



MINUTES  
BOROUGH OF EMERSON  
HISTORIC PRESERVATION  
COMMITTEE

December 18, 2017

7:00 P.M.

Borough Hall-Council Chambers  
Emerson, NJ 07630



- I. Jill McGuire called the meeting to order at 7:05 p.m. and identified the emergency exits and requested all cell phone ringtones be turned off.

Jill McGuire asked Doug McKendry to lead us in the Pledge of Allegiance.

II. Roll Call

- Jill McGuire asked Linda Flynn to call the role of the Emerson Historic Preservation Committee ("EHPC").

**Present:** Jill McGuire, Phil Mazzo, Marie Castrovillari, Tony Basile, Ann McElwain, Linda Flynn and Doug McKendry.

**Absent:** Frances Varoli, Owen Cassidy and Vincent Benanti

III. EXCUSED ABSENCE OF HISTORIC PRESERVATION COMMITTEE MEMBERS:

▣ **Motion** to excuse the absence of Vince Benanti from the Regular Meeting of November 20th was **moved** by Tony Basile. **This motion was not seconded or carried leaving the absence not excused.**

▣ **Motion** to excuse the absence of Owen Cassidy from the Regular Meeting of November 20th was **moved** by Phil Mazzo **seconded** by Marie Castrovilari and carried unanimously.

▣ **Motion** to excuse the absence of Ann McElwain from the Regular Meeting of November 20th was **moved** by Phil Mazzo **seconded** by Tony Basile and carried unanimously.

IV. PROCLAMATIONS & CITATIONS

- Jill McGuire announced there are no proclamations or citations.

V. APPOINTMENTS/RESIGNATIONS

- Jill McGuire announced there are no appointments/resignations.

VI. APPROVAL OF MINUTES

- Jill McGuire requested a motion to approve the minutes of November 20<sup>th</sup>, 2017.

▣ **Motion** to approve the Minutes of the meeting of November 20<sup>th</sup>, 2017 was **moved** by Ann McElwain **seconded** by Marie Castrovillari and carried unanimously.

VII. UNFINISHED BUSINESS

- Jill McGuire announced we have no unfinished business.

VIII. NEW BUSINESS

- For 2018, Work sessions will be scheduled at the Library for archiving purposes.
- Meeting calendar dates for 2018.
  - Reorganization meeting will be 1/22/2018, 2/26/2018, 3/19/2018, 4/16/2018, 5/21/2018, 6/18/2018, 9/17/2017, 10/15/2018, 11/19/2018 and 12/17/2018.
  - Reorganization Meeting for 2019 will be on January 21, 2019

IX. REPORTS

- Jill McGuire spoke to the Mayor and council regarding the Arcadia program and all were in favor. A proposal with Arcadia is in the works. This will be a priority project for our committee in 2018.

- Historic Element & Master Plan will be another focus for our committee in 2018. We will wait to discuss future plans when we have enough information and with our newly appointed council liaison.
- Linda Flynn gave a report of the November 30<sup>th</sup> library event honoring the Centennial of WWI. This was a successful event. We went all out with singers, costumes, videos, music and a photo gallery. It was a very good turnout and a good time was had by all.
  - Thanks to the Emerson Library for the use of the room.
  - Thanks to Nora and Keira our Star Spangled WWI Event Singers. They really captured the spirit of the event. Both girls will be honored by the Mayor with a Proclamation at the next Mayor and Council Meeting.

#### X.PUBLIC COMMENT

■ **Motion** to open the floor to public comment was **moved** by Marie Castrovillari **seconded** by Tony Basile and carried unanimously.

■ **Motion** to close the floor to public comment was **moved** by Ann McElwain **seconded** by Tony Basile and carried unanimously.

#### XI.RESOLUTION

NA

#### XII.ADJOURNMENT

■ **Motion** to adjourn the meeting at 7:20 p.m. was **moved** by Ann McElwain, **seconded** by Marie Castrovillari and carried.