



**AGENDA
BOROUGH OF EMERSON
HISTORIC PRESERVATION
COMMITTEE**

**May 15, 2017
7:00 P.M.**

**Borough Hall-Council Chambers
Emerson, NJ 07630**



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A meeting of the Historic Preservation Committee of the Borough of Emerson, held in the Borough Hall, Municipal Place, Emerson, NJ on May 15, 2017 at 7:00 p.m.

Please turn off your cell phone ring tones. In case of a fire, follow the Fire Exit signs above the doors to your right and left in the Council Chambers and exit calmly.

- I. CALL TO ORDER
 - a. Open Public Meeting Act Announcement
 - b. Salute to flag
- II. ROLL CALL
- III. EXCUSED ABSENCE OF HISTORIC PRESERVATION COMMITTEE MEMBER
 - a. Jill McGuire will call for Vote to excuse absence of Vince Benanti.
- IV. PROCLAMATIONS & CITATIONS
- V. APPOINTMENTS/RESIGNATIONS
 - a. Since there were no volunteers from the Committee to perform the duties of Secretary, Emerson resident Linda Flynn, has offered to serve as secretary.
- VI. APPROVAL OF MINUTES
 - a. Regular Session Meeting Minutes of Monday, April 17, 2017
- VII. UNFINISHED BUSINESS
 - a. Provision of signed Official Oath of Public Officers Borough of Emerson Certificate to Frances Varoli.
 - b. Approval of 2017 Meeting Dates
 - c. Discussion of 2017 Committee Goals
- VIII. NEW BUSINESS
 - a. Provision and sign off of the Emerson Employee Handbook and Social Media Release form.
 - b. Discussion of Emerson Library display case. Committee will decide which photos will be used out of the submitted photos for the display case.
 - c. The Recreation Summer Kickoff takes place on Saturday, June 17th. The Historic Preservation Committee will approve submissions for the photo gallery and discuss

standup cutouts. Samples of cutouts will be provided for the upcoming May 15th meeting as well as copies of submitted photos.

- d. A Special Meeting to prepare and finalize plans for the Historic Preservation Committee participation plans in the Recreation Summer Kickoff has been confirmed for Monday, June 5th.
- e. Discussion on Vanity Book as a future fundraising idea.

IX. REPORTS

- a. Jill McGuire

X. PUBLIC COMMENT

Members of the public are welcome to speak on any topic by coming to the table and stating your name and address for the record. In the interest of time, speakers are limited to five (5) minutes. In consideration of all who may wish to speak, please keep your comments brief and concise.

XI. RESOLUTION

XII. ADJOURNMENT