

EMERSON SHADE TREE COMMISSION
EMERSON BOROUGH HALL
COUNCIL CHAMBERS
WEDNESDAY, SEPTEMBER 11, 2019
7:30 P.M.

AGENDA

MEETING CALLED TO ORDER BY COMMISSION MEMBER MARIA BUCHERT

ROLL CALL BY ACTING SECRETARY MARIE SCHUST: Mr. Bosch, Ms. Boyce, Ms. Buchert, Mr. Frassa, Ms. Fricke, Mr. Maltzan

ANNOUNCEMENT BY MS. BUCHERT that adequate notice of this meeting was provided, noting the date, time, and place of this meeting and that a legal notice was posted in the municipal building and in the newspaper. Fire exit locations are shown to all present.

OATH OF OFFICE ADMINISTERED TO MEMBER MARGARET BOYCE

NOMINATIONS FOR CHAIRPERSON OR CHAIR PRO-TEM

ELECTION OF CHAIRPERSON OR CHAIR PRO-TEM

AT THIS POINT, ELECTED CHAIRPERSON/CHAIR PRO-TEM will commence running of the meeting.

OPEN/CLOSE TO PUBLIC

NEW BUSINESS: SECRETARY POSITION

Resolution to enter into Closed Session to discuss matters pursuant to N.J.S.A. 10:4-12

CLOSED EXECUTIVE SESSION

Personnel – Secretary interviews (estimated time of each as follows):

8:00 – Denise Villani; **8:15** – Carol Lopez; **8:30** – Cynthia Soroka; **8:45** – Dayna Beahm;

9:00 – Chris Trembath; **9:15** – Marie Shust; **9:30** – Barbara Conyer.

RECONVENE TO OPEN SESSION

Appointment of Commission Secretary

APPROVAL OF MINUTES: JULY 3 AND AUGUST 14 MEETINGS

CORRESPONDENCE

SELECTION OF COMMITTEES FOR 2019:

1. Tree planting committee (two members)
2. Site review committee (two members)
3. Tree City committee (two members)

MONTHLY BUDGET REPORT

UNFINISHED BUSINESS:

1. Tree planting program and planning for 2020
2. Financial disclosure compliance

NEW BUSINESS:

1. Tree inspector's report

ADJOURNMENT