

**AGENDA
EMERSON BOARD OF HEALTH
DECEMBER 12, 2013**

1. Roll Call: ER NA CB BA GW
2. Attendee: Deputy Borough Clerk Jane Dietsche
3. In case of a fire, follow the Fire Exit sign above the door to the left of the Conference Room and exit calmly.
4. Acceptance of Minutes of November 14, 2013.
5. Financial Report for November.
6. Vital Statistics Report from Registrar for November.
7. Dog License Report for November.
8. Health Inspector's Report for November.
9. Health Officer's Report for November.
10. Public Health Nurse's Report for October and November.
11. Council Liaison's verbal Report for November.
12. Payment of Vouchers:
NJ State Department of Health 11/1/13 – 11/30/13 Dog License Report: \$33.00
13. OLD BUSINESS:
 - a. Local Registrar position
14. NEW BUSINESS:
 - a. Resolution No. 1-13, re: 2014 Meeting Dates.
 - b. Discussion: Reappointment of current Board of Health member.
15. Meeting Adjourned

THE REGULAR MEETING OF THE EMERSON BOARD OF HEALTH WAS HELD ON DECEMBER 12, 2013 AT 7:30 P.M. IN THE CONFERENCE ROOM OF THE BOROUGH HALL.

These Minutes have not been formally approved by the Emerson Board of Health and are subject to change or modification at the next regular meeting at which time they will be adopted.

Roll Call: Mrs. E. Rizzo, Mrs. N. Argenzia, Mrs. C. Bischoff, and Mrs. G. Whited. Also present was Daniel Levy, Health Officer and Board of Health liaison Danielle DiPaola. Board of Health member Ms. B. Andrews, Public Health Nurse K. A. Hodges and Health Assistant Ms. P. Di Lello were absent.

Attendee: Jane Dietsche, Deputy Borough Clerk

Health Officer Daniel Levy notified the Board of Health members that in case of a fire follow the Fire Exit sign above the door to the left of the Conference Room and exit calmly.

The December 12, 2013 Board of Health meeting was called to order at 7:35 p.m. by Board of Health President Mrs. E. Rizzo.

Motion by Mrs. N. Argenzia, Seconded by Mrs. C. Bischoff, that the November 14, 2013 Minutes be amended to read that Municipal Clerk Carol Dray is currently receiving \$100.00 per week as deputy Registrar and not \$5,000.00 annually as reported in the November 14 minutes.

The Board of Health members discussed the Local Registrar position with deputy borough clerk Jane Dietsche. Jane confirmed that she is interested in the position and would accept \$5,000.00 salary annually.

Board of Health President Mrs. E. Rizzo inquired about advertising the position. Board of Health liaison Danielle DiPaola responded that there is no need to advertise the position yet. Health Officer Daniel Levy stated that he contacted the State Registrar, and there are no State requirements or guidelines for advertising this local position.

Motion by Mrs. C. Bischoff, Seconded by Mrs. G. Whited, to appoint Municipal Clerk Carol Dray to the position of Local registrar for a three year term beginning December 13, 2013 at a salary of \$100.00 a week.

Roll Call: ER=yes NA=yes CB=yes GW=yes

The Financial, Vital Statistics, and Dog Licensing report for November was accepted as submitted.

The Health Inspector's report for November was accepted as submitted.

The Health Officer's report for November was accepted as submitted.

Board of Health member Mrs. N. Argenzia inquired if the health officer heard from the tattoo establishment operator. Health Officer Daniel Levy responded that he has not had any communication since the November 14 meeting.

Health Officer Daniel Levy reported that Rancho Cantino will not be ready to open until early next year.

Payment of Vouchers:

NJ State Department of Health 11/1/13-11/30/13 Dog License Report: \$33.00

OLD BUSINESS:

- a. Local Registrar position.

The Board of Health members further discussed the Local Registrar position reiterating that the salary will be \$100.00 per week.

NEW BUSINESS:

- a. Resolution No. 1-13, re: 2014 Board of Health Meeting Dates.

Motion by Mrs. N. Argenzia, Seconded by Mrs. G. Whited, that the 2014 Board of Health meeting dates be approved.

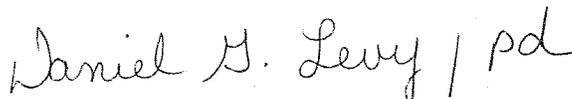
Roll Call: ER=yes NA=yes CB=yes GW=yes

- b. Discussion, re: Reappointment of Current Board of Health member.

Mrs. N. Argenzia expressed interest in being reappointed as a member of the Board of Health for a three year term expiring December 31, 2016. Board of Health President Mrs. E. Rizzo will ask the Mayor to reappoint her at the Reorganization meeting.

Having no further business to discuss, the meeting was adjourned at 8:52 p.m.

Respectfully submitted,

Handwritten signature of Daniel G. Levy in cursive, followed by the initials "pd".

Daniel G. Levy
Health Officer

DGL/md