



MINUTES  
BOROUGH OF EMERSON  
MAYOR AND COUNCIL  
August 5, 2014  
7:30 P.M.  
Borough Hall-Council Chambers  
Emerson, NJ 07630



I. CALL TO ORDER

Mayor Colina called the meeting to order at 7:38 p.m. and identified the emergency exits.

II. ROLL CALL

Mayor Colina asked Ms. Dietsche to call the roll of the Governing Body.

**Present:** Mayor Colina, Councilwoman DiPaola, Councilman Knoller, Councilman Paino, Council President Rivers, Councilman Tripodi, Councilman Worthington

Also present were Borough Attorney Ron Gordon, Administrator/Clerk Joseph Kolodziej and CFO Catherine Henderson.

III. APPOINTMENTS/RESIGNATIONS

- Municipal Court
  - Resignation of Court Administrator Craig Ferdinand effective August 21, 2014
    - ☛ **Motion** to accept the Resignation of Court Administrator Craig Ferdinand effective August 21, 2014 was **moved** by Councilman Knoller, **seconded** by Council President Rivers and carried.

IV. MINUTES FOR APPROVAL

- Regular Meeting of February 5, 2013
- Regular Meeting of February 19, 2013
- Regular Meeting of May 14, 2013
- Regular Meeting of September 17, 2013
- Regular Meeting of November 12, 2013
  - ☛ **Motion** to approve the Regular Meeting Minutes of February 5, 2013, February 19, 2013, May 14, 2013, September 17, 2013 and November 12, 2013 was **moved** by Councilman Knoller, **seconded** by Council President Rivers and carried by a roll call vote of 4-0.
  - RC: Council members:**
  - YES: Paino, Rivers, Knoller, Worthington**
  - ABSTAIN: DiPaola, Tripodi**
- Regular Meeting of July 15, 2014
  - ☛ **Motion** to approve the Regular Meeting Minutes of July 15th, 2014 was **moved** by Councilwoman DiPaola, **seconded** by Council President Rivers and carried by a roll call vote of 6-0.
  - RC: Council members:**
  - YES: DiPaola, Tripodi, Paino, Rivers, Knoller, Worthington**

V. UNFINISHED BUSINESS

- Thomas Street Fencing – Mr. Kolodziej discussed the bids received and said the bid from Emerson Fence for \$7033 was the low bid. He added they were considering also replacing the back stop fence, the cost of which could be included in the grant.

☞ **Motion** to authorize the Administrator to move forward with the lowest proposal for fencing regarding the Thomas Street issue and to investigate and ensure that the revised posts still make the lowest proposal lower than the second lowest proposal and move forward as soon as possible was **moved** by Council President Rivers, **seconded** by Councilman Knoller and carried by a roll call vote of 6-0.

**RC: Council members:**

**YES: DiPaola, Tripodi, Paino, Rivers, Knoller, Worthington**

VI. NEW BUSINESS

- Resolution No. 143-14 Group Affidavit-Audit

☞ **Motion** to approve Resolution #143-14 Group Affidavit – Audit was **moved** by Councilman Knoller, **seconded** by Councilman Worthington and carried by a roll call vote of 6-0.

**RC: Council members:**

**YES: DiPaola, Tripodi, Paino, Rivers, Knoller, Worthington**

- Historic Photographic Displays – Mayor Colina and Mr. Kolodziej discussed the proposal of Historic Preservation Commission Chairman Bill Wassmann to display 18 boards of historic Emerson photographs in a borough owned location. Mr. Kolodziej said he would investigate the cost to frame and protect the boards and explore potential locations and report back to the Governing Body.

- Restructure Council Oversight – Mr. Kolodziej proposed initiatives to transition the Governing Body structure from liaisons to a committee format, allowing for greater transparency and efficiencies and a more timely way to pay vendors. He emphasized that it would allow faster council action and accountability, adding that it would provide for more even distribution of council members' workload and permit one meeting a month instead of two. He asked the council to consider this proposal on a trial basis through the remainder of 2014.

☞ **Motion** to authorize the Administrator to move forward with coordinating dates and provide that information to the Governing Body and try to set up a schedule going forward and try to implement the committee system going forward but no other formal action as to actually changing the meeting dates yet as a trial with the caveat that was in everyone's availability was in place so the Clerk's Office may meet the requirement of advertising was **moved** by Councilman Knoller, **seconded** by Councilman Worthington and carried by a roll call vote of 6-0.

**RC: Council members:**

**YES: DiPaola, Tripodi, Paino, Rivers, Knoller, Worthington**

VII. INTRODUCTION OF ORDINANCES – No ordinances were introduced.

VIII. ADOPTION OF ORDINANCES

**Second Reading and Public Hearing:**

1489-14 BOND ORDINANCE TO AUTHORIZE THE MAKING OF VARIOUS PUBLIC IMPROVEMENTS AND THE ACQUISITION OF NEW ADDITIONAL OR REPLACEMENT EQUIPMENT AND MACHINERY, NEW INFORMATION TECHNOLOGY EQUIPMENT, NEW COMMUNICATION AND SIGNAL SYSTEMS EQUIPMENT AND NEW AUTOMOTIVE VEHICLES, INCLUDING ORIGINAL APPARATUS AND EQUIPMENT, IN, BY AND FOR THE BOROUGH OF EMERSON, IN THE COUNTY OF BERGEN, STATE OF NEW JERSEY, TO APPROPRIATE THE SUM OF \$221,535 TO PAY THE COST THEREOF, TO MAKE A DOWN PAYMENT, TO AUTHORIZE THE ISSUANCE OF BONDS TO FINANCE SUCH APPROPRIATION AND TO PROVIDE FOR THE ISSUANCE OF BOND ANTICIPATION NOTES IN ANTICIPATION OF THE ISSUANCE OF SUCH BONDS.

☞ **Motion** to open the meeting to comments from the public on Ordinance #1489-14 was **moved** by Councilwoman DiPaola, **seconded** by Councilman Knoller and carried.

Seeing no hands, Mayor Colina asked for a motion to close the meeting to comments from the public on Ordinance #1489-14.

☞ **Motion** to close the meeting to comments from the public on Ordinance #1489-14 was **moved** by Councilwoman DiPaola, **seconded** by Councilman Tripodi and carried.

☞ **Motion** to adopt Ordinance #1489-14 on second reading was moved by Councilman Knoller, seconded by Councilman Worthington and carried by roll call vote of 5-1.

**RC: Council members:**

**YES: Tripodi, Paino, Rivers, Knoller, Worthington**

**NO: DiPaola**

IX. REPORTS

- Mayor & Council

Councilwoman DiPaola reported that the **Shade Tree Commission** had been very active and had submitted a bid advertisement with a deadline of August 29<sup>th</sup>. They hoped to start work on tree removal on September 15<sup>th</sup>.

Councilman Tripodi had no report.

Council President Rivers had no report.

Councilman Worthington had no report.

Councilman Knoller said that summer camp was ending this week. He also reported that the track at Emerson Jr./Sr. High School was scheduled to be completed by October 1<sup>st</sup>.

- Borough Attorney Ron Gordon had no report.

- Borough Administrator/Clerk Mr. Kolodziej discussed a crane failure at Hillman Field caused by mechanical failure. He said the **Environmental Commission** had received three offers of donations to replace the plantings stolen from the Joan Martin Memorial Garden in Centennial Park. High Street Section 2 concrete improvements were scheduled to be completed before school reopened. Paving of this area would take place when school was closed in late September. An enhanced process for archiving emails would improve the Clerk Office's ability to respond to OPRA requests. He was beginning to work on updating the borough personnel manual. He had enrolled in classes to complete his RMC certification and planned to take the state exam in April of 2015.

X. PUBLIC COMMENT

Members of the public are welcome to speak on any topic by coming to the table and stating your name and address for the record. In the interest of time, speakers are limited to five (5) minutes. In consideration of all who may wish to speak, please keep your comments brief and concise.

☞ **Motion** to open the meeting to comments from the public was **moved** by Councilwoman DiPaola, **seconded** by Councilman Knoller and carried.

Alice Reilly, 125 Thomas Street inquired about insurance claims for damage to vehicles on her property from baseballs.

CFO Cathy Henderson discussed the audit synopsis, recommendations and corrective action plan as well as additional resolutions on the consent agenda. She also responded to Mr. Kolodziej's suggestions discussing potential changes to council and financial procedures.

Seeing no more hands, Mayor Colina asked for a motion to close the meeting to comments from the public.

☞ **Motion** to close the meeting to comments from the public was **moved** by Council President Rivers, **seconded** by Councilman Knoller and carried.

XI. RESOLUTIONS ON CONSENT AGENDA NO. 144-14

☞ **Motion** to approve Consent Agenda #144-14 was **moved** by Council President Rivers, **seconded** by Councilman Knoller and carried by a roll call vote of 6-0.

**RC: Council members:**

**YES: DiPaola, Tripodi, Paino, Rivers, Knoller, Worthington**

- Ca 145-14 Resolution requesting approval of Items of Revenue & Appropriations NJS 40A:4-87 in the sum of \$886.20, from the Alcohol Education, Rehabilitation & Enforcement Fund Grant
- Ca 146-14 Tax Overpayment in the amount of \$3,249.80 – 73 Emwood Drive
- Ca 147-14 Tax Overpayment in the amount of \$3,616.86 – 52 Munsey Road
- Ca 148-14 Resolution of the Borough of Emerson directing the undertaking of a continuing disclosure review and authorizing participation in the municipalities continuing disclosure cooperation initiative of the Division of Enforcement of the U.S. Securities & Exchange Commission
- Ca 149-14 Block Party Approval – Residents of Union Street between Randolph and Palisade Avenues – Saturday, September 6th (rain date Sunday, September 7th)
- Ca 150-14 Bill List
- Ca 151-14 Authorize Award of Contract for Improvements to High Street (Section 2) to 4 Clean-Up Inc. for the total bid amount of \$78,562.50

- Ca 152-14 Approve 2013 Audit Corrective Action Plan
- Ca 153-14 Approve renewal of coin operated laundry license/dry cleaning for Sonic Suds for the period from May 1, 2014 through April 30, 2015
- Ca 154-14 Authorizing Paving of Pine Drive, Lozier Avenue, Hasbrouck Avenue, John Street, Highland Avenue, and Third Street and drainage improvements to Lozier Avenue as part of the 2014 Road Paving Program
- Ca 155-14 Resolution Requesting Approval of Items of Revenue and Appropriation NJS 40A:4-87 - Revenue from Municipal Alliance on Alcoholism & Drug Abuse in the amount of \$4,938.00

XII. CLOSED EXECUTIVE SESSION - Resolution No. 156-14

☞ **Motion** to go into an executive session to discuss matters exempt from the public as duly noticed by Resolution No. 156-14 was **moved** by Councilman Knoller, **seconded** by Councilwoman DiPaola and carried by roll call vote of 6-0.

**RC: Council members:**

**YES: DiPaola, Tripodi, Paino, Rivers, Knoller, Worthington**

#14-8/05-26 Miele Sanitation Contract Update N.J.S.A. 10:4-7

XIII. RECONVENE

☞ **Motion** to reconvene was **moved** by Council President Rivers, **seconded** by Councilwoman DiPaola and carried at 9:45 p.m.

- Resolution #157-14 Authorize contract and payment for solid waste/recycling collection and disposal to Miele Sanitation Company on an emergency basis.  
☞ **Motion** to adopt Resolution #157-14 Authorize contract and payment for solid waste/recycling collection and disposal to Miele Sanitation Company on an emergency basis was **moved** by Councilman Worthington, **seconded** by Council President Rivers and carried by roll call vote of 6-0.

**RC: Council members:**

**YES: DiPaola, Tripodi, Paino, Rivers, Knoller, Worthington**

XIV. ADJOURNMENT

With no other business to address, at the request of Mayor Colina, a motion to adjourn was **moved** by Councilwoman DiPaola, **seconded** by Councilman Knoller and carried at 9:43 p.m.

Respectfully submitted,

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Joseph Kolodziej, MPA  
Borough Administrator/Clerk

Date: