

**AGENDA**  
**EMERSON BOARD OF HEALTH**  
**APRIL 10, 2014**

1. Roll Call: ER NA CB BA GW
2. In case of a fire, follow the Fire Exit sign above the door to the left of the Conference Room and exit calmly.
3. Acceptance of Minutes of March 13, 2014.
4. Financial Report for March.
5. Vital Statistics Report from Registrar for March.
6. Dog License Report for March.
7. Health Inspector's Report for March.
8. Health Officer's Report for March.
9. Public Health Nurse's Report for March.
10. Council Liaison's verbal Report for March.
11. Payment of Vouchers:  
NJ State Department of Health 3/1/14 – 3/31/14 Dog License Report: \$70.20
12. OLD BUSINESS:
  - a. Smoking in Emerson Bagel Store.
13. NEW BUSINESS:
  - a. Smoking in Recreational Areas.
  - b. Stop and Shop Food Delivery Service.
  - c. Resignation of Local Registrar.
14. Meeting Adjourned

**THE REGULAR MEETING OF THE EMERSON BOARD OF HEALTH WAS HELD ON APRIL 10, 2014 AT 7:30 P.M. IN THE CONFERENCE ROOM OF THE BOROUGH HALL.**

These Minutes have not been formally approved by the Emerson Board of Health and are subject to change or modification at the next regular meeting at which time they will be adopted.

Roll Call: Mrs. E. Rizzo, Mrs. N. Argenzia, and Mrs. C. Bischoff Also present was Daniel Levy, Health Officer; K A. Hodges, Public Health Nurse; Board of Health liaison Danielle Di Paola and Ms. P. Di Lello, Health Assistant.

Absentees: Barbara Andrews and Gabriel Whited

Health Assistant notified the Board of Health members that in case of a fire follow the Fire Exit sign above the door to the left of the Conference Room and exit calmly.

The April 10, 2014 Board of Health meeting was called to order at 7:34 p.m. by Board of Health President Mrs. E. Rizzo.

Motion by Mrs. N. Argenzia, seconded by Ms. C. Bischoff, that the Board of Health Minutes of March 13, 2014 be approved as written.

The Financial, Vital Statistics, and Dog Licensing report for March was accepted as submitted.

The Health Inspector's report for March was accepted as submitted.

Health Officer Daniel Levy informed the members that Michelle from Mid-Bergen Regional Health Commission is now working for the State Health Department. Christine will be replacing her in the capacity of health inspector.

Health Officer Daniel reported that the dumpster at Casa Maselli II is overflowing and attracting raccoons and seagulls. The owner was informed that the dumpster lids should be fully closed at all times.

Health Officer Daniel Levy reported that he received communication from tattoo artist Brandon Thorp. Brandon was sent an email previously outlining the information the health department needs per State Sanitary Code Chapter VIII. Brandon needs to contact the health department with the information before he attends a health meeting.

Health Officer Daniel Levy reported that litter and garbage was strewn on the ground at Quick Chek. The assistant manager indicated it would be cleaned up immediately and ensured the health officer that it would not happen again.

Health Officer Daniel Levy mentioned that Rancho Cantina will be having a Grand Opening the end of April. Health Officer Daniel Levy investigated a complaint of food illness. No conclusion could be made, as no other reports were made.

The Public Health Nurse's report for March was accepted as submitted.

Payment of Vouchers:

NJ State Department of Health 3/1/14-3/31/14 Dog License Report: \$70.20

#### OLD BUSINESS:

##### a. Smoking in Emerson Bagel Store.

It appears that an employee was smoking cigarettes in the bathroom of Emerson Bagel Store during the winter months. If an individual witnesses an employee smoking, a warning letter could be issued, or a "Conditional" rating could be given. Every employee should be verbally reminded not to smoke in the building, and "No Smoking" signs should be posted in the establishment.

#### NEW BUSINESS:

##### a. Smoking in Recreational Areas

Board of Health liaison Danielle Di Paola reported that the Assembly passed a Bill that would prohibit smoking in all parks, recreational areas and beaches. A representative from GASP noted that if a municipality passes the ordinance, they could receive free "No Smoking" signage. Board of Health liaison Danielle Di Paola will ask the Mayor and Council to pass the ordinance at their next meeting. Once the Bill becomes a State Law, municipalities will have to pay for the "No Smoking" signs.

##### b. Stop and Shop Food Delivery Service

Stop and Shop would have to appear before the Land Use Board, as they would need permission to have a food service on the property. The Board of Health would prefer the lockers to be inside like some Shop Rite Stores. Health Officer Daniel Levy will speak to the Director of Quality Assurance, and let him know that the health department does not approve the lockers to be on the outside of the Shop Rite area.

c. Resignation of Local Registrar.

Health Officer Daniel Levy asked the Washington Township Registrar if she would be able to cover Emerson until a Local Registrar is hired. The Registrar noted that she would be available after work and perhaps lunchtime. The Board of Health members agreed that the interim Registrar could work four or five hours at \$20.00 an hour.

The health assistant will advertise the permanent, part-time position of Local Registrar in the Pascack Press. The ad will read that the Registrar must have a current CMR certificate and recent work experience within the last three years is preferred. The salary will be \$15.00 an hour, up to five hours a week. The ad will also appear on the borough website and Twitter.

Having no further business to discuss, the meeting was adjourned at 9:20 p.m.

Respectfully submitted,

A handwritten signature in cursive script that reads "Margaret Di Lello".

Margaret Di Lello  
Health Assistant