



**MINUTES
BOROUGH OF EMERSON
MAYOR AND COUNCIL
SINE DIE**

**JANUARY 2, 2020
7:30 P.M.**

**Borough Hall-Council Chambers
Emerson, NJ 07630**



SINE DIE

1. CALL TO ORDER

Mayor DiPaola welcomed everyone to the Sine Die Meeting of the Emerson Governing Body. She read the Sunshine Statement announcing that the meeting of January 2nd, 2020 had been adequately noticed and was in compliance with the provisions of the Open Public Meetings Law. Further, the meeting notice was transmitted to the Record and Ridgewood News on December 19th, 2019, posted on the bulletin board in the Borough Hall, Municipal Place, Emerson, NJ 07630 and remained continuously posted as the required notices under the Statute. In addition, a copy of the notice was on file in the Office of the Municipal Clerk and had been available to the public since its approval by the Governing Body

2. SALUTE TO THE FLAG

3. ROLL CALL OF THE 2019 GOVERNING BODY

PRESENT: Mayor DiPaola, Councilman Bayley, Council President Falotico, Councilman Gordon, Councilman Hoffman, Councilman Knoller, Councilwoman McGuire

Also present were Councilwoman Nicole Argenzia, Borough Administrator Robert Hermansen, Borough Attorney John McCann and Borough Clerk Jane Dietsche.

4. PROCLAMATIONS AND PRESENTATIONS

- **Appreciation of Services**
 - a. Council President Gerry Falotico
 - b. Councilman Chris Knoller

5. UNFINISHED BUSINESS FOR THE YEAR 2019

Mayor DiPaola announced that appointments to the Recreation Commission were being done so the members could attend their Special Meeting at 8:00 p.m.

6. MAYOR'S NOMINATIONS TO BOARDS AND COMMISSIONS

- Recreation Commission
 - Regular member for the five-year term ending 12/31/24 Michael Graham
 - Regular member for the five-year term ending 12/31/24 Joseph Vigna

Mayor DiPaola announced that she was appointing Michael Graham and Joseph Vigna as Regular Members for five-year terms ending 12/31/24 to the Recreation Commission.

7. FINANCIAL BUSINESS

- Resolution No. 309-19 Transfer of Funds

☞ **Motion** to adopt Resolution No. 309-19 Transfer of Funds was **moved** by Councilman Falotico, **seconded** by Councilman Knoller and carried by a roll call vote of 6-0:

Roll call:

YES: Bayley, McGuire, Hoffman, Falotico, Knoller, Gordon

- Resolution No. 310-19 Cancelling Current Fund Unexpended Appropriation

☞ **Motion** to adopt Resolution No. 310-19 Cancelling Current Fund Unexpended Appropriation was **moved** by Councilman Falotico, **seconded** by Councilman Knoller and carried by a roll call vote of 6-0:

Roll call:

YES: Bayley, McGuire, Hoffman, Falotico, Knoller, Gordon

8. MINUTES FOR APPROVAL

- Approval of Regular and Closed Session Meeting Minutes of December 17, 2019

☞ **Motion** to approve the Regular and Closed Session Meeting Minutes of December 17, 2019 was **moved** by Councilwoman McGuire, **seconded** by Councilman Knoller and carried unanimously.

9. PUBLIC COMMENT

☞ **Motion** to open the meeting to comments from the public was **moved** by Councilman Hoffman, **seconded** by Councilman Knoller and carried unanimously.

Maria Buchert, 31 Orchard Avenue referenced the 2020 Garbage and Recycling Calendar and said she was glad the Borough was still recycling plastic. She also asked that the Governing Body consider banning plastic bags and Styrofoam in town.

Seeing no more hands, Mayor DiPaola asked for a motion to close the meeting to comments from the public.

☞ **Motion** to close the meeting to comments from the public was **moved** by Council President Falotico, **seconded** by Councilman Knoller and carried unanimously.

10. RESOLUTIONS

Mayor DiPaola said there were no resolutions on the agenda.

11. STANDING COMMITTEES YEAR END REPORTS

There were no standing committee year end reports.

12. SPECIAL SUB-COMMITTEE YEAR END REPORTS

There were no special sub-committee year end reports.

Mayor DiPaola provided a brief update, noting that PSE&G's Energy Strong Program was nearing completion. Currently there were four or five crews working diligently on the west side of town. They were working north and south towards Ackerman Avenue and would eventually meet in the middle to complete the trenching portion of the project as well as connecting house services to the new gas main. In the spring, probably late March or early April, the restoration road paving will begin in coordination with our yearly municipal paving program.

Borough Administrator Robert Hermansen reported on the following:

- He thanked everyone for helping him and the Borough move forward.
- The Borough was still accepting names for the war memorials.
- The electronic message board was not working. They were waiting for Verizon to help resolve this issue.
- Borough Architect Kevin Settembrino had provided new plans for Borough Hall. He asked that the Governing Body take a look at them.
- He had met with the Cork and Keg and the redeveloper to work towards an amicable solution.
- There had been some confusion with the 2020 Garbage and Recycling Calendar. The word 'ware' after 'plastic' had been knocked off. He said the Borough was still recycling plastic. If anyone had any concerns, they should contact Borough Hall so as not to share misinformation on social media.

Mayor DiPaola reminded everyone that the best way to obtain accurate information was to contact the Police Department or Borough Hall.

13. WITH NO FURTHER BUSINESS FOR THE YEAR 2019, ALL STANDING COMMITTEES AND SPECIAL COMMITTEES ARE DISSOLVED AND ALL INDIVIDUAL APPOINTMENTS ARE TERMINATED AND RELIEVED OF THEIR OFFICES AND DUTIES, AND INDETERMINATE APPOINTMENTS DISSOLVED.

14. MOTION TO CLOSE SINE DIE

With no other business to address, at the request of Mayor DiPaola a motion to close the Sine Die portion of the meeting was **moved** by Councilman Knoller, **seconded** by Council President Falotico and carried at 7:58 p.m.



**MINUTES
BOROUGH OF EMERSON
MAYOR AND COUNCIL
REORGANIZATION
JANUARY 2, 2020
7:30 P.M.**



**Borough Hall-Council Chambers
Emerson, NJ 07630**

1. CALL TO ORDER BY MAYOR DANIELLE DIPAOLO

Mayor DiPaola called the meeting to order at 7:42 p.m. and wished everyone a Happy New Year, welcoming everyone to the 2020 Reorganization Meeting of the Governing Body. She said that the meeting was being videotaped and could be viewed from a link on the Borough website as well as on Verizon FIOS Channel 36 and Cablevision Channel 77. She read the Sunshine Statement announcing that the meeting of January 2nd, 2020 had been adequately noticed and was in compliance with the provisions of the Open Public Meetings Law. Further, the meeting notice was transmitted to the Record and Ridgewood News on December 19th, 2019, posted on the bulletin board in the Borough Hall, Municipal Place, Emerson, NJ 07630 and remained continuously posted as the required notices under the Statute. In addition, a copy of the notice was on file in the Office of the Municipal Clerk and had been available to the public since its approval by the Governing Body

2. BOROUGH CLERK ANNOUNCES THE RECEIPT OF THE CERTIFICATION OF THE 2019 GENERAL ELECTION RESULTS

Ms. Dietsche said she was in receipt of the Certification of the 2019 General Election Results which indicated that Councilwoman Jill McGuire and Councilwoman Nicole Argenzia had won the 2019 General Election.

3. SWEARING-IN CEREMONY-OATH OF OFFICE:

**Swearing in of
Councilwoman Jill McGuire
By Mayor Danielle DiPaola**

Mayor DiPaola swore in Councilwoman Jill McGuire in the presence of his family and offered her congratulations.

**Swearing in of
Councilwoman Nicole Argenzia
By Mayor Danielle DiPaola**

Mayor DiPaola swore in Councilwoman Nicole Argenzia in the presence of his family and offered her congratulations.

4. ROLL CALL OF THE CURRENT 2020 MAYOR AND COUNCIL

Mayor DiPaola asked Ms. Dietsche to call the roll of the current Governing Body.

PRESENT: Mayor DiPaola, Councilwoman Argenzia, Councilman Bayley, Councilman Gordon, Councilman Hoffman, Councilwoman McGuire

5. APPOINTMENT TO FILL COUNCILMEMBER VACANCY

- o Nominations:
 1. Patricia Dinallo
 2. Louis Lamatina
 3. Wilfredo Ortiz

Mayor DiPaola announced that the Borough Clerk had received a letter from Mr. Wilfredo Ortiz, Chair of the Emerson Democratic County Committee, which had presented the names of three individuals to fill the vacancy left by the resignation of Councilman Knoller. The three names were Patricia Dinallo, Louis Lamatina and Wilfredo Ortiz.

Mayor DiPaola said that if any of the candidates had been present, she would have asked if any Council members had any questions but none were present. Councilman Bayley asked if this could be postponed to the next meeting. Mayor DiPaola said that last year the Governing Body thought it was best to do it expediently. Councilman Hoffman said that he would prefer that they move forward. He said that as was mentioned at the last meeting, they were hoping to get the names so they would be able to move forward and have a full Council at the first meeting. This was what they requested last year when they had a similar situation and would be consistent with last year. He added that all three candidates were well known.

Councilman Hoffman nominated Patricia Dinallo to fill the vacancy for the unexpired term of Councilman Knoller ending 12/31/20. Mayor DiPaola asked if there were any more nominations. There were none.

☞ **Motion** to nominate Patricia Dinallo as Councilwoman to fill the vacancy for the unexpired term of Councilman Knoller ending 12/31/20 was **moved** by Councilman Hoffman, and **seconded** by Councilman Bayley and carried by a roll call vote of 5-0:

Roll call:

YES: Bayley, McGuire, Hoffman, Gordon, Argenzia

6. ROLL CALL OF 2020 MAYOR AND COUNCIL

Present: Mayor DiPaola, Councilwoman Argenzia, Councilman Bayley, Councilman Gordon, Councilman Hoffman, Councilwoman McGuire

Absent: Councilwoman Dinallo

7. Resolution No. 01-20 - ADOPTION OF GOVERNING BODY BY-LAWS HERETO ATTACHED SHALL BE THE BY-LAWS FOR THE CONDUCT OF BUSINESS OF THE MAYOR AND COUNCIL FOR THE BOROUGH OF EMERSON FOR THE YEAR BEGINNING JANUARY 1, 2020 AND ENDING DECEMBER 31, 2020 WITH VOTING AND SEATING ORDER

Mayor DiPaola announced that the voting and seating order for 2020 from right to left facing the dais would be Councilman Bayley, Councilwoman McGuire, Councilwoman Dinallo, Councilman Hoffman, Councilman Gordon and Councilwoman Argenzia.

☞ **Motion** to adopt Resolution No. 1-20 Adoption of Governing Body By-Laws Hereto Attached Shall Be the By-Laws for the Conduct of Business of the Mayor and Council for the Borough of Emerson for the Year Beginning January 1, 2020 and Ending December 31, 2020 with Voting and Seating Order **was moved by Councilman Hoffman, seconded by Councilwoman McGuire** and carried by a roll call vote of 5-0:

Roll call:

YES: Bayley, McGuire, Hoffman, Gordon, Argenzia

8. MAYOR'S ADDRESS TO THE ASSEMBLAGE

MAYOR DANIELLE DIPAOLO

Mayor DiPaola gave the following address:

Good evening and Happy New Year. I want to offer a warm welcome to the 2020 Governing Body, family, friends, volunteers and fellow residents. The year 2020 represents a historic moment in the Borough of Emerson. For the first time, the residents of our fine community have elected two highly qualified women to serve as their representatives on the Governing Body – Councilwoman Jill McGuire and Councilwoman Nicole Argenzia. In addition, this is the first year in the history of Emerson municipal government that there will be four women serving on the Governing Body. The year 2020 also represents 100 years since women won the right to vote in America.

I want to congratulate Councilwoman McGuire and Councilwoman Argenzia for their commitment to the Borough and look forward to working with them and the entire Governing Body to continue our goal to ensure that Emerson remains a great place to live, work and raise our families.

We accomplished many great things in 2019. Among those of which I am most proud is bringing government transparency to the people. Our Council meetings are now posted online and on cable television enabling those residents who are unable to attend our meetings to stay up to date on the process of government and increase transparency, a long-term goal of mine as most of you know. In addition, this transparency has increased responsiveness to our residents' needs, wants and concerns.

We have completed three grant funded infrastructure projects: The paving of the much-travelled Main Street/Linwood Avenue corridor and the serious drainage issues which affected residents on Vivian Avenue. Both were grant funded by NJDOT. In addition, drainage issues were addressed in Continental Woods on Eagle Drive which was also funded by a Community Development Block Grant.

We are moving forward with Borough Hall renovation or replacement and will determine which direction to take that will maximize its potential and provide the best services for our residents and staff. The Shade Tree Commission was reestablished bringing much needed attention to our trees in order to maintain the natural beauty of our Borough as well as ensure the safety and well-being of our residents. The Borough and the Board of Education have worked together to place a School Resource Officer in our schools to ensure the safety of our children as well as helping our young people bond with and have confidence in our police department. We are reorganizing and updating the Borough website, our Borough Code Book and plan to enhance our social media presence. In addition, we are finally bringing the Construction Department software into the 21st Century with an updated software program to increase efficiencies and make the department more responsive to our residents' needs. We held our first parade in many years when we honored the Cavos for winning the state baseball championship. And as most of you know, we also invited the cast and crew of two of our student productions to perform and receive commendations during our council meetings. We plan on continuing to spotlight and celebrate all student achievements in the Family Town.

I pledge to continue to work with other municipalities to share services and look forward to working further with them in order to help serve our taxpayers. The Bergen County Clerk's Office provided Satellite Office services in Borough Hall and for the first time we were able to schedule a visit from the Division of Motor Vehicles mobile office to provide more convenient services to our residents. I am happy to announce that we have invited them back for more dates after an overwhelmingly positive response.

As most of you know, our Borough Administrator Robert Hermansen started in October and has been making a very positive impact by working cooperatively with our professionals, businesses and residents. He is also tasked with ensuring that we continue to be financially prudent with all decisions being made.

As I enter my second year as Mayor, I continue to have high standards for our councilmembers, our Borough professionals and our staff. Our goal is to continue to maintain outstanding and efficient services for our residents while doing everything we can to minimize the municipal tax burden.

We continue to face challenges including the controversial redevelopment of our downtown which has begun. We have been assured by the developers that they are working with us in the best interest of our town and we look forward to continuing to work with them over the next couple of years as the project progresses. As you know our administration inherited this project despite the fact that the majority of Emerson residents were opposed to it. But we are committed to doing our best to ensure that the project will be done properly with and with as little disruption to our community as possible.

Switching gears, I would be remiss if I did not publicly thank our volunteer emergency service members as well as all of the volunteers on our boards, commissions and committees. Our volunteers, through their hard work and dedication, maintain the rich fabric of our town. They make Emerson a great place to work and live and are the unsung heroes of our community.

In closing, I am honored to serve as your Mayor and I promise, along with the Governing Body, to continue our hard work to ensure that your voices are heard and that Emerson continues to be a place that our residents are proud to call home.

Mayor DiPaola announced that Councilwoman-elect Dinallo had entered the Council Chambers and swore her into office.

**Swearing in of
COUNCILWOMAN PATRICIA DINALLO
By Mayor Danielle DiPaola**

9. NEW COUNCILMEMBERS' ADDRESS TO THE ASSEMBLAGE

COUNCILWOMAN JILL MCGUIRE

Councilwoman McGuire thanked her family, friends and supporters who had encouraged her and Councilwoman Argenzia throughout their campaign. They would not have succeeded without the support they received. She had the privilege to serve Emerson residents when she filled the vacated seat of Mayor DiPaola in 2019 when the previous Governing Body selected her last year. But tonight, she felt even more honored to have been elected by Emerson residents along with Councilwoman Argenzia for a full Council term knowing that their hard work and energy during the campaign paid off and Emerson residents had chosen them to represent them for three years. She added that 2020, it was a special year. The suffrage movement, the centennial anniversary of women's right to gain the vote and this evening, three women were sitting on the dais. It was the first time that three elected women were on the Governing Body and now there was a fourth woman appointed. It was amazing what had been accomplished over a one-hundred-year period. They had come a long way and it was really special. She was so honored and that was why she chose her daughter to swear her in and that was probably why Nicole chose her daughter to show them how far they had come and how much further they could take it. It was a special night for them. She thanked everyone for coming and for their support.

COUNCILWOMAN NICOLE ARGENZIA

Councilwoman Argenzia thanked everyone who supported and voted for her and Councilwoman McGuire in the last election. Being an Emerson resident for almost 20 years, she had met a lot of people who showed her the meaning of the Family Town. She thanked everyone who helped her during the election by donating their own time away from their own families to support her and Councilwoman McGuire and Mayor DiPaola. She thanked Councilman Hoffman for walking the streets and knocking on doors with them. She thanked her family for tolerating her absences and the time commitment it took during the campaign. She let Emerson residents know that she was going to represent them to the best of her ability and hoped she could be the voice of the community they were asking for. She closed by saying that if any residents had any ideas that they felt would improve this already great town, they should feel free to call.

Councilwoman Dinallo said she would address the assemblage at the next meeting.

10. RESOLUTION No. 02-20 ELECTION OF PRESIDENT OF THE COUNCIL

- a. Motion to open the floor to nominations
- b. Nominations accepted
- c. Motion to close for nominations
- d. Motion to appoint
- e. Roll Call

☞ **Motion** to open the floor to nominations for election of Council President was **moved** by Councilwoman McGuire, **seconded** by Councilwoman Argenzia and carried unanimously.

Councilwoman McGuire nominated Councilman Hoffman to be President of the Council.

☞ **Motion** to close the floor to nominations for election of Council President was **moved** by Councilwoman McGuire, **seconded** by Councilman Gordon and carried unanimously.

☞ **Motion** to appoint Councilman Hoffman as Council President for 2020 was **moved** by Councilwoman McGuire, **seconded** by Councilman Bayley. Mayor DiPaola asked if there were any other nominations. There were none.

Mayor DiPaola asked for a roll call vote on the selection of Councilman Hoffman as Council President.

Roll call:

YES: Bayley, McGuire, Dinallo, Hoffman, Gordon, Argenzia

Mayor DiPaola announced that Councilman Hoffman would be the Council President for the term ending 12/31/20 and congratulated him.

11. RESOLUTION No. 03-20 BOROUGH PROFESSIONAL APPOINTMENTS – AWARD PROFESSIONAL SERVICE CONTRACTS FOR ONE YEAR PERIOD USING THE ‘FAIR AND OPEN PROCESS’ in accordance with the ‘New Jersey Local Unit Pay to Play’ Law, Pursuant to N.J.S.A 19:44A-20.4 et seq. “Fair and Open” for Calendar Year 1/1/2020 through 12/31/2020

(Appointment by Mayor on Consent and Advice of Council)

- Resolution No. 03-20A –Borough Attorney – John J. McCann, Esq., Law Offices of John McCann
- Resolution No. 03-20B – Alternate/Substitute Borough Attorney – Randy T. Pearce, Esq., Pearce Law, LLC
- Resolution No. 03-20C Appoint Borough Labor Counsel – Catherine M. Elston, Esq., C. Elston & Associates, LLC
- Resolution No. 03-20D Appoint Alternate Labor Counsel – Randy T. Pearce, Esq., Pearce Law, LLC
- ~~Resolution No. 03-20F Tax Appeal Attorney~~
- Resolution No. 03-20G Special Counsel Affordable Housing - Brian T. Giblin, Sr., Esq., Giblin & Gannaio, LLC
- Resolution No. 03-20H Special Counsel Redevelopment – Richard Malagiere, Esq., Law Offices of Richard Malagiere
- Resolution No. 03-20I Borough Engineer – Michael J. Neglia, Neglia Engineering Associates

- Resolution No. 03-20J Auditor – Gary Higgins, Lerch, Vinci & Higgins
- ~~Resolution No. 03-20K Tax Appeal Expert Witness – Appraiser~~
- Resolution No. 03-20L Bond Counsel - Steve Rogut, Esq. Rogut McCarthy LLC
- Resolution No. 03-20M Risk Management Consultants – The Vozza Agency/ Johl & Co.
- ~~Resolution No. 03-20N Grant Writer~~
- Resolution No. 03-20O Municipal Prosecutor – Neil Tortora, Esq., Morrison Mahoney
- Resolution No. 03-20P Architect – Kevin Settembrino, Settembrino Architects
- Resolution No. 03-20Q Planner – Christopher Statile, P. A.
- Resolution No. 03-20R Information Technology Specialist – DART Computer
- ~~Resolution No. 03-20 Special Counsel – Litigation~~
- ~~Resolution No. 03-20 Redevelopment Planner~~
- ~~Resolution No. 03-20 Revaluation Company~~
- ~~Resolution No. 03-20 Historic Preservation Consultant Services~~
- ~~Resolution No. 03-20 Alternate Prosecutor~~
- ~~Resolution No. 03-20 Public Defender~~
- ~~Resolution No. 03-20 Alternate Public Defender~~

Mayor DiPaola announced that those professionals who were not appointed that evening would be hold overs until appointments were made at a future meeting.

☞ **Motion** to adopt Resolution No. 3-20 Borough Professional Appointments – Award Professional Service Contracts For One Year Period Using The ‘Fair And Open Process’ In Accordance With The ‘New Jersey Local Unit Pay To Play’ Law, Pursuant To N.J.S.A 19:44a-20.4 Et Seq. “Fair And Open” For Calendar Year 1/1/2020 Through 12/31/2020 for The Calendar Year January 1, 2020 Through December 31, 2020 – was **moved** by Councilwoman McGuire, **seconded** by Council President Hoffman and carried by a roll call vote of 6-0:

Roll call:

YES: Bayley, McGuire, Dinallo, Hoffman, Gordon, Argenzia

12. RESOLUTION No. 04-20 STANDING COMMITTEE COUNCIL APPOINTMENTS WITH FIRST NAMED COMMITTEE MEMBER AS CHAIR:

☞ **Motion** to adopt Resolution No. 4-20 Standing Committee Council Appointments with First Named Committee Member as Chair was **moved** by Councilman Hoffman, **seconded** by Councilwoman McGuire and carried by a roll call vote of 6-0:

Roll call:

YES: Bayley, McGuire, Dinallo, Hoffman, Gordon, Argenzia

- | | |
|--|------------------|
| • Dept. of Public Works & Municipal Services | Gordon/Bayley |
| • Finance, Tax & Revenue | Bayley/Hoffman |
| • Police, Auxiliary Police, Office of Emergency Management & Courts | McGuire/Gordon |
| • Construction Dept., Public Buildings, Parks, Playgrounds, Utilities, | Gordon/Dinallo |
| • Real Estate and Land Use | McGuire/Hoffman |
| • Fire Department | Bayley/Dinallo |
| • Personnel and Human Resources | McGuire/Gordon |
| • Technology/Social Media | McGuire/Bayley |
| • Ambulance Corps | Argenzia/Hoffman |

Other Liaisons to Boards, Commissions and Committees for the Calendar Year 2020

• Board of Health	Argenzia
• Environmental Commission	Gordon
• Chamber of Commerce	Dinallo/McGuire
• Library Board of Trustees	Bayley
• Board of Education	Dinallo
• Senior Citizens	DiPaola
• Recreation Commission	McGuire/Hoffman
• Insurance Fund Commissioner	Hermansen/Bayley
• Historic Preservation Committee	Argenzia
• Municipal Land Use Board	
• Shade Tree Commission	Hoffman
• Beautification Committee	McGuire

13. RESOLUTION No. 05-20 COUNCIL APPOINTMENT OF CLASS III LAND USE BOARD MEMBER

- a. Motion to open the floor to nominations
- b. Nominations accepted
- c. Motion to close for nominations
- d. Motion to appoint
- e. Roll Call

☞ **Motion** to open the floor to nominations for election of Class III Land Use Board Member was **moved, seconded** and carried unanimously.

Council President Hoffman nominated Councilwoman McGuire to serve as the Class III Land Use Board member for 2020.

☞ **Motion** to close the floor to nominations for election of Class III Land Use Board Member was **moved** by Council President Hoffman, **seconded** by Councilman Gordon and carried unanimously.

☞ **Motion** to appoint Councilwoman McGuire as the Class III member of the Land Use Board for 2020 was **moved** by Council President Hoffman, **seconded** by Councilman Bayley. Mayor DiPaola asked if there were any other nominations. There were none.

Mayor DiPaola asked for a roll call vote on the appointment of Councilwoman McGuire as the Class III Land Use Board member for 2020.

Roll call:

YES: Bayley, McGuire, Dinallo, Hoffman, Gordon, Argenzia

Mayor DiPaola announced that Councilman Hoffman would be the Council President for the term ending 12/31/20 and congratulated him.

14. INTRODUCTION OF EMERGENCY SERVICES OFFICERS

Mayor DiPaola announced the following appointments and invited those who were present to take their oath.

- **Local Defense Council**

Mayor Danielle DiPaola, Chief of Police Michael Mazzeo, Captain of Police Michael McDermott, DPW Superintendent/Deputy OEM Perry Solimando, Borough Administrator Robert Hermansen, Fire Chief A.J. Sottile, Borough CFO Lauren Roehrer, Captain of Ambulance Justin Mason, Construction Official/Fire Official Richard Silvia, Board of Health Secretary Liz Morris, Emerson Schools Superintendent Dr. Brian Gatens, Neglia Engineering

- **Emerson Volunteer Fire Department**

Fire Chief Anthony J. Sottile, Assistant Chief Tom Carlos, Senior Captain Joseph D. Mara., Junior Captain Richard Solimando, Senior Lieutenant – James McDermott; Junior Lieutenant – Joseph Solimando III; President Joseph Solimando, Jr., Vice President Joseph D. Mara, Treasurer Ron Berg, Secretary Jim McDermott

- **Emerson Auxiliary Police-One Year**

Captain Daniel Clayton, Lieut. Sgt. William Levine, Lieut. Mark Bensen, Sgt. David Kogut, Ptl. William Cileo, Ptl. Alan Bernstein, Ptl. Alex Toroslar, Ptl. Kristin Malakas

- **School Crossing Guards- One Year**

Bonnie Kompel, Joseph Cannone, William Levine, Sheri Jaeger, Maria Acosta-Carpenter, Kevin Mulvenna, Kevin Felici, Gail Kovacs-Felici, Leo Conwell, Victoria Potter, Amy Levine, Michael (Dennis) Falotico

15. RESOLUTION No. 06-20 ANNUAL APPOINTMENT OF OFFICERS AND EMPLOYEES WITH COUNCIL CONFIRMATION

☞ **Motion** to adopt Resolution No. 6-20 Annual Appointment of Officers and Employees with Council Confirmation was **moved** by Councilman Gordon, **seconded** by Councilwoman McGuire and carried by a roll call vote of 6-0:

Roll call:

YES: Bayley, McGuire, Dinallo, Hoffman, Gordon, Argenzia

POSITION	TERM EXPIRES	NAME
• Recycling Coordinator	12/2020	Liz Morris
• Deputy Recycling Coordinator	12/2020	Perry Solimando
• Sewer Operator	12/2020	Keith Durie
• Zoning Official	12/2020	Nelson Fullam
• OEM Coordinator	12/2023	Mark Savino
• Dep. OEM Coordinator	12/2020	Perry Solimando
• Assessment Search Officer	12/2020	Jane Dietsche
• Public Agency Compliance Officer (PACO)	12/2020	Robert Hermansen
• Qualified Purchasing Agent	12/2020	Roy Riggitano
• Chief Financial Officer	Tenured	Lauren J. Roehrer

16. MAYOR'S NOMINATIONS TO BOARDS AND COMMISSIONS with advice and consent of Council.

• Library Board

- | | |
|---|----------------|
| ○ Regular member for the five-year term ending 12/31/24 | Kevin Leeds |
| ○ Regular member for the five-year unexpired term ending 12/31/20 | John Sheppard |
| ○ Mayor's Representative for term ending 12/31/20 | Ida Ennis |
| ○ Board of Education representative for one-year term ending 12/31/20 | Kristen Vitale |

☞ **Motion** to appoint the above members to the Library Board of Trustees was **moved** by Council President Hoffman, **seconded** by Councilwoman McGuire and carried by a roll call vote of 6-0:

Roll call:

YES: Bayley, McGuire, Dinallo, Hoffman, Gordon, Argenzia

• Beautification Committee (up to 13 members)

- | | |
|--|-------------------|
| ○ Regular member for the one-year term ending 12/31/20 | George Banks |
| ○ Regular member for the one-year term ending 12/31/20 | Rina Uva |
| ○ Regular member for the one-year term ending 12/31/20 | Gina Cocca |
| ○ Regular member for the one-year term ending 12/31/20 | Donna Catuogno |
| ○ Regular member for the one-year term ending 12/31/20 | Roberta Blake |
| ○ Regular member for the one-year term ending 12/31/20 | Karen Mastropaolo |

☞ **Motion** to appoint the above members to the Beautification Committee was **moved** by Councilwoman McGuire, **seconded** by Councilman Gordon and carried by a roll call vote of 6-0:

Roll call:

YES: Bayley, McGuire, Dinallo, Hoffman, Gordon, Argenzia

17. MAYOR'S APPOINTMENTS

Mayor DiPaola announced the following appointments:

• Land Use Board

- | | |
|--|-------------------|
| ○ Class II member for the one-year term ending 12/31/20 | Stephanie Clark |
| ○ Class IV member for the unexpired term ending 12/31/21 | Paul Hulburt |
| ○ Class IV member for the four-year term ending 12/31/23 | Bill Loschiavo |
| ○ Alternate I member for the two-year term ending 12/31/21 | Michael Cimino |
| ○ Alternate II member for the two-year term ending 12/31/20 | Michael Timmerman |
| ○ Alternate III member for the two-year term ending 12/31/20 | Carl Carbo |
| ○ Alternate IV member for the two-year term ending 12/31/21 | Andy Sarkisian |

• Environmental Commission

- | | |
|--|-----------------------------------|
| ○ Chairperson/Regular member for the three-year term ending 12/31/22 | Stephanie Clark |
| ○ Regular member for the three-year term ending 12/31/22 | Matt Helm |
| ○ Regular member for the three-year term ending 12/31/22 | Michael Guarriello |
| ○ Regular member for the three-year term ending 12/31/21 | Elizabeth Garis |
| ○ Alternate I member for the two-year term ending 12/31/20 | Walter Romanski |
| ○ Alternate II member for the two-year term ending 12/31/21 | Eric Shuda |
| ○ Student members for the one-year term ending 12/31/20 | Katherine Haight/
Grace Whalen |

- **Shade Tree Commission**
 - Regular member for the initial one-year term ending 12/31/19 now a five-year term expiring 12/31/24 Fred Maltzan
 - Regular member for the initial three-year term ending 12/31/21 Joseph Polvere
 - Regular member for the initial unexpired four-year term ending 12/31/22
 - Alternate I member for the initial five-year term ending on the fifth December 31st after the initial date of appointment ending 12/31/24
 - Alternate II member for the initial four-year term ending on the fourth December 31st after the initial day of the appointment ending 12/31/23

- **Historic Preservation Committee**
 - Class C Member for the four-year term ending 12/31/23 Marie Castrovillari
 - Alternate II member for the two-year term ending 12/31/21 Christian Sforza

18. NEW BUSINESS:

- Resolution #07-20 Adoption of the Temporary 2020 Municipal Budget

☞ **Motion** to approve Resolution No. 07-20 Adoption of the Temporary 2020 Municipal Budget was **moved** by Council President Hoffman, **seconded** by Councilman Gordon and carried by a roll call vote of 6-0:

Roll call:

YES: Bayley, McGuire, Dinallo, Hoffman, Gordon, Argenzia

19. INTRODUCTION OF ORDINANCES

First Reading:

Mayor DiPaola announced that Ms. Dietsche would read the following ordinance by title and it would be further considered at a Public Hearing to be held on January 21st, 2020 at 7:30 p.m. in the Council Chambers of the Borough Hall, Municipal Place, Emerson, N.J. This ordinance was on file in the Clerk's Office and posted on the official bulletin board of the Municipal Building where copies would be available to the General Public at no charge.

1604-20 AN ORDINANCE REGARDING SECOND KITCHENS IN SINGLE FAMILY RESIDENCES IN THE BOROUGH OF EMERSON

☞ **Motion** to introduce Ordinance 1604-20 on first reading was **moved** by Councilwoman Argenzia, **seconded** by Councilman Gordon and carried by a roll call vote of 5-1:

Roll call:

YES: Bayley, McGuire, Dinallo, Gordon, Argenzia

NO: Hoffman

20. PUBLIC COMMENT

☞ **Motion** to open the meeting to comments from the public was **moved** by Councilman Gordon, **seconded** by Councilwoman McGuire and carried unanimously.

Mike Myers – 38 Alyson Way wished everyone a Happy New Year and congratulated Councilwoman McGuire and Councilwoman Argenzia on their election to the Governing Body. He also thanked Councilwoman Dinallo on her appointment as a member of the Governing Body and Council President Hoffman on his appointment as Council President.

☞ **Motion** to close the meeting to comments from the public was **moved** by Councilman Gordon, **seconded** by Councilwoman McGuire and carried unanimously.

20. RESOLUTION No. 08-20 CONSENT AGENDA

☞ **Motion** to approve Consent Agenda Resolution No. 08-20 was **moved** by Council President Hoffman, **seconded** by Councilwoman McGuire and carried by a roll call vote of 6-0:

Roll call:

YES: Bayley, McGuire, Dinallo, Hoffman, Gordon, Argenzia

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| CA 09-20 | Designate Official Newspapers – The Record and Ridgewood News |
| CA 10-20 | Approve Cash Management Plan |
| CA 11-20 | Approve Official Depositories |
| CA 12-20 | Approve Authorized Signatories |
| CA 13-20 | Approve Ratification of Public Official Bonds |
| CA 14-20 | Establishing Rate of Interest for Delinquent Taxes at 8% of the first \$1,500.00 and 18% on any remaining balance |
| CA 15-20 | Approve Appointment of LOSAP Program Administrators Joseph D. Mara for the Emerson Volunteer Fire Department and George Howlin for the Emerson Volunteer Ambulance Corps |
| CA 16-20 | Approve Fee of \$20.00 for Returned Checks for Insufficient Funds |
| CA 17-20 | Approve Bond, Treasurer of Library Board of Trustees |
| CA 18-20 | Re-establishment of Petty Cash Funds |
| CA 19-20 | Approve Volunteer Tuition Credit Program |
| CA 20-20 | Authorize CFO to pay certain obligations as needed |
| CA 21-20 | Mutual Aid – Pascack Valley Fire Departments |
| CA 22-20 | Approve Official Towers for the Borough of Emerson-Rich's Automotive, Bergen Brookside and Emerson Towing |
| CA 23-20 | Resolution Approving the Cancellation of Small Balances |
| CA 24-20 | Approve BMED Fund Commissioner |
| CA 25-20 | Approve JIF Fund Commissioner |
| CA 26-20 | Appoint Liz Morris as Borough Recycling Coordinator and Perry Solimando as the Deputy Borough Recycling Coordinator |
| CA 27-20 | Appoint Keith Durie as Borough Sewer System Operator |
| CA 28-20 | Board, Commission & Committee Secretary Responsibilities |
| CA 29-20 | Authorize Shared Service Arrangement with the Borough of Glen Rock for Acting Municipal Court Administrator |
| CA 30-20 | Authorize Deputy Borough Clerk Coverage |

- CA 31-20 Interlocal Services Agreement – Mutual Aid Plan & Rapid Deployment Force
 CA 32-20 Authorizing A Duplicate Coverage Opt Out Disbursement for Nonaffiliated Employees Who Voluntarily Decline to Participate in the Borough’s Medical Benefits Coverage
 CA 33-20 Appoint Borough Administrator Robert Hermansen as a Municipal Housing Liaison
 CA 34-20 Authorize the Appointment a Records Custodian in the Emerson Police Department, Building Department and Board of Health for the Purposes of Open Public Records Requests
 CA 35-20 Approve the appointment of Roy Riggitano as the Qualified Purchasing Agent for the term of January 2020 to December 31, 2020
 CA 36-20 Resolution Recognizing the Importance of the 2020 Census
 CA 37-20 Reappointment of Lauren Roehrer as the Chief Financial Officer and Establishing Tenure in Accordance with N.J.S.A. 40a9-140.13 et. seq.
 CA 38-20 Authorize the hiring of a per diem HHS Inspector for the period ending March 31, 2019
 CA 39-20 Redevelopment Subcommittee for 2020

21. CLOSED EXECUTIVE SESSION - RESOLUTION No. 40-20

☞ **Motion** to go into an executive session to discuss matters exempt from the public as duly noticed by Resolution No. 40-20 was **moved** by Council President Hoffman, **seconded** by Councilwoman McGuire and carried by a roll call vote of 6-0:

Roll call:

YES: Bayley, McGuire, Dinallo, Hoffman, Gordon, Argenzia

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|-------------|---|-----------------|
| #20-1/02-01 | Potential Litigation – Redevelopment Update | N.J.S.A. 10-4-7 |
| #20-1/02-02 | Potential Litigation – Lease Condemnation - Block 419, Lot 6.01 | N.J.S.A. 10-4-7 |

22. RECONVENE

The Borough of Emerson reserves the right to return to Open Session and, if appropriate, take formal action.

☞ **Motion** to reconvene was **moved** by Council President Hoffman, **seconded** by Councilman Gordon and carried unanimously.

23. ADJOURNMENT

With no other business to address, at the request of Mayor DiPaola, a motion to adjourn was **moved, seconded** and carried at 9:28 p.m.

Respectfully submitted,

Jane Dietsche, RMC
 Borough Clerk