



MINUTES
BOROUGH OF EMERSON
HISTORIC PRESERVATION
COMMITTEE
June 18, 2018
7:00 P.M.
Borough Hall-Council Chambers
Emerson, NJ 07630



- I. Jill McGuire called the meeting to order at 7:05 p.m. and identified the emergency exits and requested all cell phone ringtones be turned off.

Jill McGuire asked Ed Bueti to lead us in the Pledge of Allegiance.

II. Roll Call

- Jill McGuire asked Linda Flynn to call the roll of the Emerson Historic Preservation Committee (“EHPC”).

Present: Jill McGuire, Tony Basile, Marie Castrovillari, Frances Varoli, Linda Flynn and Counsel Liaison Karen Wolf

Absent: Phil Mazzo

III. EXCUSED ABSENCE OF HISTORIC PRESERVATION COMMITTEE MEMBERS:

➤ **Motion** to excuse the absence of Ann McElwain from the Regular Meeting of May 21, 2018 was **moved** by Marie Castrovillari, **seconded** by Tony Basile and carried unanimously. *Note: Ann McElwain still in Rehabilitation.*

➤ **Motion** to excuse the absence of Jill McGuire from the Regular Meeting of May 21, 2018 was **moved** by Marie Castrovillari, **seconded** by Tony Basile and carried unanimously.

➤ **Motion** to excuse the absence of Frances Varoli from the Regular Meeting of May 21, 2018 was **moved** by Marie Castrovillari, **seconded** by Tony Basile and carried unanimously.

IV. PROCLAMATIONS & CITATIONS

- There are no proclamations or citations.

V. APPOINTMENTS/RESIGNATIONS

- There are no appointments/resignations.

VI. APPROVAL OF MINUTES

- Jill McGuire requested a motion to approve the minutes of May 21, 2018.

➤ **Motion** to approve the Minutes of the meeting of May 21, 2018 was **moved** by Tony Basile, **seconded** by Marie Castrovillari and carried unanimously.

VII. UNFINISHED BUSINESS

- Jill McGuire reviewed the concept of the Walking Tour which was discussed at a previous EHPC meeting.
 - Jill suggested self-guided walking tours similar to Westwood Pride Day.
 - Maps would be issued showing the route and include pictures of building structures.
 - Frances Varoli suggested we ask Bill Wassman if we would like to be involved in a future guided tour event.
 - Future event timing goal is tentatively scheduled for the fall.
- Jill McGuire discussed the Survey.
 - Part of our ordinance is to have a survey. We need to get this done before year end.

VIII. NEW BUSINESS

- Jill McGuire stated we have no new business.

IX. REPORTS

- Jill McGuire gave a brief report on the EHPC participation at the recent Chamber of Commerce Car Show, Frank Varney Library event and Summer Kick Off.
 - Jill, Linda and Marie attended the Car Show event. A booth was set up and we collected \$35.00 in donations. Spoke to many residents about the EHPC and cars.
 - The Frank Varney Library Event was a very successful event. Jill has already spoke to Mr. Varney about doing another event in the future. Camille from the Library welcomes these types of events.
 - The Summer Kick Off was another successful event. We received \$9. in donations.

- Linda Flynn gave a report regarding her follow up from last month's meeting suggestion of a Special Meeting by Phil Mazzo. There was no Special Meeting follow up due to my email requests never received replies. No Special Meeting date has been confirmed.

X.PUBLIC COMMENT

■ **Motion** to open the floor to public comment was moved by Tony Basile and seconded by Marie Castrovillari and carried unanimously.

- Ed Bueti, 91 Chestnut, commended the committee for the work they have done for the past two years.
 - Mr. Bueti made a suggestion to liaison Karen Wolf and Committee Chair Jill McGuire. He suggested they speak to the borough about getting the committee a budget.
 - Mr. Bueti Inquired about the EHPC's involvement in the Borough Hall Project/referendum. He referred to the Special Meeting suggested by Phil Mazzo at the May meeting and how it was presented. Jill McGuire replied to Mr. Bueti by saying; we are set up as an advisory committee. We are a branch of the Land Use Board. Upon the request of the Mayor and Counsel or the Land Use Board we are established to advise not make decisions. At this point we do not have a Class A member and it would not be appropriate for the committee to advise until our Class A member is appointed. Additional follow up is required.

XI.RESOLUTION

NA

XII.ADJOURNMENT

■ **Motion** to adjourn the meeting at 7:46pm was **moved** by Frances Varoli **seconded** by Tony Basile Marie and carried.