Knoller, DiPaola, Worthington, Rivers, Garis, Paino

XVI.ADJOURNMENT

With no other business to address, at the request of Mayor Colina, a motion to adjourn was **moved** by Councilman Worthington, **seconded** by Councilman Knoller and carried at 9:08

p.m.

Municipal Clerk