



Borough of Emerson
 Building Department
 (201) 262-6086 x214 Fax (201) 599-6333

Application for Residential Certificate of RENTAL Occupancy
(Borough Ordinance Section 290.-44.1)

Rental Date: _____

Fee: \$100

NOTE: Please submit this application at least two weeks prior to tenant occupancy so that we may review the files for open permits and address any relevant property issues. Rental CO inspections are conducted for smoke detectors, carbon monoxide detectors and proper sump pump drainage where applicable.
 Effective 11/1/05 a portable fire extinguisher (2A:10B:C) is required within 10 ft of the kitchen (mount according to manufacturer's instructions).

IMPORTANT

The N.F.P.A. recommends *carbon monoxide* detectors be replaced every **five** years and *smoke detectors* every **ten** years.

SMOKE ALARM/ DETECTORS

Specify (Type): Hard wired system _____ Plug in/Battery Backup _____ Manufacturer's Date _____

CARBON MONOXIDE DETECTORS

Specify (Type): Hard wired system _____ Plug in/Battery Backup _____ Manufacturer's Date _____

* * * * *

Property Address _____ Location of Unit: (Specify 1st-2nd Fl-Attic-Basement) _____

Use & No. of Units: Single Family ___ 2-Family ___ Condo/Townhouse ___ Multi-Family ___ Other (specify) _____

RENTER INFORMATION

EMERGENCY CONTACT/OWNER

Primary Tenant's Name:	Name:
Previous Address: Street	Current Address: Street
City State Zip	City State Zip
Phone No.	Home Phone:
Cell No.	Cell Phone:
No. of Occupants Permitted on Lease: Adults () Children ()	Business Phone:
Pets (specify):	Phone No. for Emergency
No. of Bedrooms in Rental Unit:	Name of Closest Relative (extreme emergency only)
Location of Bedrooms in Rental Unit:	Address Street
	City State Zip

cc: Emerson P.D.