

THE SINE DIE AND REORGANIZATION MEETINGS OF THE EMERSON BOARD OF HEALTH WAS HELD ON FEBRUARY 11, 2016 AT 7:30 P.M. IN THE CONFERENCE ROOM AT BOROUGH HALL.

These Minutes have not been formally approved by the Emerson Board of Health and are subject to change or modification at the next regular meeting at which time they will be adopted.

Roll Call: Elaine Rizzo, Nicole Argenzia, and Cindy Bischoff. Also present was Daniel Levy, Health Officer; K. A. Hodges, Public Health Nurse; Board of Health liaison Danielle Di Paola and Peggy Di Lello, Health Assistant.

Absentee: Board of Health member Linda Lahey.

Health Assistant notified the Board of Health members that in case of a fire follow the Fire Exit sign above the door to the left of the Conference Room and exit calmly.

The February 11, 2016 Sine Die meeting was called to order at 7:35 p.m. by Board of Health President Mrs. E. Rizzo.

The Board of Health members saluted the Flag and had a Moment of Silence.

Board of Health President Elaine Rizzo notified the members of the change of procedure regarding the agenda. The Sine Die and Reorganization meeting will be held on the first meeting date of the year. The board of health president mentioned that all documents will be emailed to the members, and hard copies will be supplied at the meeting.

Unfinished Business for the Year 2015.

Motion by Nicole Argenzia, Seconded by Cindy Bischoff, that the Board of Health Minutes of December 17, 2015 be approved.

The Finance, Vital Statistics, and Dog Licensing reports for December were accepted as submitted.

The Health Inspector's report for December was accepted as submitted.

The Health Officer's report for December was accepted as submitted.

The Public Health Nurse's report for December was accepted as submitted.

Motion by Nicole Argenzia, Seconded by Cindy Bischoff, that the Sine Die Meeting be closed and the Reorganization Meeting open.

Open for nominations for election of Board of Health President. Cindy Bischoff nominated Elaine Rizzo, and Nicole Argenzia seconded the nomination. Elaine Rizzo accepted the nomination for Board of Health President.

Roll Call: ER NA CB

Open for nominations for election of Vice President of Board of Health. Board of Health President Elaine Rizzo nominated Nicole Argenzia, and Cindy Bischoff seconded the nomination. Nicole Argenzia accepted the nomination for Vice President of Board of Health.

Roll Call: ER NA CB

Cindy Bischoff was reappointed by Mayor Lamatina as a member of the Board of Health for a three year term expiring on December 31, 2018.

Resolution No. 1-16, re: Duties and Responsibilities of Secretaries to Board Committees and Commissions.

Roll Call: ER NA CB

Resolution No. 2-16, re: Bloodborne Pathogens Program Agreement.

Washington Township's agreement did not cover the Bloodborne Pathogens program, and Emerson was paying \$2,600.00 a year for a separate contract. The Bloodborne Pathogens program training is included in the Paramus and Northwest Bergen Regional Health Commission services agreements.

Paramus' Bloodborne Pathogens training would probably take place in Paramus and can also be taken online. The Coordinator prefers training in person and an individual can sign a declination form if he/she chooses not to have the vaccination. A public health nurse can administer vaccinations and Paramus could do the recordkeeping.

Northwest Bergen Regional Health Commission could conduct the Bloodborne Pathogens training in Emerson. The cost does not include the administration of the Hepatitis B vaccine.

Motion by Nicole Argenzia, Seconded by Cindy Bischoff, that the Board of Health adopt a resolution accepting the Bergen County Department of Health Services Agreement for Bloodborne Pathogens.

Roll Call: ER NA CB

Resolution No. 3-16, re: Board of Health to authorize Board of Health Secretary to sign vouchers and purchase orders.

Roll Call: ER NA CB

Resolution No. 4-16, re: Agreement between Emerson and Washington Township for January 1 through April 30, 2016.

Roll Call: ER NA CB

The Finance, Vital Statistics, and Dog Licenses reports for January were accepted as submitted.

The Health Inspectors report for January was accepted as submitted.

Last month, Cradles 2 Crayons did not have the proper paperwork to apply for a business license. Health Officer Daniel Levy will contact the construction official to make sure they now have a Certificate of Occupancy.

The Health Officer's report for January was accepted as submitted.

Health Officer Daniel Levy received an anonymous complaint about two aggressive dogs at a residence on Lincoln Boulevard. One of the dogs jumped over the fence and allegedly killed another dog. The health officer will speak to the animal control officer regarding this matter.

Health Officer Daniel Levy reported that there was a sewer system issue at borough hall, which cleared up in a few hours.

Environmental Commission member Stephanie Clark will be attending the March Board of Health meeting to discuss the Harvest Festival in October.

The Public Health Nurse's report for January was accepted as submitted.

Council liaison's verbal report

Council liaison Danielle Di Paola reported that the tattoo artist has not made contact with the building department for opening his business.

Review of Complaint File

The health department received an anonymous complaint regarding uncovered compost consisting of green waste and food waste. The individual was concerned that the compost would attract rodents and wildlife.

Payment of Vouchers:

NJ State Department of Health 1/1/16 – 1/31/16 Dog Licenses: \$426.00

OLD BUSINESS:

a. Health Services Agreements.

Board of Health President Elaine Rizzo asked the members to peruse the health services spreadsheet for Paramus and Northwest Bergen Regional Commission. The members will invite Angela from Northwest Bergen to the Board of Health meeting in March to discuss their services.

b. Immunization Audit Report

Board of Health President Elaine Rizzo inquired about the HARP's Assumption Child Care immunization audit report.

c. 216 Eagle Drive

Health Officer Daniel Levy noted that the sewer blockage at 216 Eagle Drive became an issue again. He authorized the town to hire a contractor to remove the blockage. The health officer will check the area monthly to ensure that there will be no future problems.

d. Board of Health President Elaine Rizzo inquired about the asbestos found in Assumption Child Care Center last November. Health Officer Daniel Levy responded that this is the State's responsibility, and a special permit is needed for removal of asbestos.

NEW BUSINESS:

a. New Board of Health Member

Elaine Rizzo asked the members if they could find an individual who would be interested in joining the Board of Health commission.

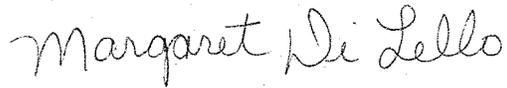
b. Procedures for Advertising and Posting of Meetings.

Every public body must publish their meeting schedule by January 10, or within seven (7) days of its annual organization meeting. A forty-eight (48) hour written

notice must be given for any public meeting. The notice must be prominently posted in a public place, usually in the municipal building, and in two designated newspapers.

Motion by Nicole Argenzia, Seconded by Cindy Bischoff, that the Board of Health meeting be adjourned at 9:45 p.m.

Respectfully submitted,

A handwritten signature in cursive script that reads "Margaret Di Lello". The signature is written in dark ink and is positioned above the printed name.

Margaret Di Lello
Health Assistant