

Request for Proposals (RFP)  
The Provision of Architectural Services  
Borough of Emerson, NJ

**Submitted To:**  
Robert S. Hoffman,  
Borough Administrator  
Borough of Emerson  
1 Municipal Place  
Emerson, NJ 07630

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**Submitted By:**  
Netta Architects  
1084 Route 22 West  
Mountainside, NJ 07092  
T: 973-379-0006  
F: 973-379-1061



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## NettaArchitects

October 4, 2016

Robert S. Hoffman, Borough Administrator  
Borough of Emerson  
1 Municipal Place  
Emerson, NJ 07630

**RE: Proposal for Architectural Services  
Borough of Emerson**

Dear Mr. Hoffman:

The attached Proposal is in response to the Borough of Emerson's RFP for Architectural Services for several initiatives. We are very enthusiastic about working with the Borough as a committed partner to: 1) help you better understand current municipal facility assets, and 2) optimize, add to and enhance them in the coming years.

Netta Architects is an award winning firm with an excellent portfolio of civic and public projects and a team skilled at navigating New Jersey's approval processes. Within the past decade, the firm has designed numerous municipal projects; some are complex and high profile; a number are small and incremental. They include: civic / administration buildings, courthouses, public safety facilities (police, fire and EMS), community and recreation centers, schools and libraries. We have the complement of skills essential to public sector work, enabling us to deliver projects with an enduring, functional and innovative presence in their communities.

While municipalities are highly varied, they share common goals: a need to optimize resources, space and budgets; a commitment to provide sustainable and healthy living, learning and working environments; and a requirement to be inclusive and collaborative. Excellent planning is a critical first step. Netta Architects will facilitate a process that resulting in a plan and implementation strategy to achieve the important goals associated with the Borough of Emerson's vision and future needs.

The team we propose includes seasoned professionals, licensed architects and consultants with a passion for good design. They understand the unique program requirements and challenges of municipal and public works projects. They are exceptionally well qualified to complete a preliminary planning study that will identify the right projects to enhance the Borough's public service mission, and then collaborate with you to see them through.

Netta Architects appreciates your consideration. Please feel free to contact me directly with any questions.

Respectfully submitted,

Nicholas J. Netta, AIA, NCARB  
Principal

NJN/mm  
enclosures

1084 Route 22 West, Mountainside, NJ 07092  
Tel: 973.379.0006 Fax: 973.379.1061 E-mail: info@nettaarchitects.com

**Firm Name:**

**NETTA ARCHITECTS, LLC**  
1084 Route 22 West  
Mountainside, New Jersey 07092  
Phone: (973) 379-0006  
Fax: (973) 379-1061  
Email: [info@nettaarchitects.com](mailto:info@nettaarchitects.com)  
Tax ID: 14-1837265

**NETTA ARCHITECTS, LLC** has been in business for a total of 23 years under the direct and continual direction of Nicholas J. Netta, AIA NCARB as described below:

**NETTA ARCHITECTS, LLC**, (for 14 years) is a Limited Liability Company, designated as a S-Corp registered in the State of New Jersey, Effective June 3, 2002 with Nicholas Netta as the sole stockholder, owning 100% of the shares, previously d/b/a.

Nicholas J. Netta Architects and Associates, (for 2 years) a Limited Liability Company registered in the State of New Jersey, with Nicholas J. Netta being the sole stockholder owning 100% of the shares from February 2000; and previously d/b/a.

Nicholas J. Netta, R.A., (for 7 years) a sole proprietor, since 1993 holding 100% ownership.

**Key Contact Persons:**

Nicholas J. Netta, AIA, NCARB  
Principal-In-Charge  
Email: [nnetta@nettaarchitects.com](mailto:nnetta@nettaarchitects.com)

Francisco J Melendez, Sr., AIA  
Vice President  
Email: [fmelendez@nettaarchitects.com](mailto:fmelendez@nettaarchitects.com)

Laurence K. Uher, AIA, LEED AP  
Vice President  
Email: [luher@nettaarchitects.com](mailto:luher@nettaarchitects.com)

Mark E. Bess, AIA, NCARB, NOMA, CSI, CDT  
Vice President  
Email: [mbess@nettaarchitects.com](mailto:mbess@nettaarchitects.com)

James Johnston, P.E.  
Vice President  
Email: [jjohnston@nettaarchitects.com](mailto:jjohnston@nettaarchitects.com)

**NOTE:**

The names, roles and credentials of all professionals assigned to this project are included in Item D.



**STATE OF NEW JERSEY**  
**BUSINESS REGISTRATION CERTIFICATE**

DEPARTMENT OF TREASURY  
DIVISION OF REVENUE  
PO BOX 252  
TRENTON, N J 08646-0252

TAXPAYER NAME:  
**NETTA ARCHITECTS, L.L.C.**

ADDRESS:  
**1084 RTE 22 WEST  
MOUNTAINSIDE NJ 07092**

EFFECTIVE DATE:  
**12/30/02**

TRADE NAME:

SEQUENCE NUMBER:  
**0958204**

ISSUANCE DATE:  
**01/30/13**

*James J. Fusione*  
Director  
New Jersey Division of Revenue

FORM-BRC (04-08) D205846V This Certificate is NOT assignable or transferable. It must be conspicuously displayed at above address.

Business Registration Certificate



**NETTA ARCHITECTS, LLC** was established in 1993 as a full service architectural design firm and is located in Mountainside, New Jersey. Since its inception 23 years ago, **NETTA ARCHITECTS, LLC** has positioned itself as one of the leading architectural firms in the state, performing over \$100 million dollars in public design work annually.

**NETTA ARCHITECTS, LLC** has won numerous design awards and has broadened the scope of its practice with the opening of a second office in New York City. We have expanded our practice to a national level, having recently completed design projects throughout the northeast and mid-west regions.

Currently, the firm employs a staff of 30 professionals, which includes architects, engineers, planners, interior designers, and project managers all dedicated to one goal – client service with innovative architectural design.

Our talented team of design professionals continually strives to assist our valued client base with sensible design alternatives, project cost control, and time management. Over the last two decades, we have established a proven track record of success delivering a variety of complex public and private projects on time and within budget.

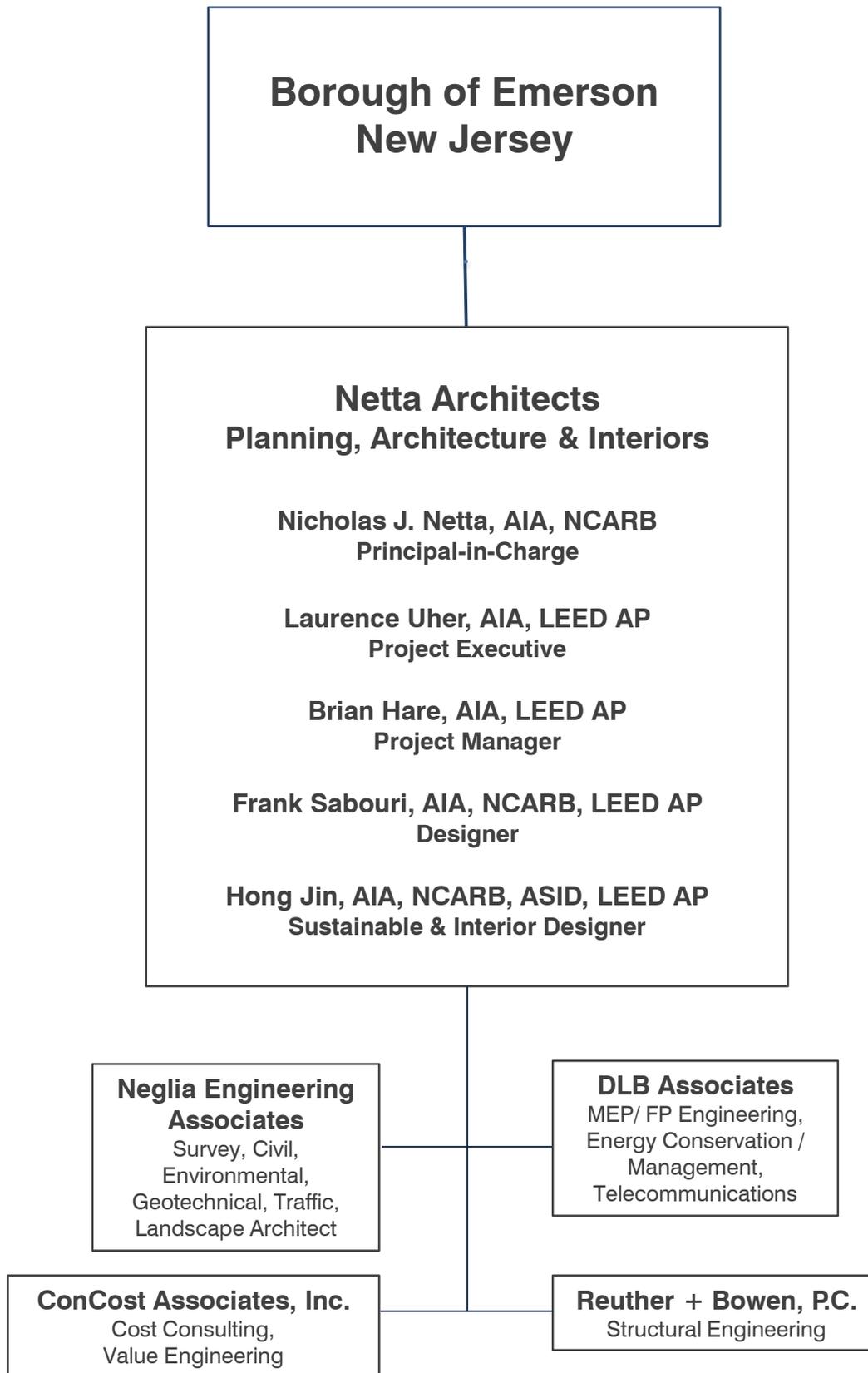
**Personnel Breakdown:**

Total Staff:	30 employees
Registered Architects:	10
Licensed Engineers	1
Certified Interior Designers:	1
LEED Certified Designers:	3
Professional Planners:	2

**NOTE:**

The names, roles and credentials of all professionals assigned to this project are included in Item D.





The following professional staff, identified in the organization chart for the Borough of Emerson Projects, will work on the initial Analysis and Recommendations and all new buildings, additions, and renovation / modernization projects that result from the approved Plan. The design team is available to start on the planning work immediately; we will add to this team as needed for additional support and / or expertise as various projects get underway.

Below are profiles of the team professionals and their roles, followed by the resume and NJ Architectural Registration for each. Other certifications (LEED, NCARB, etc.) will be provided on request. The Consultant Team, Section E. follows the Netta Architects team information.

**Nicholas Netta, AIA, NCARB**  
**Principal-in-Charge**

As the firm's founder and principal, Nick Netta will have overall responsibility for the Borough of Emerson's planning process and the various new and renovation projects: Borough Hall, new Municipal Building, EMS, DPW, etc. He is an expert on New Jersey's public bidding process and laws as well as public private development. Nick is a hands-on and valued resource for our clients and the firm's professional staff.

**Larry Uher, AIA, LEED®**  
**Project Executive**

Larry Uher is an engaging and committed partner that our clients rely on to get projects completed successfully. As the Project Executive, Larry will be an important firm leader working with the Borough to meet design goals as well as budget and schedule commitments. Larry, with Nick, will be an on-going resource for the Borough Administration and Council as they seek to make the best use of Borough resources and facilities in the coming years.

**Brian Hare, LEED®**  
**Project Manager**

Brian Hare will be the day-to-day Project Manager. In this capacity, he will work with the Borough on the Planning process to develop the analysis, program and recommendations for the best use of Borough-owned properties and facilities. He will lead the architectural and engineering team's work on all projects that you approve for development.

**Frank Sabouri, AIA**  
**Designer**

As Director of Design, Frank is involved with all the firm's major design work. He has a wealth of experience in design of public building and urban space at all scales. Frank is an enthusiastic team member who challenges our clients and us to find opportunities to introduce great design into each project, regardless of the size or budget.

**Hong Jin, AIA, ASID, LEED®**  
**Director of Sustainability and Interior Design**

Hong will work with the Borough at the outset to develop the project sustainability goals and advocate throughout design for cost effective, sustainable strategies to assure best practices that have minimal environmental impact. She will be involved in all projects that require interior space planning and interior design services.



**NICHOLAS J. NETTA, AIA, NCARB**  
**Principal**



**Professional Registrations:**

New York, New Jersey, Pennsylvania  
Massachusetts

**Professional Experience:**

30 years

**Education:**

New Jersey Institute of Technology  
School of Architecture  
Bachelor of Architecture, 1987

**Professional Affiliations:**

American Institute of Architects  
National Council of American Registration Boards  
Restore National Trust for Historic Preservation  
Past President - New Jersey State Board of Architects

Since founding the firm in 1993, Mr. Netta has successfully moved the company into several diverse markets, resulting in the completion of a significant number of architectural works throughout northern New Jersey and beyond. Mr. Netta maintains an active role in all projects and was appointed by the Governor, to serve on the State Board of Architects which regulates the profession within the State of New Jersey.

Under Mr. Netta's leadership and creative direction, Netta Architects has become a leading public sector design firm in Northern New Jersey having received numerous design awards. Under his direction, Netta Architects consistently achieves design excellence and has the unique opportunity to design a large number of landmark buildings.

Mr. Netta will function as the Project Principal with the Borough of Emerson. In this role, Mr. Netta will have primary responsibility for the architectural vision and oversight of architectural work products including presentation materials, 3-D visualization, renderings, planning board submissions, and design documents. Mr. Netta will also lead and work in strong collaboration with the rest of the Netta Architect team, and act as main point of contact among our design staff, the Borough Administration and Council.

Prior to starting Netta Architects, Mr. Netta was a Staff Architect at the Port Authority of New York and New Jersey.



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**Board of Architects**

HAS LICENSED

**NICHOLAS J. NETTA  
1084 Route 22 West  
Mountainside NJ 07092**

FOR PRACTICE IN NEW JERSEY AS A(N): **Registered Architect**

**06/03/2015 TO 07/31/2017**  
VALID

Signature of Licensee/Registrant/Certificate Holder

**21AI01254100**  
LICENSE/REGISTRATION/CERTIFICATION #

*[Signature]*  
ACTING DIRECTOR

Architect's License



**LAURENCE K. UHER, AIA, LEED® AP**  
**Vice President**



**Professional Registrations:**

New York, New Jersey

**Professional Experience:**

30 years

**Education:**

New York Institute of Technology  
School of Architecture

Bachelor of Science in Architectural Technology, 1986

**Professional Affiliations:**

American Institute of Architects,  
Habitat for Humanity of Bucks County,  
Board of Directors

Mr. Uher has dedicated his professional career to working with clients to create places and buildings that are enduring and sustainable. In over 30 years of practice he has enjoyed every aspect of design and construction, from the initial presentation of design ideas, to development of details, to being on construction sites, from ground-breaking to ribbon cutting. In addition to work on many public building types Mr. Uher has seen the most challenging of renovation projects through to completion, always looking for ways to ensure value for his clients.

Mr. Uher's career accomplishments include projects of varied size and complexity in NY, NJ, and PA: master-plans, new construction, additions and renovations, modular construction and historic renovation work as well as several certified sustainable and renewable energy projects within the public and private sectors.

As the Project Executive, Larry will be an important firm leader working with the Borough to meet design goals as well as budget and schedule commitments. Mr. Uher employs a hands-on approach to his project executive role and insists on consistent and effective client interaction throughout the entire project: from kick-off to close-out.

Prior to Mr. Uher's employment with Netta Architects he was a partner with Spiezle Architects.



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**LAURENCE K. UHER**  
21 Emily Drive  
Richboro, PA 18954

FOR PRACTICE IN NEW JERSEY AS A(N): **Registered Architect**



**06/09/2015 TO 07/31/2017**  
VALID

*[Handwritten Signature]*  
Signature of Licensee/Registrant/Certificate Holder

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ACTING DIRECTOR

Architect's License



**Brian Hare, LEED® AP**  
**Project Manager**



**Professional Registrations:**  
New Jersey

**Professional Experience:**  
13 years

**Education:**  
Masters of Architecture,  
University of Pennsylvania, 2003  
Bachelor of Arts in History,  
Lewis & Clark College, 2000

**Professional Affiliations:**  
US Green Building Council- LEED®

As one of the firm's most experienced Architects, Mr. Hare has a special interest and expertise in the technical areas of architecture and design. He gained much of this professional experience during years working on commercial and retail projects in the US and Canada. His projects for high-end retail clients required careful coordination of technical issues and accurately detailed drawings; adherence to fast-paced schedules with multiple and timely building approvals and inspections was critical to successful, on-time store openings.

As a registered architect Mr. Hare has become one of Netta Architects go-to professionals for analysis and interpretation of building codes, compliance and permitting issues. He is also one of the firm's best technical architects and brings his interest in problem solving and innovation to each of his projects and other firm projects on the drawing board.

In his role as Project Manager, Brian will work with the Borough on the Planning process to develop the analysis, program and recommendations for the best use of Borough-owned properties and facilities. He will lead the architectural and engineering team's work on all projects that you approve for development..

Prior to joining Netta Architects, Mr. Hare was a Senior Project Manager with Tricarico Architecture and Design, PC



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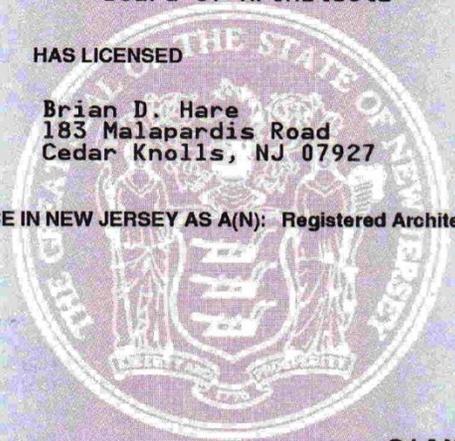
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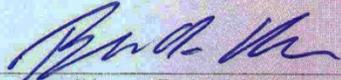
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**Brian D. Hare  
183 Malapardis Road  
Cedar Knolls, NJ 07927**

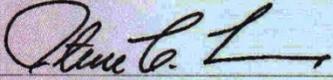
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ACTING DIRECTOR

Architect's License



**FRANK FARROKH SABOURI, AIA, LEED® AP, NCARB**  
**Director of Design**



**Professional Registrations:**

New Jersey, Registered Architect

**Professional Experience:**

30 + years

**Education:**

University of Pennsylvania, Master of Architecture  
(Louis Kahn Studio), City Planning and Urban Design  
Tehran University, Masters of Architecture  
Specialized Courses at GSD, Harvard University

**Professional Affiliations:**

American Institute of Architects  
National Council of Architectural Registration Boards  
World Bank Consultants  
US Green Building Council

Frank is an international architect, urban designer and researcher with over 30 years of professional experience across the United States (Pennsylvania, Massachusetts, New York, Connecticut and New Jersey), Iran, Kuwait, the United Arab Emirates, Bahrain and most recently in China, where he is ecological urbanist and sustainable architect consultant with a Sino/French firm in Shanghai with projects all across China and Thailand.

Mr. Sabouri was a student and apprentice of Louis Kahn at the University of Pennsylvania, receiving Masters Degrees in Architecture, City Planning and Urban Design. He has experience working with international Chinese firms, he has been able to exercise a unique and innovative approach to the design of sustainable new communities, integrated topo/hydro systems, and Poetic Place Making, exhibition complexes, resort and sports developments, hospitals and environmentally/culturally sensitive settings.

Mr. Sabouri has been Principal and Director of Design, for a decade, with a major multidisciplinary office in New Jersey with award winning projects for schools, dormitories, historical renovations, and corporate headquarters to his credit. The last seven years he has been Senior Vice President with a Sino/French office in Shanghai and Shenzhen in China, designing sustainable architecture and ecological urbanism and hospital master planning projects in China and Thailand.



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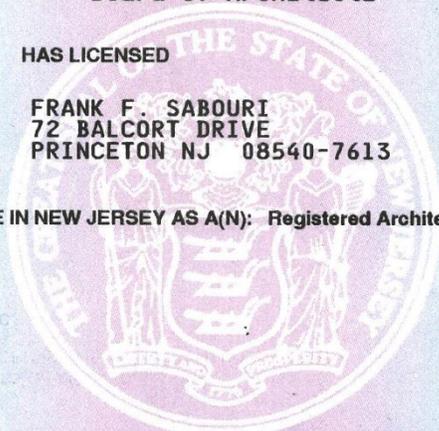
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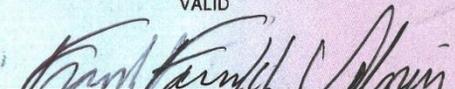
**FRANK F. SABOURI  
72 BALCORT DRIVE  
PRINCETON NJ 08540-7613**

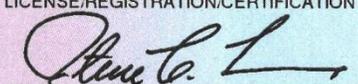
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ACTING DIRECTOR

Architect's License



**HONG JIN, RA, CID, LEED® AP, NCARB**  
**Director of Sustainable Design and Interior Design**



**Professional Registrations:**

New York, New Jersey

**Professional Experience:**

28 years

**Education:**

Pratt Institute School of Architecture  
Master of Science, 1993

Hunan University School of Architecture  
Bachelor of Architecture, 1988

**Professional Affiliations:**

American Society of Interior Designers

Ms. Jin is an exceptional designer with education and experience in architecture, interior design and urban design. Her approach engages clients in exploring and envisioning the potential of space, design and color to create the best environment for their project

Her career accomplishments include successfully completed projects in the public and private sectors: education, hospitality, retail, commercial office and residential. As an architect she brings rigor and technical expertise to each step of the design process. In her 15 years with Netta Architects, Hong has worked in some capacity on most of the firm's projects.

Ms. Jin's Interior Design talent led to the firm's ASID Design Award for Galloping Hills where she started with initial space planning and completed the project with selection of artwork. She also received recognition for her work on the Elizabeth's low-income senior housing project, the J. Christian Bollwage E'port Commons, and the Linden Council Chamber.

Ms. Jin will be the Director of Sustainability and Interior Design for any Borough of Emerson projects. Ms. Jin will work with the Borough from the initial program phase to establish design criteria, and throughout the design process exploring alternative interior concepts and making the detailed decisions that will bring a sense of community to the project. Using her comprehensive knowledge of the LEED criteria and certification processes, she will also be actively engaged in the initial client meetings to assess the goals, targets and budget in order to ensure that the Borough of Emerson's goal for energy efficiency and sustainability will be met on this project.

Prior to joining Netta Architects, Ms. Jin was a Project Manager with Gensler Architects.



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**Hong Jin  
14 Rale Terrace  
Livingston, NJ 07039**

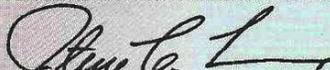
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Netta Architects has an excellent relationship with the engineering consulting community and has developed a long list of partners which we typically engage on municipal projects. Variables such as project size, scope and complexity and in some cases client preferences dictate which we select for a given project. The proposed consultants included on the organization chart are a strong group of professionals with which Netta Architects has collaborated with on a large number of successful completed public projects.

- **Neglia Engineering Associates** will provide all Survey, Site/Civil, Environmental and Geotechnical services;
- **DLB Associates** will provide all MEP/FP, energy conservation/ management services as well as telecommunications
- **Reuther + Brown, P.C.** will provide all structural services; and
- **ConCost Associates, Inc.** will support Netta Architects estimating expertise and provide construction cost estimating services for construction projects

We do not anticipate any specialty services other than those listed above at this time. However, if during the project duration, a need arises for other specialty services such as lighting design, acoustical engineering or food services, we can certainly provide these consultants.



**1. Mind and Body  
Community Center Complex**  
Roselle, New Jersey

<b>Initial Project Estimated Cost:</b>	\$ 59.0 Million
<b>Final Total Project Cost</b>	TBD
<b>Delivery Method:</b>	Design/Build
<b>Services Provided:</b>	Planning, Site Design, Architecture & Engineering
<b>Project Completion Statement:</b>	September 2018
<b>Owner:</b>	Union County Improvement Authority 1499 Route 1 and 9 Rahway, NJ 07065
<b>Contact:</b>	Daniel Sullivan, Director (732) 382-9400 phone (732) 382-5862 fax

**Project Description:** The project currently in the finally planning stages is a two-building Community Center and Elementary School on a 5.5-acre site in the center of Roselle. The building is designed to serve a wide range of community needs with resources for life-long learning, healthy living and much needed recreation facilities, community meeting rooms, and a place for teens. Netta Architects worked with the town and stakeholders to develop a program to meet the most important needs: a Library, a Gym and Natatorium, Café, Teen Media / Tech Center, Community Meeting Rooms and Administrative Offices. The community building shares a site and parking with the 400-student elementary school. The buildings are expected to open in the fall of 2018.



**2. Piscataway Municipal Complex (Library, Senior Center)**

**Municipal Center**

Piscataway, New Jersey

<b>Initial Project Estimated Cost:</b>	\$ 5.8 Million
<b>Final Total Project Cost</b>	\$ 5.5 Million
<b>Delivery Method:</b>	Design/Bid/Build
<b>Services Provided:</b>	Planning, Site Design, Architecture & Engineering
<b>Project Completion Statement:</b>	Project was completed on-time and under budget
<b>Owner:</b>	Township of Piscataway 455 Hoes Lane Piscataway, NJ 08854
<b>Contact:</b>	Mayor Brian Wahler (732) 562-2300 phone (732) 529-2500 fax

**Project Description:** Netta Architects was selected to upgrade and expand two key pieces of the Piscataway Municipal Complex. Projects competed include the complete interior renovation of the Municipal Building along with the renovation and expansion of the Public Library and Senior Center.



Municipal Building



Public Library



Senior Center



**3. Union County Family Court  
Court Building and Administrative Offices**  
Elizabeth, New Jersey

<b>Initial Project Estimated Cost:</b>	\$ 41.0 Million
<b>Final Total Projected Cost</b>	\$ 37.0 Million
<b>Delivery Method:</b>	Design/Bid/Build
<b>Services Provided:</b>	Planning, Site Design, Architecture & Engineering
<b>Project Completion Statement:</b>	Project will be completed on-time & under budget
<b>Owner:</b>	Union County Improvement Authority 1499 Route 1 and 9 Rahway, NJ 07065
<b>Contact:</b>	Daniel Sullivan, Director (732) 382-9400 phone (732) 382-5862 fax

**Project Description:** New 80,000 square foot, four-story Court Building. This new state-of-the-art facility contains six court rooms, holding cells and associated administrative functions as well as a child care facility and the Family Division of Union County. The building is designed to receive Certified LEED® Rating from USGBC. Construction completion is scheduled for January 2017.



### 1. Ashbrook Golf Course

County of Union  
Scotch Plains, NJ

Netta Architects was selected by the Union County Engineer's Office to provide Professional Design services for an 18,000 square foot clubhouse to be located on the current clubhouse. The beautifully appointed two-story clubhouse will provide a 50-seat grill restaurant, bar, kitchen, pro shop, pro office, electric golf cart garage and terrace overlooking the golf course. The new clubhouse will be the recreational center for union county residents.

<b>Owner:</b>	County of Union
<b>Contact:</b>	Ronald Zuber, Union County Director of Parks (908) 527-4200
<b>Project Cost:</b>	\$ 6.5 Million
<b>Project Completion Date:</b>	December 2017

### 2. Hudson County Prosecutor's Office

Secaucus, NJ

Netta Architects was selected by the Hudson County Engineer's Office to provide Professional Design services for alterations to four (4) existing masonry façade buildings with slate roofs at the Meadowview Campus, located at 575 County Avenue in Secaucus, NJ for the Hudson County Prosecutor's Office. The project will provide new spaces for the various specific divisions of the Hudson County Prosecutor in the existing Meadowview Buildings through alterations and modernization of the facility. Interior renovations shall be limited to unique use spaces, i.e. new holding cells, electronic surveillance, narcotics laboratory, new elevator (building no. 9) while modifications will be necessary to accommodate the specific needs and functional requirements of the user groups.

<b>Owner:</b>	Hudson County
<b>Contact:</b>	John Delutis, Deputy Director Construction Management, (201) 369-2777
<b>Project Cost:</b>	\$ 18.0 Million
<b>Project Completion Date:</b>	Summer 2017

### 3. Rahway Park Pool Improvements

Rahway, NJ

Netta Architects has been commissioned by Union County to perform improvements as required to the existing pool locker room building including showers, toilets, urinals, lockers, doors hardware, finishes (floor, wall, and ceiling), lighting, MEP equipment, security system, fire alarm systems, the roof, windows, and exterior façade. The project also consists of improvements to the pool, including but not limited to water treatment system, pool surface, deck surface, starting blocks, diving boards, lighting, fencing, and landscape, all facilities shall be ADA compliant.

<b>Owner:</b>	County of Union
<b>Contact:</b>	Thomas Mineo, PE, County Engineer (908) 789-3675
<b>Project Cost:</b>	\$ 1.0 Million
<b>Project Completion Date:</b>	Summer 2016



**4. Community Center**

Piscataway, NJ

Prime design consultants on a new state-of-the-art 112,000 sf, two-story YMCA facility. Building program includes a competition aquatic center, gymnasium, health club, recreation center along with computer training areas and associated office space. The building's structural system is a hybrid of a structural steel space frame and poured-in-place concrete. Building will be Silver Rated LEED.

<b>Owner:</b>	Township of Piscataway
<b>Contact:</b>	Mayor Brian Wahler, (732) 562-2300
<b>Project Cost:</b>	\$ 38.5 Million
<b>Project Completion Date:</b>	Fall 2018

**5. Newark Housing Authority**

Newark, NJ

Located at the intersection of Central Avenue and Lock Street, the proposed mixed-use retail / office building establishes an important retail corridor facing the NJIT campus and offers large open plan layouts for office uses. With approximately 20,000 sf of ground floor retail space and over 100,000 sf of office space, the six-story building features an expansive private elevated outdoor planted plaza deck and an attached three story parking deck with over 400 spaces. The design provides separate entrances for office and retail uses as well as an open drive-through into the parking deck for office employees, shoppers and deliveries. The exterior colonnade with glass wall maximizes views of the NJIT campus along Central Avenue. The glass wall terminates at the sidewalk with a textured stone base which wraps each corner and creates separate private upper floor office entrances on Hoyt Street for the Newark Housing Authority and on Lock Street for tenant uses. The use of tinted glass, brick and metal panels across the façade extenuates the linear aspect of the building thereby projecting a warm and inviting scale to the street.

<b>Owner:</b>	Newark Housing Authority
<b>Contact:</b>	Morris Warner, Director of Development (862) 755-3095
<b>Project Cost:</b>	\$ 43.0 Million
<b>Project Completion Date:</b>	Spring 2018

**6. Elizabeth Police Headquarters**

Elizabeth, NJ

Netta Architects was chosen as the design consultant for the renovation of 4,638 SF Police Department ID unit which will house a Forensic Lab to process evidence. A Vehicular Processing Garage will be provided to gather evidence along with Offices for Detectives and a reception area. The Record Bureau Renovations is approximately 580 SF which includes a customer service window to the main lobby along with Officers and Sergeant's Office Renovations.

<b>Owner:</b>	City of Elizabeth
<b>Contact:</b>	John Papetti, Director of Public Works (908) 820-4106
<b>Project Cost:</b>	\$2 Million
<b>Project Completion Date:</b>	Fall 2016



## 7. Warinanco Sports Center

Roselle, New Jersey

Netta Architects was selected as the design consultant for the new 11,000 square foot clubhouse for the Warinanco Ice Rink located on the western end of Warinanco Park in Roselle, New Jersey. The new building will house county offices, ice skate rentals, a pro-shop, party and game rooms, food services, a large multi-purpose room and associated support spaces. The new clubhouse will allow the county Ice Rink facility to be open year round.

<b>Owner:</b>	County of Union
<b>Contact:</b>	Armando Sanchez, Director of Golf Operations
<b>Project Cost:</b>	\$ 7.3 Million
<b>Project Completion Date:</b>	March 2017

## 8. Mind and Body

Roselle, New Jersey

Prime design consultant on a unique concept for the Borough of Roselle through the Union County Improvement Authority. The design will consist of two buildings which have a strong inter-relationship-a 50,000 square foot early childhood learning center, a 14,000 square foot library and a 76,000 square foot community center.

<b>Owner:</b>	Union County Improvement Authority
<b>Contact:</b>	Daniel Sullivan, Director (908) 820-9710
<b>Project Cost:</b>	\$ 59.0 Million
<b>Project Completion Date:</b>	September 2018

## 9. Kean University

### Student Housing

Union, New Jersey

Netta Architects, (with Michael's Organization), has been selected for a Design/Build/Finance project consisting of Student Housing for 1,200 students and a Parking Deck for 310 vehicles.

<b>Owner:</b>	Kean University
<b>Contact:</b>	Phyllis Duke, Director Facilities & Campus Management, (908) 737-5018
<b>Project Cost:</b>	\$ 100 Million
<b>Project Completion Date:</b>	August 2017



**10. Fire House No. 6**  
**City of Elizabeth**  
 Elizabeth, NJ

Prime design consultant for a new 12,000 sf two-story, (3) bay Firehouse building which will be designed as a LEED Certified building to replace the existing outdated facility.

<b>Owner:</b>	City of Elizabeth
<b>Contact:</b>	John Papetti, Director of Public Works (908) 820-4106
<b>Project Cost:</b>	\$ 7.9 Million
<b>Project Completion Date:</b>	September 2016
<b>LEED Rating:</b>	Silver

**11. Union County College**  
**Cranford, Campus**  
**New Student Services Addition**  
 Cranford, New Jersey

Design consultant for a two-story 38,000 sq. ft. addition to the Nomahegan Building. Project will be designed to provide a "One-Stop Service" location for students--Registration, Bursar, Financial Aid and Counseling. The project also includes multiple classrooms, faculty offices and testing labs.

<b>Owner:</b>	Union County Improvement Authority
<b>Contact:</b>	Daniel Sullivan, Director (908) 820-9710
<b>Project Cost:</b>	\$ 13.5 Million
<b>Project Completion Date:</b>	August 2016

**12. Somerset County Dept. of Public Works**  
**Pole Barn Structure**  
 Warren, NJ

Prime design consultant for a new 4,000 sf pole barn building for Somerset County. The barn, situated on an old farm property, will house vehicles for the Dept. of Public Works Engineering Division. The design features a traditional pole barn frame with metal siding and roofing, concrete slab on grade, and a gravel parking lot.

<b>Owner:</b>	Somerset County - Dept. of Public Works
<b>Contact:</b>	Tom Boccino, (908) 231-7509
<b>Project Cost:</b>	\$ 750,000.00
<b>Project Completion Date:</b>	Fall 2016



**13. Newark Community Center**

Newark, NJ

Prime design consultant for the new 5,000 sq. ft. South Ward Community Center building. The new community center will contain a multi-purpose room, classrooms and private offices.

**Owner:** City of Newark  
**Contact:** Phil Scott, P.E., Director of Engineering  
 (973) 733-6688  
**Project Cost:** \$ 1.5 Million  
**Project Completion Date:** Spring 2017

**14. Union County Family Court Building**

Elizabeth, New Jersey

Prime design consultant on a new four-story 80,000 sf Family Court Facility. Proposed building will house the Family Division of the Union County. Building will be designed to achieve a LEED certified rating.

**Owner:** Union County Improvement Authority  
**Contact:** Mark Brink (908) 820-9710  
**Project Cost:** \$ 41 Million  
**Project Completion Date:** December 2016

**15. Union County College**

**Plainfield Campus**

**Interior Alterations, Conversions & Renovations, Buildings 1 & 2**

Plainfield, New Jersey

Complete interior alterations to the two main buildings on the campus. Project scope includes alterations to the Library, Bookstore, Cafeteria, Classrooms, Labs and Simulation Rooms for the Paramedic and EMT Programs.

**Owner:** Union County Improvement Authority  
**Contact:** Daniel Sullivan, Director (908) 820-9710  
**Project Cost:** \$ 3.3 Million  
**Project Completion Date:** August 2016



**Daniel Sullivan**

Director Union County Improvement Authority  
1499 US Highway One North  
Rahway, NJ 07065  
(908) 820-9710

**John Papetti**

Director of Public Works  
City of Elizabeth  
50 Winfield Scott Plaza  
Elizabeth, NJ 07201-2408  
(908) 820-4106

**Phillip Scott, P.E.**

Director, of Engineering Services  
City of Newark  
920 Broad Street, Room 412  
Newark, NJ 07102  
(973) 733-6688 Phone

**Matthew D. Loper**

County Engineer  
Somerset County Dept. of Public Works  
Engineering Division  
20 Grove Street  
Somerville, NJ 08876  
(908) 231-7024



## Project Schedules

In addition to design, managing the schedule and cost control are critical to successfully delivering a project. Netta Architects is invited back by its municipal clients for repeat work because we make a commitment to Borough Engineers, Administrators, Staff and Council members, and we do our best never to disappoint.

Our project for the Union County Courthouse Complex is the best testament to our ability to manage schedule. This multi-phased 10-year project has included many renovations, modernizations and additions. We have been able to keep essential County services operating while completing many projects and moving hundreds of people, temporarily and permanently. While we have an excellent working relationship with the County and contractor on this project, the two most important factors in keeping our projects on schedule are: a well-managed design **Process** and our rigorous **Quality Control** procedures.

### **Process: Managing the Design and Approvals**

While the design process is never a perfectly straight path, we will work with the Borough of Emerson in a spirit of cooperation to understand your expectations, and identify the design issues, and major decision points and approvals that will keep us on track. Our design team members are excellent facilitators and will help build consensus among stakeholders, your project team and the Borough planning committees, etc. We also understand the NJ approval and permitting process and will do the homework to ensure the review and approval process goes smoothly.

We will develop a preliminary multi-year schedule for all the Borough of Emerson projects during the planning phase, mapping out the flow of design and construction work, moves and capital costs. With the approval and funding of each project we will develop a detailed schedule that will include each design phase, all meetings, project and statutory approvals, projected bid dates, construction duration, closeout and moves.

### **Quality Control**

The second area where our firm will make a difference to the Borough of Emerson's project team is in our understanding of NJ public bidding laws and experience with construction contracts. We use a quality control system that evaluates each set of documents to make certain there are no open-ended items or discrepancies; lack of clarity adds time and cost to a project. We can also help expedite some aspects of the procurement, integrating State Contracts for items like Information Technology equipment and furniture, as a way to help reduce overall project costs and design time.



Netta Architects has a strong portfolio of sustainable design work and a multitude of LEED Certified projects. We have a number of LEED accredited architects on staff and each of our projects has team member who advocates for energy efficiency and sustainability.

Municipalities we work with expect to showcase their commitment to residents by providing facilities for sustainable and healthy living, learning and working environments. We will facilitate a discussion of best practices in energy conservation and healthy building environments and demonstrated how this building (whether it is a renovation / addition or a new building) can become a cornerstone of that commitment in the Borough of Emerson.

At the outset we identify sustainability goals and opportunities within the budget to leverage design decisions that meets the Borough's goals and / or a building that meets basic LEED standards. Our engineering consultants participate in this effort suggesting alternatives for site, landscape and building systems design and controls that save on building life cycle cost and reduce the building's carbon footprint.

The following is a list of LEED certified projects the firm has completed.



## AWARDED LEED® PROJECTS

### 1. LEED® for Homes Gold Certification

**Project Name:** J. Christian Bollwage E'Port Commons  
**Project Size:** 40,000 SF  
**Client:** The Housing Authority of the City of Elizabeth  
**Contact:** Jorge W. Valencia  
**Project Cost:** \$ 10.0 M  
**Completion Date:** June 2011

### 2. LEED® for New Construction Silver Certification

**Project Name:** Newark 5th Precinct Police Headquarters  
**Project Size:** 90,000 SF  
**Client:** The Newark Housing Authority  
**Project Cost:** \$ 64.0 M  
**Completion Date:** November 2011

## PURSUING LEED® NEW CONSTRUCTION CERTIFICATION

- Project Name:** Galloping Hill Golf Learning Center  
**Project Size:** 4,300 SF  
**Client:** Union County Improvement Authority  
**Project Cost:** \$ 1.35 M  
**Completion Date:** August 2012
- Project Name:** Galloping Hill Golf Clubhouse  
**Project Size:** 43,000 SF  
**Client:** Union County Improvement Authority  
**Project Cost:** \$ 15.5 M  
**Completion Date:** June 2013
- Project Name:** Union County Family Court Building  
**Project Size:** 80,000 SF  
**Client:** Union County Improvement Authority  
**Project Cost:** \$ 37.0 M  
**Completion Date:** January 2017
- Project Name:** North Hanover Pre-K to 4<sup>th</sup> Grade New School  
**Project Size:** 170,000 SF  
**Client:** Maguire-Dix-Lakehurst Joint Base, NJ  
**Project Cost:** \$60 M  
**Completion Date:** August 2018



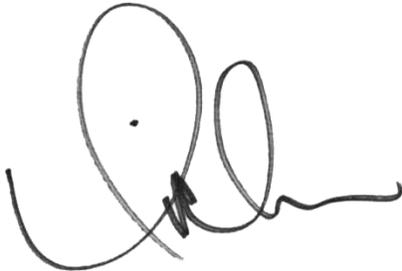
I, **NICHOLAS J. NETTA, AIA, NCARB**, being the owner and principal architect of the architectural firm of **NETTA ARCHITECTS, LLC** located at 1084 Route 22 West, in the Borough of Mountainside, State of New Jersey, County of Union, do hereby certify the following statements:

Should the firm of **NETTA ARCHITECTS, LLC** be awarded any contracts for Professional Architectural Services with the Borough of Emerson:

**NETTA ARCHITECTS, LLC** is a limited liability company with S-Corp. designation; Nicholas J. Netta Architects and Associates, sole proprietor; and Nicholas J. Netta, AIA, NCARB has not had in the last 5 years or does not currently have any judgments, claims, or lawsuits pending or outstanding against the company or companies;

Further, be it known that the firms mentioned above have not been involved in a bankruptcy or reorganization proceeding in the last ten years and is financially sound.

**NETTA ARCHITECTS, LLC**



October 3, 2016

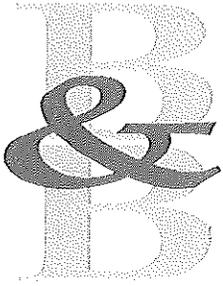
NICHOLAS J. NETTA, AIA, NCARB  
Principal

Date

Statement of Any Pending Litigation



**Netta Architects, LLC**  
**Report on Financial Statements**  
**December 31, 2015 and 2014**



Barbera & Barbera, *Certified Public Accountants*

70 Floral Avenue • Murray Hill, New Jersey 07974 • Tel 908-464-5747 • Fax 908-464-5923

To the Board of Directors  
Netta Architects, LLC  
1084 Route 22 West  
Mountainside, NJ 07092

### Independent Accountant's Compilation Report

We have compiled the accompanying balance sheets of Netta Architects, LLC as of December 31, 2015 and 2014, and the related statements of income, changes in partners' capital and cash flows for the years then ended. We have not audited or reviewed the accompanying financial statements and, accordingly, do not express an opinion or provide any assurance about whether the financial statements are in accordance with accounting principles generally accepted in the United States of America.

Management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America and for designing, implementing, and maintaining internal control relevant to the preparation and fair presentation of the financial statements.

Our responsibility is to conduct the compilation in accordance with Statements on Standards for Accounting and Review Services issued by the American Institute of Certified Public Accountants. The objective of a compilation is to assist management in presenting financial information in the form of financial statements without undertaking to obtain or provide any assurance that there are no material modifications that should be made to the financial statements.

Management has elected to omit substantially all of the disclosures required by accounting principle generally accepted in the United States of America. If omitted disclosures were included in the financial statements, they might influence the user's conclusions about the company's financial positions, results of operations and cash flow. Accordingly, these statements are not designed for those who are not informed about such matters

  
Barbera & Barbera, CPAs  
May 25, 2016

Retirement Planning • Education Planning • Financial Independence • Insurance • Mutual Funds

Securities and advisory services offered through National Planning Corporation (NPC).

Member FINRA/SIPC, a Registered Investment Advisor. Barbera & Barbera CPAs and NPC are separate and unrelated companies.

Accounting & tax services are offered solely through Barbera & Barbera CPAs, who are not affiliated with National Planning Corp (NPC).

**Netta Architects, LLC**  
**Balance Sheet**  
**As of December 31, 2015 and 2014**

**ASSETS**

	<u>2015</u>	<u>2014</u>
<b><u>CURRENT ASSETS</u></b>		
Cash & Cash Equivalents	\$ 727,723	\$ 338,914
Accounts Receivable	3,694,552	3,499,354
<b>Total Current Assets</b>	<u>4,429,384</u>	<u>3,838,268</u>
<b><u>PROPERTY AND EQUIPMENT</u></b>		
Equipment	426,083	387,370
Leasehold Improvements	14,250	14,250
Less: Accumulated Depreciation	<u>(306,143)</u>	<u>(269,939)</u>
<b>Net Property and Equipment</b>	<u>134,190</u>	<u>131,681</u>
<b>TOTAL ASSETS</b>	<u>\$ 4,563,574</u>	<u>\$ 3,969,949</u>

See Accountants' Compilation Report

**Netta Architects, LLC**  
**Balance Sheet**  
**As of December 31, 2015 and 2014**

**LIABILITIES AND PARTNERS' CAPITAL**

	<u>2015</u>	<u>2014</u>
<b><u>CURRENT LIABILITIES</u></b>		
Accounts Payable	\$ 4,118,244	\$ 3,615,387
<b>Total Current Liabilities</b>	<u>4,118,244</u>	<u>3,615,387</u>
<b><u>LONG-TERM LIABILITIES</u></b>		
<b>Total Liabilities</b>	<u>4,118,244</u>	<u>3,615,387</u>
<b><u>PARTNERS' CAPITAL</u></b>		
Common Stock	350,000	350,000
Partners' Capital	<u>95,330</u>	<u>4,561</u>
<b>Total Partners' Capital</b>	<u>445,330</u>	<u>354,561</u>
<b>TOTAL LIABILITIES AND PARTNERS' CAPITAL</b>	<u>\$ 4,563,574</u>	<u>\$ 3,969,949</u>

See Accountants' Compilation Report

**Netta Architects, LLC**  
**Statement of Income and Partners' Capital**  
**For the Periods Ending December 31, 2015 and 2014**

	<u>2015</u>	<u>2014</u>
<b><u>Sales</u></b>		
Sales	\$ 5,027,823	\$ 4,397,768
<b><u>Cost of Goods Sold</u></b>		
Architects	1,867,402	1,796,162
<b>Total Cost of Goods Sold</b>	<b>1,867,402</b>	<b>1,796,162</b>
<b>Gross Profit</b>	<b>3,160,421</b>	<b>2,601,606</b>
<b><u>Operating Expenses</u></b>		
Wages - Officer	238,736	222,155
Wages Office	1,452,742	1,154,252
Insurance	221,114	245,180
Training & Classes	11,092	14,790
Auto Expense	49,463	23,114
Parking & Tolls	13,216	5,312
Bank Service Charges	1,370	471
Professional Fees	95,845	17,421
Advertising & Promotiom	18,892	14,270
Business Development	116,558	70,500
Professional Development	4,135	3,000
Office & Postage	103,453	43,275
Local & State Plan Filing Fees	6,704	7,298
Miscellaneous	4,672	2,314
Technical Library	1,641	1,742
Hotel & Lodging Costs	82,081	41,931
Business Meals	73,691	83,044
Travel Costs	16,628	15,318
Payroll Processing Fees	4,613	4,173
Depreciation Expense	36,204	41,798
Rent	240,200	195,400
Telephone & Utilities	15,975	63,820
Repair & Maintenance	49,085	57,914
Taxes	40,683	66,914
Dues & Subscription	12,561	4,819
Equipment Rental	59,896	45,194

See Accountants' Compilation Report

**Netta Architects, LLC**  
**Statement of Income and Partners' Capital**  
**For the Periods Ending December 31, 2015 and 2014**

	<u>2015</u>	<u>2014</u>
<b>Total Operating Expenses</b>	<u>2,971,250</u>	<u>2,445,419</u>
<b>Operating Income</b>	<u>189,171</u>	<u>156,187</u>
<b>Net Income</b>	<u>\$ 189,171</u>	<u>\$ 156,187</u>
<b><u>Partners' Capital</u></b>		
Balances, beginning of period	4,561	8,375
Less: partners draw	\$ 98,403	\$ 160,001
Balance, end of period	<u>\$ 95,330</u>	<u>\$ 4,561</u>

See Accountants' Compilation Report

**Netta Architects, LLC**  
**STATEMENT OF CASH FLOWS**  
**For the Periods Ending December 31, 2015 and 2014**

	<u>2015</u>	<u>2014</u>
<b>CASH FLOWS FROM OPERATING ACTIVITIES</b>		
<b>Net Income (Loss)</b>	\$ 189,171	\$ 156,188
Adjustments to reconcile Net Income (Loss) to net Cash provided by (used in) operating activities:		
Depreciation and Amortization	36,204	41,798
Decrease (Increase) in Operating Assets:		
Accounts Receivable	(195,198)	(1,269,023)
Increase (Decrease) in Operating Liabilities:		
Accounts Payable	502,857	1,099,722
Accrued Liabilities	<u>0</u>	<u>0</u>
<b>Net Cash Provided By (Used in) Operating Activities</b>	533,034	28,685
<b>CASH FLOWS FROM INVESTING ACTIVITIES</b>		
Purchase of Fixed Assets	<u>(38,713)</u>	<u>(46,668)</u>
<b>Net Cash Provided By (Used In) Investing Activities</b>	(38,713)	(46,668)
<b>CASH FLOWS FROM FINANCING ACTIVITIES</b>		
Dividends Paid	(98,403)	(693,153)
<b>Net Cash Provided By (Used In) Financing Activities</b>	<u>(98,403)</u>	<u>(693,153)</u>
<b>NET INCREASE (DECREASE) IN CASH AND CASH EQUIVALENTS</b>	395,919	(711,136)
<b>Cash &amp; cash equivalents - Beginning of period</b>	<u>338,914</u>	<u>516,898</u>
<b>Cash &amp; cash equivalents - End of period</b>	<u>\$ 727,723</u>	<u>\$ 338,914</u>

See Accountants' Compilation Report

Netta Architects, LLC's legal representation firm is:

**DiFrancesco Bateman Kunzman, Davis & Lehrer & Flaum, PC**  
15 Mountains Boulevard  
Warren, New Jersey 07059  
(908) 757-7800

**Counsel:** Donald T. DiFrancesco





# CERTIFICATE OF LIABILITY INSURANCE

NETTA-1

OP ID: VN

DATE (MM/DD/YYYY)

02/02/2016

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> Marquis Agency A&E Practice 900 Route 9 North, Suite 503 Woodbridge, NJ 07095 Select Account Unit	<b>CONTACT NAME:</b> Select Account Unit <b>PHONE (A/C, No, Ext):</b> 800-272-6771 <b>E-MAIL ADDRESS:</b>		<b>FAX (A/C, No):</b> 732-634-5379
	<b>INSURER(S) AFFORDING COVERAGE</b>		<b>NAIC #</b>
<b>INSURED</b> Netta Architects 1084 Route 22 West Mountainside, NJ 07092	<b>INSURER A:</b> Travelers Indemnity Co of CT		<b>25682</b>
	<b>INSURER B:</b> Travelers Indemnity Company		<b>25658</b>
	<b>INSURER C:</b>		
	<b>INSURER D:</b>		
	<b>INSURER E:</b>		
<b>INSURER F:</b>			

**COVERAGES****CERTIFICATE NUMBER:****REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:			680-7531L906-TCT-16	01/31/2016	01/31/2017	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 300,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000
A	<b>AUTOMOBILE LIABILITY</b> <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> NON-OWNED AUTOS			680-7531L906-TCT-16	01/31/2016	01/31/2017	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
B	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> DED <input checked="" type="checkbox"/> RETENTION \$ 10,000			CUP-8169Y710-16-47	01/31/2016	01/31/2017	EACH OCCURRENCE \$ 5,000,000 AGGREGATE \$ 5,000,000
A	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	N/A	XEUB-5647Y47-8-16	01/31/2016	01/31/2017	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

**Evidence of Insurance****CERTIFICATE HOLDER****CANCELLATION**

<b>EVIDENC</b> Evidence of Insurance	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE 

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# CERTIFICATE OF LIABILITY INSURANCE

NETTA-1

OP ID: VN

DATE (MM/DD/YYYY)

05/02/2016

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> Marquis Agency A&E Practice 900 Route 9 North, Suite 503 Woodbridge, NJ 07095 Regional Business Unit	<b>CONTACT NAME:</b> Select Account Unit	
	<b>PHONE (A/C, No, Ext):</b> 800-272-6771	<b>FAX (A/C, No):</b> 732-634-5379
<b>E-MAIL ADDRESS:</b>		
<b>INSURER(S) AFFORDING COVERAGE</b>		<b>NAIC #</b>
<b>INSURER A:</b> Beazley Insurance Company		<b>37540</b>
<b>INSURED</b>		
<b>Netta Architects</b> 1084 Route 22 West Mountainside, NJ 07092		
<b>INSURER B:</b>		
<b>INSURER C:</b>		
<b>INSURER D:</b>		
<b>INSURER E:</b>		
<b>INSURER F:</b>		

**COVERAGES****CERTIFICATE NUMBER:****REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
	<b>COMMERCIAL GENERAL LIABILITY</b> <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:						EACH OCCURRENCE \$ DAMAGE TO RENTED PREMISES (Ea occurrence) \$ MED EXP (Any one person) \$ PERSONAL & ADV INJURY \$ GENERAL AGGREGATE \$ PRODUCTS - COMP/OP AGG \$ \$
	<b>AUTOMOBILE LIABILITY</b> <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> NON-OWNED AUTOS						COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
	<b>UMBRELLA LIAB</b> <input type="checkbox"/> OCCUR <b>EXCESS LIAB</b> <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$ \$
	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	<input type="checkbox"/> Y <input type="checkbox"/> N <input type="checkbox"/> N/A					<input type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$
<b>A</b>	<b>Prof Liability Ins</b>			<b>V15SUK161101</b>	<b>04/28/2016</b>	<b>04/28/2017</b>	<b>Per Claim 2,000,000</b> <b>Aggregate 2,000,000</b>

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

**Evidence of Insurance****CERTIFICATE HOLDER****CANCELLATION**

<b>EVIDENC</b>  <b>Evidence of Insurance</b>	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	<b>AUTHORIZED REPRESENTATIVE</b> 

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**NettaArchitects**

**COST PROPOSAL**

**Netta Architects' Fee Proposal is as follows:**

1. Netta Architects proposes to provide the services for Phase 1 (Section 17.A.i), the preliminary planning work for a rate of **\$150.00 per hour**.
2. Full, professional A/E Services for the Renovation and Addition (Section 17.A.ii) of the Municipal Building will be **\$720,000** (Seven hundred and twenty thousand dollars), and is based on the following assumptions:
  - An addition of up to 15,000 Gross SF will be on grade and adjacent to the existing structure,
  - Renovation of the existing building will affect approximately 15,000 SF, and
  - The Construction Cost will not exceed \$8 Million.

**NETTA ARCHITECTS, LLC  
1084 Route 22 West  
Mountainside, NJ 07092**

**Nicholas J. Netta, Principal**

Signature \_\_\_\_\_

Date 10/3/16

**Professional Services:**

• Principal .....	\$	230.00 per hr.
• Vice President .....	\$	195.00 per hr.
• Project Manager .....	\$	175.00 per hr.
• Senior Architect .....	\$	150.00 per hr.
• Architect Level I .....	\$	125.00 per hr.
• Architect Level II .....	\$	115.00 per hr.
• Architect Level III .....	\$	100.00 per hr.
• Draftsman .....	\$	65.00 per hr.
• Engineer .....	\$	150.00 per hr.
• Clerical .....	\$	50.00 per hr.
• Planning Board Appearance .....	\$	700.00 per app.

**Reimbursable Expenses:**

• Automobile Travel .....		Federal Rate
• Tolls .....		Direct Cost
• Reproductions .....	\$	.50 per s.f.
• Digital Files (CD or flash Drive) .....	\$	200.00 per CD
• B&W Prints (8 1/2 " x 11") .....	\$	.25 per sheet
• B&W Prints (8 1/2 " x 11" double sided) .....	\$	.35 per sheet
• Color Prints (8 1/2 " x 11") .....	\$	2.50 per sheet
• B&W Prints (11 " x 17") .....	\$	1.00 per sheet
• Color Prints (11 x 17") .....	\$	5.00 per sheet
• B&W Plotting (12 " x 18") .....	\$	1.50 per plot
• B&W Plotting (15 " x 21") .....	\$	3.00 per plot
• B&W Plotting (24 " x 36") .....	\$	3.00 per plot
• B&W Plotting (30" x 42") .....	\$	6.00 per plot
• B&W Plotting (36 " x 48") .....	\$	9.00 per plot
• Color Plotting (8 1/2 " x 11") .....	\$	20.00 per plot
• Color Plotting (11 " x 17") .....	\$	40.00 per plot
• Color Plotting (24 " x 36") .....	\$	75.00 per plot
• Color Plotting (30" x 42") .....	\$	90.00 per plot
• Color Plotting (36" x 48") .....	\$	100.00 per plot
• Express Mailing .....		1.2 x direct cost
• Computer Renderings Copies .....		1.3 x direct cost

**Additional Professional Costs:**

Surveyors, Professional Photography, Scientists, Engineers, Planners and Artist Renderings

Consultants Referenced Above .....	\$	1.15 x cost
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