

**BOROUGH OF EMERSON
COUNTY OF BERGEN
NOTICE OF ADOPTION**

ORDINANCE NO. 1557-18

Introduced: April 17, 2018

Adopted: May 1, 2018

NOTICE IS HEREBY GIVEN that the following ordinance was adopted on the second reading after a Public Hearing at the Regular Meeting of the Borough Council of the Borough of Emerson on the 1st day of May, 2018. A copy of Ordinance 1557-18 is on file in the Borough Clerk's Office in the Municipal Building, 1 Municipal Pl., Emerson, NJ 07630.

**AN ORDINANCE TO FIX THE SALARIES, WAGES, COMPENSATION AND OTHER
TERMS OF EMPLOYMENT OF CERTAIN EMPLOYEES
OF THE BOROUGH OF EMERSON FOR THE CALENDAR YEAR 2018**

BE IT ORDAINED by the Mayor and Council of the Borough of Emerson, County of Bergen, State of New Jersey, as follows:

Section I. Salaries, wages and compensation for the following employees for the calendar year 2017 are hereby fixed and the same shall be as follows per annum, except where otherwise stated. If the compensation noted does not have a range listed, then that number is the maximum compensation for that position

TITLE/POSITION	COMPENSATION
Mayor	\$3,600.00
Council Member	\$3,000.00
ADMINISTRATION	
Administrator	\$140,500.00
Borough Clerk	\$82,244.00
Borough Clerk Extra/Special Meetings over 24 per year	\$150.00 per meeting
Deputy Clerk/Administrative Assistant/Floater	\$45,900.00
Administrative Assistant/Floater	\$41,616.00
Borough Treasurer/Chief Financial Officer	\$95,000.00
Tax Collector	\$5,000.00
Qualified Purchasing Agent (QPA)	\$15,000.00
Finance Assistant	\$24,450.00
Assistant Tax Collector	\$24,450.00
Deputy Tax Collector	\$1,000.00
Tax Search Officers	100% search fees as allowed by law
Tax Assessor	\$22,960.00
200-foot List Processor	100% fees as allowed by law

Secretary/Clerk, Land Use Board	\$150.00 per meeting
Substitute Clerk/Secretary for Mayor & Council, Land Use Board, Board of Health, Environmental Commission, Recreation Commission	\$150.00 per meeting
Office Floater General Part-Time	\$14.00 - \$25.50/hr.
Board of Health Assistant	\$28,217.00
Board of Health, Registered Nurse	\$17,156.00
Registrar (by contractual agreement) *	\$8,000.00
Municipal, Court Judge	\$22,405.00
Acting Judge	\$215.00/session
Public Defender	\$2,987.00
Alternate Public Defender	\$145.00 per session
Prosecutor	\$11,712.00
First/Second Alternate Prosecutor	\$375.00 per session
Municipal Court Administrator	\$54,101.00
Part-Time Deputy Court Clerk/Floater	\$14.00 - \$25.50/hr.
Part-Time Clerk's Election Assistant/Floater	\$12.00 - \$25.00/hr.
PUBLIC WORKS	
Superintendent of Municipal Services	\$114,455.00
Sewer Systems Operator	\$3,000.00
Environmental Commission Clerk/Secretary	\$150.00 per meeting
Recycling Coordinator	\$4,530.00
Tree Inspector	\$4,000.00
BUILDING DEPARTMENT	
Construction Official/Building Sub-Code	\$37,712.00
Zoning Officer/Property Maintenance Officer	\$30,296.00
Assistant Zoning Officer/Property Maintenance Officer	\$15.00 - \$25.50/hr.
Technical Assistant	\$43,000.00
Plumbing Sub-Code Official	\$15,523.00
Electrical Sub-Code Official	\$18,551.00
Elevator Sub-Code Official	Contract
Fire Protection Sub-Code Official	\$1,298.00
Fire Protection Inspector	\$7,663.00- \$7,815.00
UNIFORM FIRE SAFETY	
Fire Official of Fire Prevention Bureau	\$5,749.00
Two Assistants @	\$4,794.00

FIRE DEPARTMENT	
Fire Chief	\$2,339.00
Deputy Fire Chief	\$1,511.00
Captain (2) @	\$972.00
Lieutenant (2) @	\$779.00
Mechanical Engineers (3) @	\$2,139.00
Drivers (17) @	\$197.00
POLICE	
Police Chief	\$178,500.00
School Crossing Guards	\$14.50 - \$20.85/hr.
Civilian Dispatchers	\$12.00 - \$17.67/hr.
Court Security Officer	\$12.50 - \$17.12/hr.
OEM Coordinator	\$1,624.00
Assistant OEM Coordinator	\$876.00
RECREATION	
Recreation Assistant	\$21,286.00
Summer Camp Directors 2 @	\$7,177.00
Assistant Summer Camp Director	\$9.10 - \$20.40/hr.
Summer Camp Counselors	\$8.44 - \$9.28/hr.
Basketball Coach	\$8.50 - \$12.00/hr.

Section II. The Borough Engineer and Borough Auditor shall be paid such reasonable compensation, as they may be legally entitled for services rendered based on their approved annual contract.

Section III. Regular School Crossing Guards shall be entitled to ten (10) paid holidays for the calendar year 2018.

Section IV. The Borough of Emerson shall pay the premium for basic hospitalization, major medical (Prescription) and dental coverage carried on behalf of the full-time officers and employees of the Borough in accordance with State law.

Section V. Full time employment for the purpose of providing hospitalization, major medical and dental shall apply to those full-time employees who work a minimum of 30 hours per week throughout the year, excepting vacation, holidays and sick time.

Section VI. Hourly rate: that the rate of time employed for part-time or temporary employees shall be no less than that set by United States Department of Labor Fair Standard Act.

Section VII. The salaries, wages and compensation fixed in this ordinance shall be generally retroactive, and effective from January 1, 2018, provided; however, in the event of any officer or employee who was hired after January 1, 2017 then this ordinance shall be effective on the first day of the month following twelve months of continuous employment.

Section VIII. The Borough Clerk shall receive yearly compensation for unused sick time in the amount of one-half per diem rate for up to half of the total amount of accrued sick leave days earned in 2018 per the Borough of Emerson Personnel Policy Sick Leave Schedule.

Section IX. The Borough Clerk shall receive additional compensation for the electronic communication duties performed; after hours, on nights, weekends and holidays to update communications platforms such as but not limited to the website, SwiftReach, the electronic sign board and email in an annual amount of \$5,000.

Section X. In addition, employees involved in Interlocal Shared Services Agreements will be paid any additional salary as outlined in the agreement.

Section XI. All ordinances or parts of ordinances not consistent with the provisions herein are hereby expressly repealed.

Section XII. The Borough Attorney shall be paid an Annual Retainer of \$45,000 per annum. The Land Use Board Attorney shall be paid an Annual Retainer of \$4,000 per annum. Borough Attorney shall be paid \$140.00 per hour for litigation work; Borough Labor Attorney shall be paid \$150.00 per hour; Borough Tax Attorney shall be paid \$125.00 - \$150.00 per hour; Bond Counsel shall be paid a flat rate of \$450.00 for preparation of multi-purpose bonds and \$150.00 per hour for any other work approved by the Borough.

Section XIII. The salaries for the Library personnel are set by the Library Board of Trustees and are on file with the Chief Financial Officer.

*The Board of Health has entered into an Interlocal Agreement for Certified Municipal Registrar services with Northwest Bergen Regional Health Commission in the amount of \$8,000.00 for 2018.

Section XIV. This ordinance shall take effect upon passage and publication according to law.

ATTEST:

Jane Dietsche, RMC, Borough Clerk

Louis Lamatina, Mayor