

**BOROUGH OF EMERSON
COUNTY OF BERGEN
NOTICE OF ADOPTION**

ORDINANCE NO. 1629-21

Introduced: April 6, 2021

Adopted: April 20, 2021

NOTICE IS HEREBY GIVEN that the following ordinance was adopted on the second reading after a Public Hearing at the Regular Meeting of the Borough Council of the Borough of Emerson on the 20th day of April, 2021. A copy of Ordinance 1629-21 is on file in the Borough Clerk's Office in the Municipal Building, 1 Municipal Pl., Emerson, NJ 07630.

**AN ORDINANCE TO ESTABLISH RANGES FOR SALARIES, WAGES,
COMPENSATION AND OTHER TERMS OF EMPLOYMENT OF CERTAIN
EMPLOYEES OF THE BOROUGH OF EMERSON FOR THE CALENDAR YEAR 2021**

BE IT ORDAINED by the Mayor and Council of the Borough of Emerson, County of Bergen, State of New Jersey, as follows:

Section I. Salaries, wages and compensation for the following employees for the calendar year 2021 are hereby fixed and the same shall be as follows per annum, except where otherwise stated. If the compensation noted does not have a range listed, then that number is the maximum compensation for that position

TITLE/POSITION	RANGE
Mayor	\$3,600-\$4,000
Council Member	\$3,000-\$3,600
ADMINISTRATION	
Borough Administrator	\$120,000 - \$150,000
Borough Clerk	\$75,000 - \$98,850
Borough Clerk Extra/Special Meetings over 24 per year	\$150.00 per meeting
Deputy Clerk/Administrative Assistant/Floater	\$40,000 - \$55,000
Administrative Assistant/Floater	\$35,000 - \$45,000
Borough Treasurer/Chief Financial Officer	\$90,000 - \$120,000
Tax Collector	\$7,500-\$10,000
Qualified Purchasing Agent (QPA)	\$2,500 - \$7,500
Finance Assistant	\$20,000 - \$30,000
Assistant Tax Collector	\$20,000 - \$30,000

Tax Search Officers	100% search fees as allowed by law
Tax Assessor	\$20,000 – \$26,000
200-foot List Processor	100% fees as allowed by law
Secretary/Clerk, Land Use Board	\$6,500 - \$6,800
Substitute Clerk/Secretary for Mayor & Council, Land Use Board, Board of Health, Environmental Commission, Recreation or Shade Tree Commission	\$150.00 per meeting
Board of Health Assistant	\$25,000 - \$32,500
Board of Health, Registered Nurse	\$15,000 - \$20,000
Municipal, Court Judge	\$20,000 – \$25,500
Acting Judge	\$215.00/session
Public Defender	\$2,500 - \$3,500
Alternate Public Defender	\$145 per session
Prosecutor	\$10,000 - \$15,000
First/Second Alternate Prosecutor	\$375 per session
Municipal Court Administrator	\$45,000 - \$62,000
Part-Time Deputy Court Clerk/Floater	\$14 - \$30/hr.
Part-Time Clerk's Election Assistant/Floater	\$12 - \$25/hr.
PUBLIC WORKS	
Superintendent of Municipal Services/Deputy Recycling Coordinator	\$100,000 - \$136,500
Environmental or Shade Tree Commission Clerk/Secretary	\$150 per meeting
Tree Inspector	\$3,000 - \$7,000
BUILDING DEPARTMENT	
Construction Official	\$30,000 - \$45,000
Zoning Officer/Property Maintenance Officer	\$25,000 - \$35,000
Assistant Zoning Officer/Assistant Property Maintenance Officer	\$9,300 - \$17,950
Technical Assistant	\$40,000 - \$50,000

Sub-Code Official (Plumbing, Electrical, Fire, Building)	\$1,000 - \$25,000
UNIFORM FIRE SAFETY	
Fire Official of Fire Prevention Bureau	\$4,000 - \$6,500
Fire Prevention Assistant	\$4,000 - \$6,000
FIRE DEPARTMENT	
Fire Chief	\$2,339 - \$2,634
Deputy Fire Chief	\$1,511 - \$1,702
Captain (2)	\$972 - \$1,095
Lieutenant (2)	\$779 - \$877
Mechanical Engineers (3)	\$2,139 - \$2,409
Drivers (17)	\$197 - \$222
POLICE	
Police Chief	\$150,000 - \$190,000
School Crossing Guards	\$14.50 - \$23.50/hr.
Civilian Dispatchers	\$15.00 - \$20.00/hr.
Court Security Officer	\$13.01 - \$19.50/hr.
OEM Coordinator	\$1,500 - \$2,000
Assistant OEM Coordinator	\$750 - \$1,000
RECREATION	
Recreation Assistant	\$20,000 - \$25,000
Summer Camp Directors 2 @	\$6,000 - \$8,100
Assistant Summer Camp Director	\$9.10 - \$23.00/hr.
Summer Camp Counselors	\$8.44 - \$12.50/hr.
Recreation Coach	\$8.50 - \$12.50/hr.

Note: All positions listed as Full-time may be converted to Part-time by dividing the listed salary by 1,820 hours to determine an hourly rate.

Section-II Regular School Crossing Guards shall be entitled to ten (10) paid holidays for the calendar year 2019. Any crossing guard hired after January 1, 2020 shall not be eligible for holiday pay.

Section III The Borough of Emerson shall pay the premium for basic hospitalization, major medical (Prescription) and dental coverage carried on behalf of the full-time officers and employees of the Borough in accordance with State law.

Section IV Full time employment for the purpose of providing hospitalization, major medical and dental shall apply to those full-time employees who work a minimum of 30 hours per week throughout the year, excepting vacation, holidays and sick time.

Section V Hourly rate: that the rate of time employed for part-time or temporary employees shall be no less than that set by United States Department of Labor Fair Standard Act.

Section VI The salaries, wages and compensation fixed in this ordinance shall be generally retroactive, and effective from January 1, 2021, provided; however, in the event of any officer or employee who was hired after January 1, 2020 then this ordinance shall be effective on the first day of the month following twelve months of continuous employment.

Section VII The Borough Clerk shall receive yearly compensation for unused sick time in the amount of one-half per diem rate for up to half of the total amount of accrued sick leave days earned per the Borough of Emerson Personnel Policy Sick Leave Schedule.

Section IX In addition, employees involved in Interlocal Shared Services Agreements will be paid any additional salary as outlined in the agreement.

Section X All ordinances or parts of ordinances not consistent with the provisions herein are hereby expressly repealed.

Section XI The salaries for the Library personnel are set by the Library Board of Trustees and are on file with the Chief Financial Officer.

Section XII Salaries for Police Officers (Patrol Officer through and including Captain) are covered by a Collective Bargaining Agreement with PBA Local 206.

Section XIII Salaries for the Department of Public Works employees (not including the Superintendent) are covered by a Collective Bargaining Agreement with Teamsters Local 125.

Section XIV This ordinance shall take effect upon passage and publication according to law.

ATTEST:

Jane Dietsche, RMC, Borough Clerk

Danielle DiPaola, Mayor

COUNCIL	M O V E D	S E C O N D E D	A Y E S	N A Y E S	A B S E N T	A B S T A I N
McGuire	X		X			
Timmerman			X			
Argenzia			X			
Hoffman			X			
Carbo			X			
Gordon		X	X			

I hereby certify that the Ordinance 1629-21 was duly adopted by the Borough of Emerson at a meeting held on April 20th, 2021.

Attest:

Municipal Clerk