

**AGENDA
EMERSON BOARD OF HEALTH
JANUARY 15 , 2015**

1. Roll Call: ER NA CB GW LL
2. Ann Marie Kelly will be in attendance to observe the meeting.
3. In case of a fire, follow the Fire Exit sign above the door to the left of the Conference Room and exit calmly.
4. The 2015 Reorganization meeting will open for Election of Officers.
5. Acceptance of Minutes of December 11, 2014.
6. Financial Report for December.
7. Vital Statistics Report from Registrar for December.
8. Dog License Report for December.
9. Health Inspector's Report for December.
10. Health Officer's Report for December.
11. Public Health Nurse's Report for December.
12. Council Liaison's verbal Report for December.
13. Payment of Vouchers:
14. OLD BUSINESS:
 - a. Deputy Registrar
15. NEW BUSINESS:
16. Meeting Adjourned

THE REGULAR MEETING OF THE EMERSON BOARD OF HEALTH WAS HELD ON JANUARY 15, 2015 AT 7:30 P.M. IN THE CONFERENCE ROOM OF THE BOROUGH HALL.

These Minutes have not been formally approved by the Emerson Board of Health and are subject to change or modification at the next regular meeting at which time they will be adopted.

Roll Call: Mrs. E. Rizzo, Mrs. N. Argenzia, C. Bischoff, and Mrs. L. Lahey. Also present was Daniel Levy, Health Officer; K. A. Hodges, Public Health Nurse; Board of Health liaison Danielle Di Paola and Mrs. P. Di Lello Health Assistant.

Absentee: Board of Health member Mrs. G. Whited

Guest: Ann Marie Kelly

Health Assistant notified the Board of Health members that in case of a fire follow the Fire Exit sign above the door to the left of the Conference Room and exit calmly.

The January 15, 2015 Board of Health meeting was called to order at 7:32 p.m. by Board of Health President Mrs. E. Rizzo.

Board of Health President Mrs. E. Rizzo introduced Emerson resident Ann Marie Kelly. Ann Marie is a nurse who will be observing the meeting for a school project.

Motion by Mrs. N. Argenzia, Seconded by Mrs. C. Bischoff, that the Regular meeting close and the Reorganization meeting open.

Open for nominations for election of President of the Board of Health. Mrs. N. Argenzia nominated Mrs. E. Rizzo, and Mrs. C. Bischoff seconded the nomination. Mrs. E. Rizzo accepted the nomination for Board of Health President.

Roll Call: ER: yes NA: yes CB: yes LL: yes

Open for nominations for election of Vice President of the Board of Health. Mrs. C. Bischoff nominated Mrs. N. Argenzia and Mrs. L. Lahey seconded the nomination. Mrs. N. Argenzia accepted the nomination for Board of Health Vice President.

Roll Call: ER: yes NA: yes CB: yes LL: yes

Motion by Mrs. C. Bischoff, seconded by Mrs. N. Argenzia, that the Board of Health Minutes of December 11, 2014 be approved with the following amendments:

It was agreed by the members that the deputy Registrar position be offered to the health assistant, and that she be available for coverage when the Registrar is ill or on vacation.

Mayor-Elect Louis Lamatina noted that Linda Lahey is interested in being a Board of Health member and she attended the December 11 meeting.

The Financial, Vital Statistics, and Dog Licensing reports for September were accepted as submitted.

The health assistant reported that no dog licenses were issued for the month of December.

The Health Inspector's report for November was accepted as submitted. Businesses that were inspected for the month of December were Satisfactory.

Health Officer noted that Ruby Parra from Mid-Bergen Regional Health Commission is currently Emerson's health inspector. Board of Health liaison Danielle Di Paola inquired if the County could be hired to do the inspections. Health Officer Daniel Levy responded that Emerson is currently under a one year agreement with Washington Township. The shared service agreement includes the health inspector, health officer and various HARP (Health Awareness Regional Program) programs. The Borough Administrator reviews the contract, and the Board of Health members vote on it.

The Health Officer's report for November was accepted as submitted.

Health Officer Daniel Levy noted that Shortrounds received their food handling license and opened the beginning of January.

Mrs. N. Argenzia inquired why a Dorchester Road dog was euthanized. Health Officer Dan Levy responded that the aggressive dog was adopted from a Jersey City animal shelter and bit a family member and babysitter.

The Public Health Nurse's report for November was accepted as submitted.

Public Health Nurse K. A. Hodges reported that she had no new clients. The members wondered if the health department should offer another program that would bring clients to the blood pressure screening.

Board of Health liaison Danielle Di Paoli reported that the Mayor and Council meetings will remain on the first and third Tuesdays, instead of different days.

OLD BUSINESS:

- a. Deputy Registrar – Health Officer Daniel Levy submitted literature on the online deputy Registrar classes. The health assistant has accepted the position of deputy Registrar and will contact the State for further details.

Board of Health President Mrs. E. Rizzo asked the health officer if the Registrar's computer is compatible for the new Munidex software program. He believes the printer is compatible and will ask the IT person about the computer.

b. Armenian Home – Health Officer Daniel Levy noted that according to the building department no permits have been taken out yet.

c. Smoke Shop – Health Officer Daniel Levy reported that there is an application on file in the building department for a smoke shop. The establishment is at Emerson Plaza West and is for electronic cigarettes only. Health Officer will obtain a copy of the State regulations for a smoke shop, since Emerson does not have an ordinance.

The health assistant excused herself and left the meeting at 8:15 p.m. due to illness.

NEW BUSINESS:

a. Tattoo Parlor – The health department members are currently working on the tattoo parlor ordinance. The members will meet again at 6:30 p.m., on Thursday, February 12, in the borough hall conference room.

Armenian Home – HARP spoke to the Armenian Home Administrator noting that the County provides all health educational programs for the Borough of Emerson.

Having no further business to discuss, the meeting was adjourned at 8:36 p.m.

Respectfully submitted,



Margaret Di Lello
Health Assistant