



AGENDA
BOROUGH OF EMERSON
MAYOR & COUNCIL
May 7, 2024
7:30 PM
Borough Hall Council Chambers
1 Municipal Place, Emerson, NJ 07630



Agendas are published 48 hours in advance to the extent known. Agenda and Agenda Items are subject to change.

This meeting will be open to the public in-person. Formal action may be taken. For those members of the public who wish to view this meeting but choose not to attend in person, this meeting will be live-streamed on YouTube (link below). The YouTube link is for viewing purposes only and is not interactive.

YouTube link: <https://youtube.com/live/P-DqJu9iEY?feature=share>

Please turn off your cell phone ring tone. In case of a fire, follow the Fire Exit signs above the doors to your right and left in the Council Chambers and exit calmly.

I. CALL TO ORDER

- Open Public Meeting Act Announcement
- Salute to Flag
- Moment of Silence

II. ROLL CALL

III. EXCUSED ABSENCE OF GOVERNING BODY MEMBER

IV. PROCLAMATIONS & CITATIONS

- Mental Health Awareness Month
- Skin Cancer Awareness Month
- National Police Week (May 12th – 18th)
- Peace Officers Memorial Day (May 15th)
- National Public Works Week (May 15th – 21st)
- Armed Forces Day (May 18th)

V. APPOINTMENTS

Resolution No. 122-24 Borough Professional Appointments – Award Professional Service Contracts for One Year Period using the ‘Fair and Open Process’ in accordance with the ‘New Jersey Local Unit Pay to Play’ Law, Pursuant to N.J.S.A.19:44A-20.4 et seq. “Fair and Open” for Calendar Year through 12/31/2024

Grant Writer: Bruno Associates

Tax Appeal Attorney: John Conte, Esq., Meyerson, Fox & Conte

VI. APPROVAL OF MINUTES

- Regular Meeting Minutes of April 16, 2024 (*PULLED*)
- Closed Session Minutes of April 16, 2024 (*PULLED*)

VII. CORRESPONDENCE

- April 11, 2024 Letter from County Executive James J. Tedesco III in support of the Borough of Emerson’s FY25 Community Project Funding Request for the West-End Drainage Improvements Project
- April 18, 2024 Memo from Bergen County Municipal Joint Insurance Fund and PERMA Risk Management Services awarding the Borough of Emerson the Platinum Safety Award for the 2023 JIF Safety Incentive Award Program

- April 26, 2024 Letter from New Jersey Health Care Quality Institute regarding the Borough of Emerson’s 2023 Healthy Town designation (Mayor’s Wellness Campaign)

VIII. FINANCIAL BUSINESS

REVIEW & CERTIFICATION OF ANNUAL REPORT OF AUDIT FOR THE YEAR ENDING DECEMBER 31, 2023

- **Resolution No. 123-24** Certify Annual Report of Audit Affidavit for the year ending December 31, 2023
- **Resolution No. 124-24** Approve Corrective Action Plan

PUBLIC HEARING AND ADOPTION OF THE 2024 MUNICIPAL BUDGET

- **Resolution No. 125-24** Waiver of Reading in Full of the 2024 Municipal Budget
- **Resolution No. 126-24** Self Examination of the 2024 Municipal Budget
- PUBLIC HEARING ON THE 2024 MUNICIPAL BUDGET
- **Resolution No. 127-24** Adoption of the 2024 Municipal Budget

IX. UNFINISHED BUSINESS

X. NEW BUSINESS

PUBLIC HEARING ON THE SUBMISSION OF A REPURPOSE GRANT APPLICATION TO THE BERGEN COUNTY OPEN SPACE TRUST FUND’S 2022 MUNICIPAL PROGRAM PARK IMPROVEMENT PROGRAM

ORIGINAL PROJECT: Hillman Field: Lighting Improvements and Walking Path
SITE: Hillman Field, 146 Thomas Avenue, Emerson NJ 07630
 Block 616, Lots 18 & 25
DESCRIPTION: Installation of walking path around Hillman Field.

REPURPOSE PROJECT: Emerson Jr./Sr. High School Tennis Court Renovation
SITE: Emerson Jr./Sr. High School, 131 Main St, Emerson NJ 07630
 Block 1301 Lot 5
DESCRIPTION: Replacement of tennis court pavement, color coating of courts for tennis and pickleball and installation of new nets and fencing.

XI. INTRODUCTION OF ORDINANCES

First Reading:

1687-24: CAPITAL ORDINANCE OF THE BOROUGH OF EMERSON, IN THE COUNTY OF BERGEN, NEW JERSEY, AUTHORIZING THE MAKING OF VARIOUS PUBLIC IMPROVEMENTS AND ACQUISITIONS IN, BY AND FOR THE BOROUGH, APPROPRIATING THEREFOR THE SUM OF \$236,825 AND PROVIDING THAT SUCH SUM SO APPROPRIATED SHALL BE RAISED FROM THE BOROUGH'S CAPITAL IMPROVEMENT FUND.

1688-24: BOND ORDINANCE TO AUTHORIZE THE MAKING OF VARIOUS PUBLIC IMPROVEMENTS AND THE ACQUISITION OF NEW ADDITIONAL OR REPLACEMENT EQUIPMENT AND MACHINERY, NEW COMMUNICATION AND SIGNAL SYSTEMS EQUIPMENT AND A NEW FIRE ENGINE, INCLUDING ORIGINAL APPARATUS AND EQUIPMENT, IN, BY AND FOR THE BOROUGH OF EMERSON, IN THE COUNTY OF BERGEN, STATE OF NEW JERSEY, TO APPROPRIATE THE SUM OF \$2,109,500 TO PAY THE COST THEREOF, TO APPROPRIATE VARIOUS GRANTS, TO MAKE A DOWN PAYMENT, TO AUTHORIZE THE ISSUANCE OF BONDS TO FINANCE SUCH APPROPRIATION AND TO PROVIDE FOR THE ISSUANCE OF BOND ANTICIPATION NOTES IN ANTICIPATION OF THE ISSUANCE OF SUCH BONDS.

1689-24: ORDINANCE OF THE BOROUGH OF EMERSON, IN THE COUNTY OF BERGEN, NEW JERSEY AUTHORIZING A SPECIAL EMERGENCY APPROPRIATION IN THE AMOUNT OF \$115,000 FOR THE PREPARATION OF AN APPROVED TAX MAP.

XII. ADOPTION OF ORDINANCES

Second Reading and Public Hearing:

1686-24: AN ORDINANCE TO ESTABLISH RANGES FOR SALARIES, WAGES, COMPENSATION AND OTHER TERMS OF EMPLOYMENT OF CERTAIN EMPLOYEES OF THE BOROUGH OF EMERSON FOR THE CALENDAR YEAR 2024

XIII. REPORTS

- Mayor
- Borough Administrator

XIV. PUBLIC COMMENT

Members of the public are welcome to speak on any topic by coming to the table and stating your name for the record. In the interest of time, speakers are limited to three (3) minutes. In consideration of all who may wish to speak, please keep your comments brief and concise.

XV. RESOLUTIONS ON CONSENT AGENDA

Matters listed below are considered routine and will be enacted by one motion of the Council and one roll call vote. There will be no separate discussion of these items unless a Council member requests an item be removed for consideration.

- CA 128-24** Approve 2024-2025 Laundry License Renewals
- CA 129-24** Affirm the Borough of Emerson’s Civil Rights Policy with Respect to All Officials, Appointees, Employees, Prospective Employees, Volunteers, Independent Contractors, and Members of the Public that come into contact with Municipal Officials, Employees, and Volunteers
- CA 130-24** Authorize Shared Services Agreement with the County of Bergen for Snow Plowing/Salting for the period October 1, 2024 through April 30, 2026
- CA 131-24** Endorse the Housing Development Corporation of Bergen County’s HOME-American Rescue Plan Funded Projects Project Application Submitted to the Bergen County Division of Community Development for the Construction of Affordable Veteran Housing and Community Space in the Borough of Emerson
- CA 132-24** Authorize 2024 Non-Contractual Municipal Employee’s Salaries
- CA 133-24** Approve Compensation and Release Agreement with Stacy Clouse for Performance of Recreation Work due to a Vacancy
- CA 134-24** Waive Emerson Health Department Special Event/Temporary Food License Fee for the Borough-Sponsored “Eating for Health” Event on May 9, 2024

XVI. CLOSED EXECUTIVE SESSION – **Resolution No. 135-24**

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| #24-05/07-21 | Litigation/Redevelopment/Attorney-Client Privilege | N.J.S.A. 10.4-12b(7) |
| #24-05/07-22 | Contract Negotiations | N.J.S.A. 10.4-12b(4) |
| #24-05/07-23 | Personnel | N.J.S.A. 10.4-12b(8) |

XVII. RECONVENE

XVIII. ADJOURNMENT