





Office of the Municipal Clerk  
Borough of Emerson, NJ

License: \_\_\_\_\_

Date: \_\_\_\_\_

**APPLICATION FOR FILMING**

CompanyName: \_\_\_\_\_

Business Address: \_\_\_\_\_

Contact Person (Name and Title): \_\_\_\_\_

Telephone: \_\_\_\_\_ Fax: \_\_\_\_\_ E-Mail: \_\_\_\_\_

Secondary Contact Person (Name and Title): \_\_\_\_\_

Telephone: \_\_\_\_\_ Fax: \_\_\_\_\_ E-Mail: \_\_\_\_\_

Date(s) of Filming: \_\_\_\_\_

Hours of Filming: \_\_\_\_\_

Location(s) of Filming (describe in detail): \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

Description of Filming (describe in detail): \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

\$500 Bond  (or) \$1000 Maintenance Bond

Bonding Agent: \_\_\_\_\_ Check Received by: \_\_\_\_\_

How many vehicles will be on location? \_\_\_\_\_

Description of Vehicles (describe in detail): \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_





**Office of the Municipal Clerk  
Borough of Emerson, NJ**

**REQUIRED INSURANCE PRIOR TO USE  
OF BOROUGH FACILITIES AND  
LOCATIONS**

Permission to use Borough facilities shall not be granted unless the completed application form, fee, and required proof of insurance coverage is received by the Municipal Clerk prior to the close of business at least 48 hours before the shooting date requested.

**FAILURE TO DELIVER PROOF OF REQUIRED INSURANCE COVERAGE WILL  
RESULT IN CANCELLATION OF TENTATIVE RESERVATION.**

**INSURANCE REQUIRED**

- |                  |    |                                                            |
|------------------|----|------------------------------------------------------------|
| BODILY INJURY:   | A. | For any one (1) person, the amount of \$1,000,000          |
|                  | B. | For any occurrence, in the aggregate amount of \$3,000,000 |
| PROPERTY DAMAGE: | A. | For each occurrence, in the aggregate amount of \$500,000  |

**\*\*Please refer to Borough Code - Chapter 147- Filming for further details**



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**THE FOLLOWING STATEMENT MUST BE SIGNED AND NOTARIZED AND IS MADE  
AN INTEGRAL PART OF THE ATTACHED APPLICATION:**

Agrees to indemnify and save harmless:

\_\_\_\_\_  
(Name of Organization)  
\_\_\_\_\_  
\_\_\_\_\_

its members and agents from any and all liability for damages, for injury to the person or property of its owner or another and against and from all suits and actions and all costs and damages (including, without limitation, attorneys' fees and loss of business claims) to which the Borough of Emerson may be put resulting from use of Borough facilities and/or locations.

Signed: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_