

EMERSON SHADE TREE COMMISSION
EMERSON BOROUGH HALL
COUNCIL CHAMBERS
WEDNESDAY, AUGUST 14, 2019
7:30 P.M.

AGENDA

MEETING CALLED TO ORDER BY COMMISSION MEMBER STEVE FRASSA

ROLL CALL BY ACTING SECRETARY MARIE SCHUST: Mr. Bosch, Ms. Buchert, Mr. Frassa, Ms. Fricke, Mr. Maltzan

ANNOUNCEMENT BY MR. FRASSA that adequate notice of this meeting was provided, noting the date, time, and place of this meeting and that a legal notice was posted in the municipal building and in the newspaper. Fire exit locations are shown to all present.

OATH OF OFFICE ADMINISTERED TO MEMBER CRAIG BOSCH

NOMINATIONS FOR CHAIRPERSON FOR 2019

ELECTION OF CHAIRPERSON FOR 2019

AT THIS POINT, ELECTED CHAIRPERSON will commence running of the meeting.

NOMINATIONS FOR VICE CHAIRPERSON FOR 2019

ELECTION OF VICE CHAIRPERSON FOR 2019

APPROVAL OF MINUTES: JULY 3 ORGANIZATIONAL MEETING

NEW BUSINESS: TREE INSPECTOR POSITION

Resolution to enter into Closed Session to discuss matters pursuant to N.J.S.A. 10:4-12

CLOSED EXECUTIVE SESSION

Personnel – Tree Inspector interviews

RECONVENE TO OPEN SESSION

Appointment of Commission Tree Inspector

NEW BUSINESS: SECRETARY POSITION

Discussion re: extending advertisement for secretary position

CORRESPONDENCE

E-mail from Rose Loving re: largest cherry tree (*Prunus serotina*) in New Jersey

DISCUSSION AND VOTE, RE: COMMISSION BYLAWS

SELECTION OF COMMITTEES FOR 2019:

1. Tree planting committee (two members)
2. Site review committee (two members)
3. Tree City committee (two members)

MONTHLY BUDGET REPORT

UNFINISHED BUSINESS:

1. Possible violations of borough code, re: tree removal
2. Tree planting program for fall 2019
3. Financial disclosure compliance

NEW BUSINESS:

1. Requests from residents for tree removal/pruning
2. Review of tree management plans
3. Spreadsheet for tree requests
4. Notification of public, re: process for tree removal requests (Commission member Frassa)

OPEN/CLOSE TO PUBLIC

ADJOURNMENT