

**AGENDA**  
**EMERSON BOARD OF HEALTH**  
**FEBRUARY 14, 2013**

1. Roll Call: ER NA CB BA GW
2. In case of a fire, follow the Fire Exit sign above the door to the left of the Conference Room and exit calmly.
3. Acceptance of Minutes of January 10, 2012
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etc  
5. Financial Reports for January
6. Vital Statistics Report from Registrar for January
7. Dog License Report for January
8. Health Inspector's Report for January
9. Health Officer's Report for January
10. Public Health Nurse's Report for January
11. Council Liaison's verbal Report
12. Payment of Vouchers:  
NJ State Department of Health 1/1/13-1/31/13 Dog License Report: \$480.00
13. OLD BUSINESS:
  - a. Status of 2012 unlicensed pets .
14. NEW BUSINESS:
  - a. Increasing late charge for animal license fees.
15. Meeting Adjourned

**THE REGULAR MEETING OF THE EMERSON BOARD OF HEALTH WAS HELD ON FEBRUARY 14, 2013 AT 7:30 P.M. IN THE CONFERENCE ROOM OF THE BOROUGH HALL.**

These Minutes have not been formally approved by the Emerson Board of Health and are subject to change or modification at the next regular meeting at which time they will be adopted.

Roll Call: Mrs. E. Rizzo, Mrs. N. Argenzia, Mrs. C. Bischoff, Mrs. B. Andrews and Mrs. G. Whited. Also present was Daniel Levy, Health Officer, K. A. Hodges, Public Health Nurse, Board of Health liaison Danielle DiPaola and Ms. P. Di Lello, Health Assistant.

Attendee: Megan Tackel

Health Assistant notified the Board of Health members that in case of a fire follow the Fire Exit sign above the door to the left of the Conference Room and exit calmly.

The February 14, 2013 Board of Health meeting was called to order at 7:30 p.m. by Board of Health President Mrs. E. Rizzo.

Megan Tackel, a student from Saint Peter's College of Nursing, attended the Board of Health meeting as part of her nursing curriculum.

Motion by Mrs. C. Bischoff, seconded by Ms. B. Andrews, that the Board of Health Minutes of January 10, 2013 be approved as written.

The Financial, Vital Statistics, and Dog Licensing reports for January were accepted as submitted.

The Health Inspector's report for January was accepted as submitted.

The Health Officer's report for January was accepted as submitted.

Health Officer Daniel Levy reported that he communicated with Enzo De Maria, Franco's Pizzeria and Restaurant, to discuss the Food Protection Manager's program. Enzo is registered to take the certification course at Bergenfield Health Department.

Health Officer Daniel Levy spoke with a resident on Broad Street regarding an unlicensed dog at his residence. The individual responded that the dog passed away, and his new puppy will be licensed this summer.

The health officer reported that Laurel Chinese Restaurant received a Conditional rating for poor housekeeping. The health inspector will re-inspect the establishment in two weeks.

- ✓ The health officer reported that a resident called to inquire about proper disposal of prescription medications. He directed the individual to the drug manufacturer and Emerson Police Department. Board of Health President Mrs. E. Rizzo noted that the best procedure is to mix the medications with water and coffee grinds, cat litter, or dirt, placed in a taped, closed opaque container and hide in the garbage. Mrs. Rizzo stated that she will bring literature on guidelines of proper disposal of unused medication to the next Board of Health meeting.

Health Officer Daniel Levy communicated with Al Ferrara, Coordinator of Chronic Disease Coalition, regarding tobacco-free recreational areas in Emerson. Al is interested in speaking at a Mayor and Council meeting recommending them to adopt an ordinance designating the areas as 100% smoke-free. Board of Health liaison Danielle DiPaola offered to contact the governing body.

The Public Health Nurse's report for January was accepted as submitted.

Public Health Nurse K. A. Hodges noted that she handed out Chicken Pox Virus "Shingles" literature to Senior Citizens.

Payment of Vouchers:

NJ State Department of Health 1/1/13-1/31/13 Dog License Report: \$480.00

OLD BUSINESS:

- a. Status of 2012 Unlicensed Pets.

Health Officer reported that summonses were mailed to the residents' homes who have not complied with the animal licensing ordinance. It is mandatory that the individuals attend court on the date specified on the summons.

NEW BUSINESS:

- a. Increasing Late Charge for Animal License Fees.

The Board of Health members agreed that late charges for animal license fees should be increased. The ordinance will state if an expired license is not renewed by January 31, an additional charge of \$15.00 shall be imposed and a \$10.00 charge every month thereafter.

Having no further business to discuss, the meeting was adjourned at 8:25 p.m.

Respectfully submitted,



Margaret Di Lello  
Health Assistant