



**MINUTES  
BOROUGH OF EMERSON  
HISTORIC PRESERVATION  
COMMITTEE  
January 22, 2018  
7:00 P.M.  
Borough Hall-Council Chambers  
Emerson, NJ 07630**



- I. Jill McGuire called the meeting to order at 7:08 p.m. and identified the emergency exits and requested all cell phone ringtones be turned off.

Jill McGuire asked Doug McKendry to lead us in the Pledge of Allegiance.

II. Roll Call

- Jill McGuire asked Linda Flynn to call the role of the Emerson Historic Preservation Committee ("EHPC").

**Present:** Jill McGuire, Phil Mazzo, Marie Castrovillari, Ann McElwain, Frances Varoli, Linda Flynn and Doug McKendry.

**Absent:** Tony Basile and Vincent Benanti

III. EXCUSED ABSENCE OF HISTORIC PRESERVATION COMMITTEE MEMBERS:

▣ **Motion** to excuse the absence of Frances Varoli from the Regular Meeting of December 18, 2017 was **moved** by Marie Castrovilari, **seconded** by Ann McElwain and carried unanimously.

▣ **NO Motion** to excuse the absence of Vince Benanti from the Regular Meeting of December 18, 2017

▣ **Motion** to excuse the absence of Ann McElwain from the Regular Meeting of December 18, 2017 was **moved** by Frances Varoli, **seconded** by Marie Castrovillari and carried unanimously.

IV. PROCLAMATIONS & CITATIONS

- Jill McGuire announced there are no proclamations or citations.

V. APPOINTMENTS/RESIGNATIONS

▣ **Motion** to appoint Jill McGuire as Chair of The Emerson Historic Preservation Committee for 2018 was **moved** by Frances Varoli, **seconded** by Ann McElwain and carried unanimously.

▣ **Motion** to appoint Phil Mazzo as Vice Chair of The Emerson Historic Preservation Committee for 2018 was **moved** by Frances Varoli, **seconded** by Marie Castrovillari and carried unanimously.

▣ **Motion** to appoint Linda Flynn as Secretary of The Emerson Historic Preservation Committee for 2018 was **moved** by Ann McElwain **seconded** by Francis Varoli and carried unanimously.

VI. APPROVAL OF MINUTES

- Jill McGuire requested a motion to approve the minutes of December 18<sup>th</sup>, 2017.

▣ **Motion** to approve the Minutes of the meeting of December 18<sup>th</sup>, 2017 was **moved** by Marie Castrovillari, **seconded** by Frances Varoli and carried unanimously.

VII. UNFINISHED BUSINESS

- Jill McGuire announced we have no unfinished business.

VIII. NEW BUSINESS

- Jill McGuire will request a room be held at the library for EHPC archiving work sessions at least one Monday night a month.
- Jill McGuire introduced guest speaker, Elaine Kiernan Gold, Historic Preservation Specialist Administrator for the Bergen County Historic Preservation Trust Fund Department of Parks, Division of Cultural and Historic Affairs.

- Ms. Gold delivered copies of the 1982 Bergen County Historic Site Survey which is currently in the process of being updated by the county.
- Ms. Gold spoke about the Preservation Grant Program. Indicating one of the things the Preservation Grant Program pays for is National Register nominations. She stated, Emerson does not currently have nominations listed or any specific structures listed on the National Register.
- Ms. Gold stated the county is actively working on updating the survey by training commissions throughout Bergen in turn they will train other commissions. This will increase the speed of updating the survey.
- Ms. Gold explained the specifics of the State and National Registers. She explained the four (4) criteria's and base line requirements for structures, places and district. Example of current local nomination is Westwood's downtown as a historic district.
- Ms. Gold explained restrictions of owning a historic house. She stated restrictions/ordinances are determined on the local level.
- Ms. Gold spoke briefly about the proposed designation of the Emerson Borough Hall. She stated this would be a local designation. She handed out examples of the application for designation. Offered her assistance with application process.

#### IX. REPORTS

- Jill McGuire was in touch with Arcadia. We are moving forward and will update at our future meetings.
- Now that there has been a new council liaison, Karen Wolf, appointed to assist the Committee, we will focus on our Historic Element & Master Plan.

#### X.PUBLIC COMMENT

- **Motion** to open the floor to public comment was **moved** by Marie Castrovillari, **seconded** by Ann McElwain and carried unanimously.
- **Motion** to close the floor to public comment was **moved** by **Francis Varoli**, **seconded** by Phil Mazzo and carried unanimously.

#### XI.RESOLUTION

NA

#### XII.ADJOURNMENT

- **Motion** to adjourn the meeting at 7:55pm p.m. was **moved** by Phil Mazzo, **seconded** by Marie Castrovillari and carried.