

**BOROUGH OF EMERSON
COUNTY OF BERGEN
NOTICE OF ADOPTION**

ORDINANCE NO. 1459-13

Introduced: May 14, 2013

Adopted: May 28, 2013

**AN ORDINANCE TO FIX THE SALARIES, WAGES, COMPENSATION AND OTHER TERMS
OF EMPLOYMENT OF CERTAIN EMPLOYEES OF THE BOROUGH OF EMERSON FOR THE
CALENDAR YEAR 2013**

BE IT ORDAINED by the Mayor and Council of the Borough of Emerson, County of Bergen, State of New Jersey, as follows:

Section I. Salaries, wages and compensation for the following employees for the calendar year 2013 are hereby fixed and the same shall be as follows per annum, except where otherwise stated:

| TITLE/POSITION | COMPENSATION |
|---|------------------------------------|
| Mayor | \$3,600.00 |
| Council Member | \$3,000.00 |
| ADMINISTRATION | |
| Administrator | \$125,078.00 |
| Borough Clerk | \$83,007.00 |
| Deputy Clerk | \$49,293.00 |
| Borough Treasurer/Chief Financial Officer | \$100,834.00 |
| Qualified Purchasing Agent | \$2,550.00 |
| Finance Assistant | \$35,000.00 |
| Tax Collector | \$14,541.00 |
| Assistant Tax Collector | \$10,000.00 |
| Part-Time Tax Assistant | \$18.82/hr.-\$25.00/hr |
| Tax Search Officers | 100% search fees as allowed by law |
| Tax Assessor | \$20,794.00 |
| 200 foot list processor | 100% fees as allowed by law |
| Secretary/Clerk, Land Use Board | \$5,500.00-\$6,763.00 |
| Board of Health Assistant | \$25,557.00 |
| Board of Health, Registered Nurse | \$15,545.00 |
| Board of Health, Registrar | \$100/week |
| Municipal, Court Judge | \$20,292.00 |
| Acting Judge | \$212.00 |
| Public Defender | \$2,760.00 |
| Prosecutor | \$11,036.00 |
| Court Administrator | \$53,778.00 |
| Part-Time Deputy Court Clerk | \$14.00-14.93/hr |
| Shared Services – Court Administrator | \$1,529.00 |

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|---|---------------------------|
| Shared Services – Deputy Court Clerk | \$893.00 |
| Part-Time Clerk’s Assistant | \$12.00 min - \$18.69 max |
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| PUBLIC WORKS | |
| Superintendent of Municipal Services | \$104,819.00-109,055.00 |
| Sewer Systems Operator | \$2,425.00-2,525.00 |
| Environmental Commission Clerk | \$2,250.00-\$3,000.00 |
| Recycling Coordinator | \$4,250.00 |
| Shade Tree Commission Secretary | \$2,407.00 |
| Tree Inspector (2) @ | \$1,457.00 |
| | |
| BUILDING DEPARTMENT | |
| Construction Official/Building Sub-Code | \$45,685.00 |
| Zoning Officer | \$34,808.00 |
| Property Maintenance Officer | \$7,528.00 |
| Assistant Property Maintenance Officer | \$6,119.00 |
| Technical Assistant | \$40,141.00 |
| Plumbing Sub-code Official | \$12,117.00 |
| Electrical Sub-code Official | \$18,333.00 |
| Elevator Sub-code Official | \$2,229.00 |
| Fire Protection Sub-code Official | \$3,029.00 |
| Fire Protection Inspector | \$7,365.00 |
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| UNIFORM FIRE SAFETY | |
| Fire Official of Fire Prevention Bureau | \$4,137.00 |
| Three Assistants @ | \$3,272.00 |
| | |
| FIRE DEPARTMENT | |
| Fire Chief | \$2,293.00 |
| Deputy Fire Chief | \$1,481.00 |
| Captain (2) @ | \$953.00 |
| Lieutenant (2) @ | \$764.00 |
| Mechanical Engineers (3) @ | \$2,097.00 |
| Drivers (17) @ | \$193.00 |
| | |
| POLICE | |
| Police Chief | \$175,046.00 |
| School Crossing Guards | \$14.50-18.88/hr. |
| Civilian Dispatchers | \$12.00-16.00/hr. |
| Court Security Officer | \$12.50-15.50/hr. |
| OEM Coordinator | \$1,530.00 |
| Assistant OEM Coordinator | \$765.00 |
| | |
| RECREATION | |

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|---------------------------|---------------------------|
| Recreation Assistant | \$19,279.00 |
| Summer Camp Directors 2 @ | \$5,100.00 |
| Summer Camp Counselors | \$7.25-8.76/hr. |
| Basketball Coach | \$16.00-18.00 per session |

Section II. The Borough Engineer and Borough Auditor shall be paid such reasonable compensation, as they may be legally entitled for services rendered.

Section III. Regular School Crossing Guards shall be entitled to ten (10) paid holidays for the calendar year 2013.

Section IV. The Borough of Emerson shall pay the premium for basic hospitalization, major medical and dental coverage carried on behalf of the full time officers and employees of the Borough in accordance with State law.

Section V. Full time employment for the purpose of providing hospitalization, major medical and dental shall apply to those full time employees who work a minimum of 30 to 40 hours per week throughout the year, excepting vacation, holidays and sick time.

Section VI. Hourly rate: that the rate of time employed for part-time or temporary employees shall be no less than that set by United States Department of Labor Fair Standard Act.

Section VII. The salaries, wages and compensation fixed in this ordinance shall be generally retroactive, and effective from January 1, 2013, provided; however, in the event of any officer employee who was hired after January 1, 2012 then this ordinance shall be effective on the first day of the month following twelve months of continuous employment.

Section VIII. In addition to the salaries set forth herein, stipend shall be paid in recognition of additional hours and duties required by Chief Financial Officer for attendance at Special meetings of the governing Body and/or Budget Work Session at the rate of \$104.00 per meeting. The Borough Clerk and Chief Financial Officer shall receive yearly compensation for unused sick time in the amount of one-half per diem rate for up to half of the total amount of accrued sick leave days earned in 2013 per the Borough of Emerson Personnel Policy Sick Leave Schedule.

Section IX. In addition, employees involved in Interlocal Shared Services Agreements will be paid any additional salary as outlined in the agreement.

Section X. All ordinances or parts of ordinances not consistent with the provisions herein are hereby expressly repealed.

Section XI. This ordinance shall take effect upon passage and publication according to law.

ATTEST:

Carol Dray, Borough Clerk

Carlos Colina, Mayor