THE REGULAR MEETING OF THE EMERSON BOARD OF HEALTH WAS HELD ON NOVEMBER 10, 2016 AT 7:30 P.M. IN THE CONFERENCE ROOM OF THE BOROUGH HALL.

These Minutes have not been formally approved by the Emerson Board of Health and are subject to change or modification at the next regular meeting at which time they will be adopted.

Roll Call: Elaine Rizzo, Cindy Bischoff, Linda Lahey and Susan Gibbons. Also present was Angela Musella, Health Officer; Kay Hodges, Public Health Nurse, and Peggy Di Lello, Health Assistant

Absentee: Nicole Argenzia

The health assistant notified Board of Health members that in case of a fire follow the Fire Exit sign above the door to the left of the Conference Room and exit calmly.

The Board of Health meeting was called to order at 7:34 p.m. by Board of Health President Elaine Rizzo.

The Board of Health members saluted the Flag and had a Moment of Silence.

Motion by Cindy Bischoff, Seconded by Susan Gibbons, that the Board of Health Minutes of October 13, 2016 be approved as written.

The Finance, Vital Statistics, and Dog Licensing reports for October were accepted as submitted.

Northwest Bergen Regional Health Commission Activity Report for October was accepted as submitted.

Health Officer Angela Musella reported that the flu vaccination program was held on October 26, and forty-two (42) individuals were vaccinated.

Health Officer Angela Musella reported that the rabies clinic was held on November 5, and forty (40) dogs and cats were vaccinated.

Eleven businesses were inspected the month of October and are satisfactory.

Park Avenue – The police department requested an after-hours response from the health department for a consultation regarding unsanitary conditions in a home. Police and construction official were on premise upon arrival. The construction official was going to declare it uninhabitable as the home had no fire protection, i.e. smoke detector, carbon monoxide detector or electricity. The inspector observed a large amount of garbage, debris and fly infestation throughout the home. A strong odor was also detected. As per police department, resident is in the hospital at NYU. The inspector spoke with the

resident and inquired if she needed assistance with cleaning her home. The resident stated that she had the assistance of her mother. The inspector followed up with the construction official and was informed that he advised the social worker about the resident's home being unsafe. Construction official also told the social worker what would be required from both the building and health departments for the individual to be able to return to the above-referenced home. **Complaint pending.**

Emerson Plaza East – water being shut off to area businesses. Inspector was informed by the borough administrator that Suez Water will be shutting off the water supply to Emerson Plaza East the next day from 10:00 a.m. to 5:00 p.m. The establishments affected are Rispoli's, Emerson Hotel, and Cradles to Crayons. Follow up action conducted:

- Spoke with Emerson Hotel – they are voluntarily closing for business during these hours due to the water shutoff. Employees are reporting to work at 4:00 p.m. to begin food preparation. They will not be open to the public until water is restored.

- Met with Laura Litschult from Cradles to Crayons regarding setting up temporary handwashing, toileting and drinking stations to meet the needs of the children. A copy of the regulations that must be followed under these conditions were provided to her.

- Spoke with owner of Rispoli Bakery on the morning of shut off and advised him of requirements if he wanted to stay open. He advised that he was going to finish up what he was doing and would close.

No further action needed.

Proposed Starbucks – 322 Kinderkamack Road. The owner is trying to find out if there is a well on the property for a demolition permit. The inspector researched this with health and building departments. The building department followed up on the well location. The borough administrator signed off on well section of checklist, and the house was demolished.

The Public Health Nurse's report was accepted as submitted.

The public health nurse requested that the Health Consultation Program be published every month in the local newspaper.

Review of Complaint File

The health and construction departments are trying to resolve an issue regarding a two-family residence on Lincoln Boulevard.

Payment of Vouchers:

NJ State Department of Health 10/1/16 – 10/31/16 Dog Licenses:	$ 2.40
TYCO Animal Control:	715.00
Dr. Joseph DeSanto, Rabies Clinic	200.00

OLD BUSINESS:

a. Just Pups

Health Officer Angela Musella read the article below, which appeared in the November 10 edition of the Bergen Record newspaper.

The owner of a pet store charged with 134 counts of animal cruelty after police found more than 60 puppies in a van accepted a plea deal Wednesday that drastically reduced the charges Just pups owner plead guilty to four state health code violations and one borough ordinance violation in Paramus Municipal Court. As part of the agreement, Just Pups owner agreed to pay $19,000 in restitution over 30 months to Tyco Animal Control, which oversees the Paramus Animal Control office. The owner also agreed to pay $490 in fees and court costs.

The owner faces violations in Emerson and is waiting for a court date. The Borough of Emerson received an OPRA request from the owner's attorney for all documents regarding Just Pups.

NEW BUSINESS:

a. 2017 Budget Request.

Motion by Linda Lahey, Seconded by Cindy Bischoff, that the Board of Health budget request be approved by the members.

Roll Call: ER – Yes CB - Yes LL – Yes SG - Yes

b. Resolution No. re: 2017 Meeting Dates.

Motion by Linda Lahey, Seconded by Cindy Bischoff, that the 2017 Meeting Dates be approved by the Board of Health members.

Roll Call: ER – Yes CB – Yes LL – Yes SG - Yes

c. Child Health Conference.

Child Health Conference annual contract fee has increased from $100.00 to $125.00 to cover administrative costs. The $35.00 fee per child at the child health clinic will remain the same. Health assistant will forward signed contract to Hillsdale's Board

of Health President for signature. Copies of the fully executed contract will be sent to Chief Financial Officer, Borough Clerk and Board of Health President, retaining a copy for the file. The Child Health Conference will be published every month in the local newspaper.

Motion by Cindy Bischoff, Seconded by Susan Gibbons, that the amended contract be signed by the Board of Health President.

Roll Call: ER – Yes CB – Yes LL – Yes SG – Yes

d. Temporary Retail Food License.

Board of Health members will review the temporary retail food license fees from other towns. The subject will be tabled to a future meeting.

e. Immunization Audit Report.

Northwest Bergen Regional Health Commission nurse does the Immunization Audit Report for day care centers and schools in January of each year.

f. Health Educator.

Health Educator met with Board of Health President Elaine Rizzo to discuss health education programs in Emerson. Letters were delivered to day care centers offering programs for students and staff. There are many adult and children education programs, and Health Educator will contact Girl Scouts and Senior Citizen's President.

Board of Health President Elaine Rizzo submitted literature on, IS IT A COLD OR AN ALLERGY. Health Assistant will make copies for public health nurse to hand out to residents.

Public Comments.

There is no one in attendance for public comments.

Motion by Cindy Bischoff, Seconded by Linda Lahey, that the Board of Health meeting be adjourned at 9:14 p.m.

Respectfully submitted,

Margaret Di Lello

Margaret Di Lello
Health Assistant