



MINUTES  
BOROUGH OF EMERSON  
HISTORIC PRESERVATION COMMITTEE  
REGULAR MEETING  
December 17, 2018/7:00 pm  
Borough Hall-Council Chambers  
Emerson, NJ 07630



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I. CALL TO ORDER

Chairperson called the meeting to order at 7:07 p.m. and identified the emergency exits. Chairperson requested Ms. Gold lead the Pledge of Allegiance.

II. ROLL CALL: Chairperson called the roll o the Historic Preservation Committee.

**Present:** Member Basile, Member Castrovillari, Member McGuire, Member Varoli, Member Wamsley.

**Absent:** Member Lazarus, Member Mazzo

III. EXCUSED ABSENCE OF HISTORIC PRESERVATION COMMITTEE MEMBER  
N/A

IV. PROCLAMATIONS & CITATIONS  
N/A

V. APPOINTMENTS/RESIGNATIONS

Chairperson announced the resignation of Linda Flynn: The Historic Preservation thanks her for her service.

VI. MINUTES FOR APPROVAL

Chairperson requested motion to approve the Minutes of October, 15, 2018 meeting.

▣ Motion to approve the Minutes of the meeting of October 15, 2018 was moved by Frances Varoli, seconded by Tony Basile and carried unanimously.

VII. UNFINISHED BUSINESS

N/A

VIII. NEW BUSINESS

- a. Elaine Gold, Bergen County Historic Preservationist. Ms. Gold attended the meeting to present on surveying. The HPC, by ordinance, is to review/update the survey every other year. This is a responsibility that must be addressed, as the committee nears its 2-year mark. Ms. Gold explained that the first step is the do a “Windshield Survey” to identify previously identified sites from 1980’s County Survey of Emerson and identify patterns of potential historic sites & districts. To conduct they survey, each street of Emerson must be canvassed. The county is willing to assist and train members to accomplish this goal. It is a shared goal of the county to ensure the surveys of towns/boroughs in Bergen County are updated. She answered member questions and offered to assist with the effort.

She mentioned that the community can assist the committee with the effort & that it is a great Eagle Scout project idea.

- b. Chairperson requested motion to approve 2019 meeting dates.
  - ▣ Motion to approve the 2019 meeting dates was moved by Frances Varoli, seconded by Marie Castrovillari and carried unanimously.

IX. REPORTS

N/A

X. PUBLIC COMMENT

N/A

XI. RESOLUTIONS

N/A

XII. ADJOURNMENT

▣ Motion to to adjourn was moved by Tony Basile, seconded by Marie Castrovillari and carried unanimously at 8:10 p.m.

Respectfully submitted,

Jill McGuire