

AGENDA
EMERSON BOARD OF HEALTH
DECEMBER 11, 2014

1. Roll Call: ER NA CB GW
2. In case of a fire, follow the Fire Exit sign above the door to the left of the Conference Room and exit calmly.
3. Administrator/Clerk Joseph Kolodziej will be in attendance.
4. Acceptance of Minutes of November 13, 2014.
5. Financial Report for November.
6. Vital Statistics Report from Registrar for November.
7. Dog License Report for November.
8. Health Inspector's Report for November.
9. Health Officer's Report for November.
10. Public Health Nurse's Report for November.
11. Council Liaison's verbal Report for November.
12. Payment of Vouchers:
NJ State Department of Health 11/1/14 – 11/30/14 Dog License Report: \$2.40
13. OLD BUSINESS:
 - a. Discussion, re: Tattoo Ordinance committee meeting.
14. NEW BUSINESS:
 - a. 2015 Agreement between Emerson and Township of Washington.
 - b. Resolution No. 1-14, re: 2015 Board of Health Meeting Dates.
 - c. Board of Health Budget Request.
 - d. Acceptance of Board of Health member resignation.
 - e. Discussion, re: Munidex, Inc. Vital Statistics software.
15. Meeting Adjourned

THE REGULAR MEETING OF THE EMERSON BOARD OF HEALTH WAS HELD ON DECEMBER 11, 2014 AT 7:30 P.M. IN THE CONFERENCE ROOM OF THE BOROUGH HALL.

These Minutes have not been formally approved by the Emerson Board of Health and are subject to change or modification at the next regular meeting at which time they will be adopted.

Roll Call: Mrs. E. Rizzo, Mrs. N. Argenzia, and Mrs. C. Bischoff. Also present was Daniel Levy, Health Officer and Board of Health liaison Danielle Di Paolo

Absentees: Mrs. G. Whited, Public Health Nurse K. A. Hodges; and Health Assistant Peggy Di Lello.

Guests: Borough Administrator/Clerk Joseph Kolodziej
Linda Lahey

Health Officer Daniel Levy notified the Board of Health members that in case of a fire follow the Fire Exit sign above the door to the left of the Conference Room and exit calmly.

The December 11, 2014 Board of Health meeting was called to order at 7:30 p.m. by Board of Health President Mrs. E. Rizzo.

Mrs. E. Rizzo introduced the Borough Administrator/Clerk to the Board of Health members. The members discussed having a deputy Registrar available at borough hall during business hours. It was agreed by the members that the deputy Registrar position be offered to the health assistant.

Mayor-Elect Louis Lamatina noted that Linda Lahey is interested in being a Board of Health member and suggested she attend the meeting. Board of Health President Mrs. E. Rizza asked Linda to submit her resume for consideration in being appointed at the January 6, 2015 Reorganization meeting.

Motion by Mrs. N. Argenzia, seconded by Mrs. C. Bischoff, that the Board of Health Minutes of November 13, 2014 be approved as written.

The Financial, Vital Statistics, and Dog Licensing reports for November were accepted as submitted.

The Health Inspector's report for November was accepted as submitted.

All business establishments inspected by the health inspector are Satisfactory.

Health Officer Daniel Levy reported that Shortrounds Deli and Catering will open the middle of December.

The Health Officer's report for November was accepted as submitted

The Public Health Nurse's report for November was accepted as submitted.

Council Liaison's Verbal Report for November:

Armenian Home – Council liaison reported that the Armenian Home administrator is interested in having a flu program or health fair for the whole community. It would be at the Armenian Home's expense and location. Health Officer Daniel Levy noted that Emerson will be having a free health fair in the spring. Board of Health President Mrs. E. Rizzo mentioned that volunteers for the health fair could include physicians, laboratory and hospital in the area. The health officer will speak to the health educator and decide what program the Armenian Home could do.

Payment of Vouchers:

12. Payment of Vouchers:

NJ State Department of Health 11/1/14 – 11/30/14 Dog License Report: \$2.40

13. OLD BUSINESS:

- a. Discussion, re: Tattoo Parlor Ordinance committee meeting. The Board of Health members will attend a committee meeting on January 8, 2015 p.m. to draft a tattoo parlor ordinance. Upon completion, the tattoo artist could attend the health meeting and provide documents needed to comply with Emerson's requirements.

14. NEW BUSINESS:

- a. Motion by Mrs. C. Bischoff, Seconded by Mrs. N. Argenzia, that the 2015 Agreement between Emerson and the Township of Washington be accepted, with a 2% increase, by the Board of Health members.

Roll Call: ER NA CB

- b. Resolution No. 1-14, re: 2015 Board of Health Meeting Dates.

Roll Call: ER NA CB

- c. Motion by Mrs. N. Argenzia, Seconded by Mrs. C. Bischoff, that the 2015 Board of Health Budget Request be approved by the Board of Health members.

Roll Call: ER NA CB

- d. Motion by Mrs. C. Bischoff, Seconded by Mrs. N. Argenzia, that the Board of Health accept a former member's resignation letter.

Roll Call: ER NA CB

- e. Discussion, re: Munidex, Inc. The Registrar recommended that Emerson utilize Munidex, Inc. to update the Vital Statistics software program. The cost will be \$1,500.00 annually. The subject will be tabled to the January 8, 2014 meeting pending discussion with the Borough Administrator/Clerk.

Having no further business to discuss, the meeting was adjourned at 9:10 p.m.

Respectfully submitted,



Margaret Di Lello
Health Assistant